

CITY OF TULSA
ANNUAL BUDGET
and
CAPITAL PLAN
FISCAL YEAR 2009 – 2010



Kathy Taylor
Mayor

Councilors:

Jack R. Henderson, District 1
Rick Westcott, District 2
David Patrick, District 3
Eric Gomez, District 4
Bill Martinson, District 5

Dennis K. Troyer, District 6
John Eagleton, District 7
William L. Christiansen, District 8
G.T. Bynum, District 9

Michael P. Kier, CPFO
Director of Finance

Patrick B. Connelly, CPFO
Manager, Budget & Planning Division

**ANNUAL OPERATING
& CAPITAL BUDGETS**
FISCAL YEAR 2009 - 2010

**CAPITAL
IMPROVEMENTS PLAN**
FISCAL YEARS 2010 - 2014

**ANNUAL BUDGET
& CAPITAL PLAN**
SECTION CONTENTS

Policies	1
Executive Summary	2
Departmental Budget Highlights	3
Operating Fund Summaries	4
Capital Fund Summaries	5
Five-Year Capital Plan Summary	6
Approved Capital Programs Status & Future Funding	7
Capital Projects Inventory	8
Funding Years 2010-2014 Capital Plan	9
Appendix	10
Index	11

BUDGET HIGHLIGHTS & FIVE YEAR CAPITAL PLAN TABLE OF CONTENTS

Section One - Policies

Introduction to Policy Section.....	
Statement of City Values	
Mayor's Budget Presentation Message	
Transmittal Letter from the Mayor to the City Council	
Letter from the City Council to the Citizens	
City Council Compendium of Needs	
FY 09 Special Budget Instructions	

Section Two – Executive Summary

Executive Summary	2-1
Community Profile	2-25
Five-Year Financial Forecast	2-29
Budget and Planning Process	2-31
City of Tulsa Organizational Chart	2-33
Map of Tulsa	2-34

Section Three – Departmental Budget Highlights

<i>PUBLIC SAFETY AND PROTECTION</i>	
Municipal Court	3-3
Police Department	3-6
Fire Department	3-10
Information Technology	3-14
EMSA.....	3-18
Tulsa Area Emergency Management Agency.....	3-20
<i>CULTURAL DEVELOPMENT AND RECREATION</i>	
Park and Recreation	3-25
Gilcrease Museum	3-30
Performing Arts Center	3-33
River Parks Authority	3-37
<i>SOCIAL AND ECONOMIC DEVELOPMENT</i>	
Economic Development Commission	3-43
Economic Development & Real Estate Management	3-45
Working in Neighborhoods.....	3-50
Development Services.....	3-54
Planning	3-58
<i>PUBLIC WORKS AND TRANSPORTATION</i>	
Airports	3-63
Public Works & Transportation	3-68
Tulsa Transit	3-90

Departmental Budget Highlights - Continued

ADMINISTRATIVE AND SUPPORT SERVICES

Elected Officials	3-95
Mayor's Office	3-96
City Auditor	3-98
City Council	3-100
Human Rights	3-102
Legal	3-105
Human Resources	3-108
Workers' Compensation	3-114
Employee Insurance Administration	3-116
General Government	3-118
Indian Nation Council of Governments (INCOG)	3-120
Finance	3-122
Communications	3-126
Equipment Management	3-129
Department of Grants Administration	3-133
<i>TRANSFERS TO OTHER FUNDS</i>	3-136
<i>DEBT SERVICE</i>	3-137
Staffing Summary: All departments	3-142

Section Four – Operating Fund Summaries

Fund Structure by Budgetary Basis	4-1
General Fund	(1080) 4-3
Air Force Plant 3 Fund	(2240) 4-14
P.A. Law Enforcement Training Fund	(2320) 4-16
Juvenile Curfew Fines Fund	(2330) 4-18
E911 Fee Operating Fund	(2420) 4-20
Economic Development Commission Fund	(2710) 4-22
Convention Fund	(2810) 4-24
Short-Term Capital Fund	(2910) 4-26
Municipal Employees' Retirement Plan Fund	(3000) 4-28
One Technology Center	(3450) 4-30
RMUA-General Operating Fund	(3551) 4-32
Tulsa Authority for Recovery of Energy Fund	(3623) 4-34
Airports Fund	(3701) 4-36
Tulsa Airports Improvement Trust Fund	(3703) 4-38
Downtown Tulsa Improvement District Special Assessment Fund	(4101) 4-40
Tulsa Stadium Improvement District Special Assessment Fund	(4102) 4-42
Whittier Square Improvement District Special Assessment Fund	(4122) 4-44
Sinking Fund	(4306) 4-46
Workforce Investment Act Youth Training Grant Fund	(5464) 4-48
Workforce Investment Act Adult Training Grant Fund	(5471) 4-50
Workforce Investment Act Dislocated Worker Grant Fund	(5472) 4-52
Aging – Special Projects Fund	(5706) 4-54
Aging – Older Americans Act Fund	(5707) 4-56
P.D. Forfeiture Awards Fund	(5761) 4-58
Stormwater Management Enterprise Fund	(7010) 4-60
TMUA-Water Operating Fund	(7020) 4-63
TMUA-Sewer Operating Fund	(7030) 4-66
Golf Course Operating Fund	(7050) 4-69
EMSA Enterprise Fund	(7060) 4-71
Office Services Internal Service Fund	(8011) 4-73
Employees' Insurance Service Fund	(8020) 4-75
Equipment Management Service Fund	(8030) 4-77
List of Completed Grants To Be Closed	4-79

