



Authorization for Automated Bill Payment

Enrollment is Easy

Simply complete this authorization form and you can stop writing checks for your monthly bills. Please allow 30 days for your ABP application to become effective.

How ABP Works

You will still see your bills before they are paid. The City of Tulsa will send you a statement by mail before your bill is due. You will know the exact amount and the exact date your payment will be deducted from your account. If you have questions regarding your bill, you will have ample time to call the City of Tulsa and resolve your concerns. If the bill is correct, the amount specified will be deducted from your account on the date specified; there is no need to write a check or spend money on postage. Payment information will be shown on your monthly bank statement.

Return this form to City of Tulsa Utilities Services, 175 E 2nd St, Ste. 860 Tulsa, OK. 74103.

For additional Information call: 918-596-9511

NAME: _____
(as it appears on your bill – PLEASE PRINT)

CUSTOMER ACCOUNT NUMBER: _____ ADDRESS: _____
(as shown on your bill)

CITY: _____ ZIP: _____ PHONE: _____

FINANCIAL INSTITUTION: _____

CITY: _____ STATE: _____

CHECKING ACCOUNT NUMBER: _____

IMPORTANT: Please return a voided check with this form to ensure accurate processing.

I authorize you to charge my checking account monthly in the amount of my monthly bill and to make that deduction payable to CITY OF TULSA UTILITIES SERVICES. In making this authorization, I agree to the Terms and Conditions of Authorization.

DATE: _____ SIGNATURE: _____

TERMS AND CONDITIONS OF AUTHORIZATION

1) AUTHORIZATION:

Each payment shall be the same as if it were an instrument personally signed by you. **NOTE: To ensure accurate account information, please enclose a voided check with each authorization.**

2) REVOCATION:

This authority is to remain in effect until revoked by the customer, company or financial institution. Customer must notify the City of Tulsa to discontinue automated payment service.

3) STOP PAYMENT:

You have the right to stop payment of a charge by notifying your financial institution up to three (3) business days prior to the charging of your account.