

Tulsa Neighborhood Fund

TNFID: _____

PLEASE TYPE OR PRINT

I. General Information

A. Name of applicant group _____

Year Established _____

B. Project Contact _____ Title _____

Address _____

Zip _____ Phone (Day) _____ (Evening) _____

Fax _____ E-mail _____

II. Organization Information

C. Is your group/organization registered with the City of Tulsa? YES NO

To qualify for a Neighborhood Fund grant, an organization must register with the City of Tulsa. You can register on-line at:

www.cityoftulsa.org/community+services/mayors+office/mayors+office+for+neighborhoods

or call 596-1292. There is no cost to register with the City.

D. President/Chairperson/Leader of your group or organization _____

Address _____

Zip _____ Phone (Day) _____ (Evening) _____

Fax _____ E-mail _____

E. List a minimum of three neighborhood organization members who will serve on the Neighborhood Fund Project Team.

Name	Address	Phone	E-Mail

II. Project Information

F. Project Name: _____

G. Total Project Cost: \$ _____

H. Total Tulsa Neighborhood Vision 2025 Funds being requested: \$ _____

Total Value of Project Match (Cash + Donated Goods/Professional Services value): \$ _____



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M. Describe how your Neighborhood Organization has gathered the support of neighborhood residents in the selection of this project, and please describe how residents will be involved with the implementation of the project. Please describe how the Project will be maintained including, but not limited to **watering of plants**.

Lined area for response to question M.

N. List here and attach copies of appropriate documentation of support and activities, such as approved neighborhood resolutions, meeting notices and/or agendas, meeting sign-in sheets, copies of surveys and survey results, etc. Include here meeting dates and number of attendees, survey distribution quantities and a percentage of respondents.

Lined area for response to question N.

IV. Project Costs

O. Complete the attached **Project Budget Worksheet**.

P. Provide at least one vendor quote (if applicable) for the proposed project and attach it to the **Cost Estimates Sheet**.

V. Match Commitment

Q. Document each project partner on the **Match Pledge Sheet**. Provide a **Letter of Intent** from each partner who donates cash, goods, or professional services to the project.



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VI. Project Site

R. Photographs of the current condition of the project site are very helpful, but not mandatory.

Applications and all supporting documentation are due before 5:00 p.m. on **September 11, 2006.**

Late applications will not be accepted.

VII. Certification

Sign and date the application.

The undersigned certifies that the information in this application is true and complete, and has been provided for the purpose of obtaining financial assistance from the Vision 2025 Tulsa Neighborhood Fund for the project described. The undersigned understands and agrees that any omissions, deficiencies, or discrepancies in completion of the Application may, at the sole discretion of the City, be grounds for rejection of the Application.

The undersigned further certifies that:

1. All information is accurate, contains no misrepresentations, and represents a reasonable estimate of costs based on data available at the time of the application.
2. The neighborhood group or organization has approved this Neighborhood Fund application.
3. The person signing on behalf of the organization has been authorized by said organization.

Printed Name of Group or Organization
President/Chairperson/Leader

Printed Name of Person Preparing
Application (if different)

Signature of
President/Chairperson/Leader

Signature of Person Preparing Application

Date

Date

