



# T-Town HOME Catalog Application

Building Permit No.: \_\_\_\_\_

## Applicant Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Property Owner Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

Does the Property Owner consent to this application?      Yes      No

What is the Applicant's relationship to the Property Owner? \_\_\_\_\_

## Property Information Where the Catalog Plan will be built. Note: Plans may only be used within the City of Tulsa.

Physical Address: \_\_\_\_\_

Property Zoning (Visit [maps.cityoftulsa.org/tulsazoning](https://maps.cityoftulsa.org/tulsazoning) to find your zoning. Select all that apply.):

|      |      |      |      |         |       |       |       |      |
|------|------|------|------|---------|-------|-------|-------|------|
| RE   | RS-1 | RS-2 | RS-3 | RS-4    | RS-5  | RD    | RT    | RM-0 |
| RM-1 | RM-2 | RM-3 | RMH  | MX_-U   | MX_-V | MX_-F | MX_-P | OL   |
| OM   | OMH  | OH   | CS   | CG      | CH    | CBD   | IL    | IM   |
| IH   | IMX  | PUD  | MPD  | MPD-FBC | AG    | AG-R  | CO    | SR   |

Is the property within the following overlays? *Select all that apply.*

Neighborhood Infill Overlay (NIO)      Neighborhood Character Overlay (NCO)      River Design Overlays (RDO 1-3)  
Neighborhood Infill Overlay 2 (NIO-2)      Neighborhood Character Overlay 2 (NCO-2)

Is the property within any of the following Historic Preservation Overlay Districts?

Brady Heights      Council Oak      Gillette      North Maple Ridge      Swan Lake      Yorktown      Elmwood      Tracy Park

## Building Plan

Select the T-Town HOME Catalog plan you would like to receive. Visit [cityoftulsa.org/homecatalog](https://cityoftulsa.org/homecatalog) to view the available plans. IRC plans are free for use within the City of Tulsa. IBC plans have fees, and applicants will pay and work directly with the plan designers on site-specific requirements, engineering, etc. Visit [cityoftulsa.org/homecatalog](https://cityoftulsa.org/homecatalog) for contact information.

### IRC Plans (No cost)

Audrey      Azalea+      Berkeley      Bluebird      Chickadee+      Daffodil      Front-to-Back Duplex      Lia  
Lydia      Marie-Louise      Nell      Side Hustle      Stacked Duplex      Standard House      Tommie

### IBC Plans (Fees and site-specific work directly with plan designers required)

Myrtle 4-Plex (IBC)      Carroll 6-Plex (IBC)      Oakdale 10-Plex (IBC)

## Site Plan and Grading & Drainage Plan

Applicants must submit a site plan and grading & drainage plan before receiving a building permit. The T-Town Lot Viewer can help. To get started, visit [maps.cityoftulsa.org/lotviewer](https://maps.cityoftulsa.org/lotviewer) and enter your address. Refer to catalog at [cityoftulsa.org/homecatalog](https://cityoftulsa.org/homecatalog) for building footprints, checklists of requirements, and examples of what your plans should look like.

## End User License Agreement & Terms of Use

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This End User License Agreement is required for the use of any pre-approved plans within the T-Town HOME Catalog made available by the City of Tulsa. This Agreement must be signed by the Applicant and submitted as part of the permitting and City approval process.

**1. Background/Purpose:** The building plans and corresponding Permit Sets (the “Plans”) were designed by Flintlock Ltd Co, Kronberg Urbanists and Architects, J Griffin Design, LLC, and Union Studio Architecture and Community Design (the “Designers”). Authorship and copyright ownership of the building plans is as described below, and all intellectual property rights are retained by the respective Designers.

**Flintlock Ltd Co** holds authorship and copyright to the following Building Plans: Audrey, Berkeley, Lia, Lydia, Marie-Louise, Nell, and Tommie.

**Kronberg Urbanists + Architects** holds authorship and copyright to the following Building Plans: Azalea+, Bluebird, Chickadee+, Daffodil, Myrtle 4-Plex (IBC), Carroll 6-Plex (IBC), and Oakdale 10-Plex (IBC).

**J Griffin Design, LLC** holds authorship and copyright to the following Building Plans: Front-to-Back Duplex, Stacked Duplex, and Standard House.

**Union Studio Architecture and Community Design** holds authorship and copyright to the following Building Plan: Side Hustle.