Section Five – Capital Fund Summaries

Miscellaneous Capital Projects Fund	(6001)	5-1
Advance Funded 1991 Five-Year Sales Tax Fund	(6003)	5-3
1996 Five-Year Sales Tax Fund	(6007)	5-5
2001 Five-Year Sales Tax Fund.....	(6008)	5-7
2006 Special Extended Sales Tax Fund	(6009)	5-9
1985 Sales Tax Economic Development Fund	(6012)	5-15
TMUA-Water Capital Projects Fund	(6021)	5-17
TMUA-Sewer Capital Projects Fund	(6031)	5-19
Stormwater Capital Projects Fund	(6041)	5-21
List of Capital Projects To Be Closed		5-23

Section Six – Five-Year Capital Plan

Introduction	6-1
Capital Improvements Plan Summary by Department and Funding Sources	6-6
Urbanization Trends	6-8

Section Seven – Approved Capital Programs Status & Future Funding

Approved Capital Programs Status

Introduction	7-1
1992-2008 Oklahoma Water Resources Board Sanitary Sewer Project Loans	7-1
2001 Third Penny Sales Tax Program	7-3
2005 General Obligation Bond Program.....	7-4
2006 Third Penny Extended Sales Tax Program	7-5
2008 Street Improvement Program	7-7
FY09-10 Funded Capital Projects	7-8

Financing Capital Projects

Sales Tax	7-15
Enterprise Funds	7-15
State Loans for Sanitary Sewers	7-16
General Obligation Bonds	7-18
Federal and State Highway Funds	7-19

Section Eight – Capital Projects Inventory

Introduction	8-1
<i>Public Safety and Protection</i>	
Police Department	8-5
Fire Department.....	8-6
Information Technology	8-8
<i>Cultural Development and Recreation</i>	
Park and Recreation	8-11
Gilcrease Museum.....	8-16
Tulsa Convention Center.....	8-17
Performing Arts Center.....	8-17
River Parks Authority	8-18

Capital Projects Inventory - Continued

Public Works & Development

Streets	8-21
Water	8-28
Sanitary Sewer	8-35
Flood Control	8-44
Public Facilities Maintenance	8-48

Social and Economic Development

Economic Development & Real Estate Management	8-53
Working IN Neighborhoods (WIN)	8-53
Planning	8-54

Transportation

Airports	8-59
Tulsa Transit	8-61

Administrative and Support Services

Equipment Management	8-65
Short-Term Capital	8-66

Section Nine – Funding Years 2010-2014 Capital Plan

Introduction	9-1
Five-Year Level of Recommended Funding	9-2
Program and Department Funding Summary	9-3
Summary of Funding Requests by Department	9-6
Summary of Funding Requests by Funding Source	9-7
Fiscal Years 2010 - 2014 Capital Improvements Plan	9-8

Section Ten – Appendix

Ordinances Adopting the Budget and Capital Improvement Plan	10-1
Financial Policies	10-5
Strategic Planning	10-5
Operating Budget	10-5
Risk Management	10-5
Procurement and Purchasing	10-5
Revenues	10-5
Capital Budget and Improvements	10-6
Long-Term Borrowing	10-6
Investments and Deposits	10-6
Reserves	10-7
Accounting	10-7
Trusts and Authorities	10-7
Pension Funds	10-7
General Information	10-8
Readers' Guide to Fund Summaries	10-12
Glossary	10-14
Abbreviations	10-21

Section Eleven – Index

Index	11-1
Alphabetical Listing of Fund Summaries	11-5
Preparation Credit	

Maps

Map of Tulsa	2-33
Urbanization Trends 1900-2008	6-8
Police & Fire Stations.....	8-7
Park Facilities	8-14
Proposed Park Improvement Sites.....	8-15
Expressways with Traffic Count.....	8-25
Overloaded Streets	8-26
Proposed Street and Expressway Improvements	8-27
Water Treatment and Distribution System	8-33
Proposed Water System Projects	8-34
Sanitary Sewage Collection and Treatment System.....	8-42
Proposed Sanitary Sewer Projects	8-43
Master Drainage Plans Drainage Basins.....	8-46
Generalized Floodplains.....	8-47
Planning Department Projects	8-56



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Tulsa

Oklahoma

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

*The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the **City of Tulsa, Oklahoma** for its annual budget for the fiscal year beginning **July 1, 2008**.*

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.