



RECIPROCITY

The City of Tulsa may accept reciprocity as a Building Resources in Developing Businesses (BRIDGE) from out-of-state businesses certified in their home state. Consideration for reciprocity will be based strictly on the evaluation of the criteria used to certify the applicant requesting reciprocity.

A business certified by a federal, state, and/or private organization may receive reciprocity with the City of Tulsa upon meeting the City of Tulsa's certification criteria.

THE FOLLOWING IS A LIST OF THE CURRENTLY APPROVED RECIPROCITY AGENCIES:

Department of Transportation (DOT)

Small Business Administration 8(a)

Small Disadvantaged Business (SDB)

North Central Texas Regional Certification Agency (NCTCA)

South Central Texas Regional Certification Agency (SCTCA)

Oklahoma Minority Supplier Development Council (OMSDC)

Women's Business Council Southwest (WBCSW)

Tribal Employment Rights Office (TERO)

City of Kansas City Minority/Women/Disadvantaged Business Enterprise (MWDBE)

All businesses desiring to reciprocate into the City of Tulsa BRIDGE program should:

1. Complete and notarize the BRIDGE Certification Application **but Do Not submit any of the supporting documents; instead submit only the supporting documents 2-6**, outlined below.
2. Complete the application • complete all of section A of the BRIDGE certification application, **Central Contractor Registration (CCR) reference will not be accepted for section A of the application • fill in all blank areas on the application • refer to CCR in Section B & C in spaces where CCR data is applicable, you may refer to CCR only if you have included in your SBA profile, business capabilities narrative, keywords (for ease of searching), and performance history; include a print out of your SBA profile with the submitted application.
3. *Personal Financial Statement (PFS): if the agency that your firm is certified with requested that you complete a PFS to certify with their agency, submit a copy of the PFS from the agency in which you are requesting reciprocity from.
If the agency that your firm is requesting reciprocity from did not request you to complete a PFS, you must submit a completed PFS with your BRIDGE certification application using the designated City of Tulsa PFS. http://www.cityoftulsa.org/COTlegacy/documents/PFS081908_000.pdf
4. Submit a Current Copy of the Letter/Certificate from the agency in which firm is requesting reciprocity from. This document must have an expiration date.
5. Submit an economic disadvantaged narrative requested in section C11 of the BRIDGE certification application. See page three of Application Instructions (online) for assistance with narrative.
6. Mail or deliver your application and its supporting documents to HRD.

**Data provided in PFS must be less than 12 months old.*

*** Central Contractor Registration (CCR) www.ccr.gov*

All City certification application forms are located online at:

<http://www.cityoftulsa.org/community-programs/human-rights.aspx>

NOTE: Councils **MUST SUBMIT A PFS** for certification with the City of Tulsa

Out-of-State businesses can only reciprocate if certified with an approved agency in their home states