**2. Scope:** Projects utilizing any of the Plans are limited to those that will be constructed exactly as shown on the pre-approved Permit Set provided by the City. The City’s pre-approved Plans have only been licensed for permitting use within the City of Tulsa and nowhere else. Applicants who want to use one or more Plans must include a signed copy of this Agreement with their building permit application. Minor modifications listed in the Allowable Variations section in the T-Town HOME Catalog are permitted. Any structural or other design modification, addition, or alteration not expressly permitted in the Catalog is prohibited without express written consent from the Designer of that Plan. If any changes to the Plans not expressly permitted in the Catalog are desired, the Applicant may request customizations to the Plans from the Plan Designer. Any changes made to the Plans that are not expressly permitted in the Catalog voids the City’s pre-approval and requires a full plan review.

**3. Acknowledgement:** The Applicant acknowledges, agrees, understands, and accepts that:

- a. The Plans are construction-ready documents reviewed by the City for general compliance with applicable building codes. The Plans meet the City’s code, and the City’s review and approval only assures minimum code compliance.
- b. The City’s pre-approval of the Plans does not relieve

the Applicant from responsibility for ensuring that all site-specific conditions (e.g., soil stability, setbacks, utilities, etc.) comply with all applicable codes and regulations.

- c. Use of the Plans is entirely voluntary and at the sole risk of the Applicant. Accordingly, neither the City nor the Designers make any representation or warranty regarding the suitability of any Plans for any particular property or site or site condition.
- d. The City and Designers do not assume, and disclaim, any and all liability for errors, omissions, or modifications made by others, or for the resulting structure.
- e. This Agreement grants the Applicant a limited, non-exclusive, non-transferable, revocable license to use the Plans for the construction of a single building per plan set within the City of Tulsa. Any use of the Plans or the designs represented within the Plans outside of what is granted by the license provided herein is strictly prohibited without the express written consent from the Designer of the Plan. The license granted herein shall be revoked and automatically terminate upon any unauthorized use, transfer, or modification of the Plans in violation of the terms hereof. Upon revocation and termination, the Applicant must cease all use of the Plans and destroy all copies, except as required for permitted construction already in progress.
- f. Any modification of the Plans or creation of derivative works outside the pre-approved variations or without prior written authorization from the Designers is prohibited and is a violation of intellectual property rights.

**4. Defense, Indemnification, and Hold Harmless.** To the fullest extent permitted by law, the Applicant agrees to release, defend, indemnify and hold harmless the City of Tulsa, its City Council, officers, employees, agents, and the Designers who prepared the Plans from and against any and all claims, demands, causes of action, suits, losses, damages, liabilities, costs, and expenses (including reasonable attorneys’ fees), in law or at equity, arising out of or related to:

- a. The use, reuse, or modification of any Plans;
- b. Site conditions, grading, drainage, or utility connections;
- c. Construction means, methods, materials, or safety practices;
- d. Selection, supervision, or work of contractors or subcontractors;
- e. Property damage, personal injury, or death occurring during or after construction;
- f. Any alleged defect, error, or omission in the Plans or resulting construction; or

- g. Any failure of the completed structure to comply with applicable code or performance standards.

These obligations shall apply to any claims or expenses brought or alleged by the property owner and shall survive the completion of the project/construction and termination of this Agreement.

**5. Miscellaneous.** The Plans are provided “as-is” and the City and Designers make no express or implied warranties, including merchantability, fitness for a particular purpose, or compliance with future code changes. This Agreement shall be binding upon and inure to the benefit of the Applicant and their heirs, executors, administrators, successors and assigns. There are no intended third-party beneficiaries of this Agreement except for the Designers, which are intended third-party beneficiaries of Sections 2, 3 and 4 of this Agreement and may enforce those provisions directly upon notice to City. If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed by and interpreted in accordance with Oklahoma law. Venue for any legal proceedings shall be in any state or federal court in Tulsa County in the State of Oklahoma.

**Acknowledgement and Execution**

By signing below, the Applicant affirms that they have read, understand, and voluntarily agree to all the terms and conditions set forth in this Agreement. Failure to execute this Agreement will prohibit the use of any Plans made available by the City of Tulsa.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Submit completed applications to [catalog@cityoftulsa.org](mailto:catalog@cityoftulsa.org).