



**CITY OF TULSA**  
**License Center – (918) 596-7640**

**License Checklist**

***If you plan to sell food, beer, liquor, or anything else consumable, please contact the Tulsa City County Health Department at 595-4300 for additional requirements.***

The City of Tulsa licenses required for a new restaurant/bar/food cart are listed below, including the documents required to obtain the licenses.

**Beer** –

- Oklahoma Sales Tax Permit (918) 581-2751
- Updated Certificate of Use and Occupancy (Zoning Clearance Permit) – for *new issuance, owner change or change of use* ONLY. Please call Daniel with questions (918) 596-1847
- Tulsa County Beverage Permit (918) 596-5000 (Ask for licensing Division)
- License Fee (\$30.00 for on-premises, \$15 for off-premises)

**Occupational** (City of Tulsa mixed beverage license) –

The ABLE commission may require a “Certificate of Compliance” prior to issuing your ABLE license – if this is required for your business, please contact Business Licensing at (918) 596-7640 (or you may print the information at the website:

<http://www.cityoftulsa.org/public+works/permits/p-lforms.htm>

Once the ABLE license has been issued, the documents required to obtain the City of Tulsa Occupational Tax Permit are as follows:

- Oklahoma Sales Tax Permit (918) 581-2751
- Updated Certificate of Use and Occupancy (Zoning Clearance Permit) – for *new issuance or change of use* ONLY. Please call Daniel with questions (918) 596-1847
- ABLE license (405) 521-3484
- Fee (\$1000.00 *per permit* for first year, prorated monthly)

**Food** –

- Oklahoma Sales Tax Permit (918) 581-2751
- Original “Blue” Food Application (from TCC Health Department – (918) 595-4300)
- License Fee (as stated on Food Application)
- Late Fee, if required

Sales Tax Permit, County Beverage Permit and ABLE license must be current.

**DBA Name, Corporate Name and site address must match on all documents submitted.**

Copies of all documents **EXCEPT FOOD APPLICATION** are acceptable.