



CITY OF TULSA LODGING TAX PAYMENT RETURN

Department of Finance (918) 596-7644

MONTH:	YEAR:

NAME OF HOTEL/MOTEL:	HAS OWNERSHIP CHANGED SINCE THE LAST RETURN WAS FILED? No Yes - new owner is: _____
ADDRESS OF HOTEL/MOTEL:	
CITY, STATE, ZIP CODE:	

NOTE: Returns must be postmarked by the 15th of each month, if a discount is taken for the preceding calendar month. See item 8.  
Returns become delinquent after the last day of each month for the preceding calendar month. See items 10 and 11.

1. GROSS RECEIPTS - All lodging furnished to guests, exclusive of taxes.	\$	-
2. EXEMPT RECEIPTS - Rooms less than \$10.00 per day	\$	-
3. EXEMPT RECEIPTS - Permanent Guests, complete section B	-	-
4. OTHER EXEMPTIONS - Complete section C	-	-
5. TOTAL EXEMPT RECEIPTS - Add lines 2, 3 and 4		-
6. NET TAXABLE RECEIPTS - Line 1 less line 5.		-
7. GROSS TAX DUE - Enter 5% of line 6		-
8. DISCOUNT: Enter 3% of line 7 (ONLY if payment is received by the Department of Finance no later than 5:00 PM on the 15th of the month; or if mailed, the envelope must be postmarked by the U.S. Postal Service no later than the 15th of the month, even if the 15th falls on a weekend or holiday.)		-
9. ADJUSTMENT - Please also explain in remarks section.	Overpayment for the month of: _____	-
	Underpayment for the month of: _____	-
10. INTEREST - 1.5% per month from last day of the month (return due date) to postmark date.		-
11. PENALTY - 10% penalty for lodging tax payment return received after the last day of the month.		-
12. NET TAX DUE - Line 7 less line 8, plus lines 9, 10 & 11.	\$	-

I hereby certify that the information and statements contained herein and any accompanying exhibits are true and correct.	MAKE CHECK PAYABLE TO: City of Tulsa	MAIL TO: City of Tulsa - Department of Finance, PO Box 451, Tulsa, OK 74101-0451
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PRINT OR TYPE NAME	TITLE	DATE
SIGNATURE	TELEPHONE NUMBER	
MAILING ADDRESS	CITY, STATE, ZIP CODE	

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