

11/10/2016 2:03 pm

MICHAEL P. KIER
CITY CLERK

AGENDA
FOR REGULAR MEETING
MUNICIPAL EMPLOYEES' RETIREMENT PLAN ("MERP")
BOARD OF TRUSTEES

Monday, November 14, 2016 9:00 A.M.
City Hall, One Technology Center, 3rd Floor North Presentation Room
175 East 2nd Street
Tulsa, Oklahoma

REGULAR ATTENDEES

John Harvey, Retiree Representative; Adam Leavitt, Vice Chair/Mayoral Non-City Appointee; James Barnes, Employee Representative; Vacant, Employee Representative; Jim Twombly, Mayoral Appointee; Mike Kier, Finance Director; Erica Felix-Warwick, Chair/Personnel Director.

CALL TO ORDER & ROLL CALL:

Unless otherwise noted, the Board may review, discuss and/or take action on the following:

1. RECEIPT AND FILING OF MINUTES

- a. Regular Meeting Held on October 10, 2016 – Erica Felix-Warwick

2. RECEIVE AND FILE

- a. Receive and File Retirement Applications – Erica Felix-Warwick
- b. Receive and File Refund of Basic Contributions – Erica Felix-Warwick

3. INVOICES TO BE APPROVED – Erica Felix-Warwick

a. AB, 20160630-36766-A ended 6/30/16	\$28,076.30
b. AB, 20160930-36766-A ended 9/30/16	\$28,263.85
c. Arrowpoint, September 30, 2016	\$38,816.58
d. Brandes, September 30, 2016	\$47,281.00
e. Callan, SI-1609657 ended 9/30/16	\$24,462.50
f. GRS, 424683 ended September 2016	\$ 9,500.00
g. JPMorgan, 1600620 ended 5/31/16	\$10,382.85
h. LifeStatus360, 127185 thru 9/16/17	\$ 650.00
i. Seix, 20160930-195-A ended 9/30/16	\$41,502.50
j. Smith Graham, 3Q16-28 ended 9/30/16	\$29,997.00

4. ARROWPOINT SMALL CAP PRESENTATION – Kristin Fenik

5. SMITH GRAHAM SMALL CAP PRESENTATION – Bill Charcalis

6. **CALLAN QUARTERLY PERFORMANCE REVIEW** – Gordie Weightman
7. **ASSET REBALANCING & ANNUAL FEE REVIEW/WORPLAN REVIEW** –
Gordie Weightman
8. **MOLPUS CAPITAL CALLS UPDATE** – Carolyn Ritchie
9. **UMB CONTRACT UPDATE** – Ellen Hinchee
10. **UPDATE ON CHANGE TO SECTION 504 ORDINANCE REVISION REGARDING PARTICIPANTS ON LONG TERM DISABILITY** – Ellen Hinchee
11. **UPDATE ON RFP FOR ACTUARIAL SERVICES** – Erica Felix-Warwick
12. **QUARTERLY UPDATE ON RETIREMENT COORDINATOR PER PHASE II AUDIT** –
Erica Felix-Warwick
13. **PENSION REFORM UPDATE** – Mike Kier
14. **DISCUSS/APPROVE TRUSTEE EDUCATION TOPICS** – Erica Felix-Warwick
15. **MERP ELECTION UPDATE** – Carolyn Ritchie
16. **DISCUSS/APPROVE THE USE OF NEW MORTALITY TABLES IN CALCULATION OF RETIREMENT BENEFITS** – Carolyn Ritchie
17. **PUBLIC COMMENTS** – Erica Felix-Warwick

- 18. DISTRIBUTIONS** – Erica Felix-Warwick
- a. AB, 3Q2016 Performance
 - b. Arrowpoint Partners, Performance Statement ending September 30, 2016
 - c. BlackRock, Global Equity Commentary Q3 2016
 - d. Callan, Monthly Review as of September 30, 2016
 - e. JPMorgan, Flash Report September 30, 2016
 - f. JPMorgan, SSPF Snapshot Q3 2016
 - g. JPMorgan, SSPF Adjust Fee Schedule Email dated 9/7/16
 - h. JPMorgan, SPF Snapshot Q3 2016
 - i. Molpus, Fund III Distribution
 - j. Molpus, Fund IV Distribution
 - k. Saxena White, Monitoring Report Q3 2016
 - l. Seix, 3rd Qtr 2016 Report Letter dated 10/25/2016
 - m. Seix, Quarterly Report ending September 30, 2016

- 19. FUTURE AGENDA ITEMS** – Erica Felix-Warwick

December 2016

- a. Pension Reform
- b. Ordinance Revision Update Regarding LTD
- c. MERP Election Results
- d. Vendor presentation on 1st Draft from RFP Actuarial Services

January 2017

- a. Pension Reform
- b. Ordinance Revision Update Regarding LTD
- c. Discuss/Approve MERP Budget
- d. AB Global Fixed Income
- e. Seix Fixed Income

February 2017

- a. Callan Qtrly Review
- b. Asset Rebalancing
- c. Trustee Education

- 20. NEW BUSINESS** – Erica Felix-Warwick

- 21. ADJOURNMENT** – Erica Felix-Warwick