

Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned <input type="checkbox"/> Posted	Date: <u>08.31.2022</u>
Committee Date: _____	Committee: _____		Item #: <u>2208.01902</u>
1 st Agenda Date: _____	Hearing Date: _____		
2 nd Agenda Date: _____			

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☒ Yes ☐ No

Department

Police

Contact Name

Jack Henley

Email

jhenley@cityoftulsa.org

Phone

9185969222

Bid/Project Number

Project Title

Donator

TPD Foundation / Metro
Christian Academy

Type of Donation

Other

Travel Event Title

Traveler's Name

Event Date

Donation Amount/Value

\$1,220.00

City Council requires a dollar value

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

Date: 08.26.2022

Date: _____

Date: _____

Date: AUG 31 2022

Date: _____

Policy Statement

Background Information

Donations made to the Police Department's Community Engagement Unit (CEU) for the month of August 2022.

Provide background information on the requested action.

Summation of the Requested Action

Request approval to accept and use donations while involved in community engagement.

Summarize the pertinent details of the requested action

Other Pertinent Details

Donations were either distributed to community members or retained by CEU for facilitation of engagement activities. Refer to attached spreadsheet for additional information concerning donations.

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details

TPD Community Engagement Unit - Donation Log

DATE	DONATION	BUSINESS/REPRESENTATIVE	CONTACT	RECEIVED BY	VALUE
08.03.2022	36 Tulsa Drillers Bobble Heads	TPD Foundation	Sarah Hofer	N. Terrell	\$720.00
08.03.22	School Supplies (paper, pencils, markers,ect)	Metro Christian School	Mrs. Bristow	N. Terrell	\$500.00

Total \$1,220.00