



# City of Tulsa SPECIAL EVENT PERMIT APPLICATION

## Summary of Event

---

Name of Event: Chili on the Green

Date(s) of Event: Oct. 15, 2022

Location Address: 111 E RECONCILIATION WAY N

Council District(s): 4

Event Description: Chili On The Green is the State of Oklahoma Chili Championship presented by The Kiwanis Club of Tulsa and sanctioned by the International Chili Society. On October 15, 2022, chili cooks from across the country will be competing for 1st place and a spot in the International Chili Cookoff in September 2022.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 4000

Per Day: 4000

Anticipated Participants: Total: 4000

Per Day: 250

Number of Events for Monthly Event: NA

## Host Organization, Applicant and Professional Event Organizer Information

---

Host Organization: Kiwanis Club of Tulsa

Website: https://kiwaniscluboftulsa.org/

Chief Officer of Host Organization: John Sanfords

Email and Phone: traumaguy2002@gmail.com 918-587-5981

Applicant Name: Kiwanis Club of Tulsa

Email and Phone: kiwanis@tulsacoxmail.com 918-587-5981

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Brian Walker

Mobile: 918-849-0464

Billing Contact: Kiwanis Club of Tulsa

Phone: 918-587-5981

Billing Address: 125 W 15th St 102  
Tuls OK 74119

## **Event Timeline and Lane/Street Closure Information**

---

**Event Setup:** Date: 10/15/2022 Time: 0800  
Street Closure for Event Setup: Date: 10/15/2022 Time: 0800  
Street(s) to be Closed for Event Setup: See Site and TCP Map

**Event Start:** Date: 10/15/2022 Time: 1400  
Street Closure for Event Start: Date: 10/15/2022 Time: 0800  
Street(s) to be Closed for Event Start: W Cameron St between N Boston Ave and N MLK Jr Blvd  
Reconciliation Way between N Boston Ave and N MLK Jr Blvd  
N Boston Ave between N Cameron St and Reconciliation Way  
Food Truck/Inside Western Lane of MLK Jr Blvd between Cameron St and Reconciliation Way

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 1400-2200

**Event End:** Date: 10/15/2022 Time: 2200  
Street Reopens after Event End: Date: 10/15/2022 Time: 2300

**Event Teardown:** Date: 10/15/2022 Time: 2200  
Street Reopens after Event Teardown: Date: 10/15/2022 Time: 2300

## **Secondary Permits Required**

---

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales  
Number of Food Vendors: 50  
Number of Food Trucks: 5  
Food Cooked on-site: Yes Fuel(s) to be used: Electric  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 50 10X10 Provider and Phone: Chili cooks will bring own 10x10 tents  
Number of Inflatables: 3 Provider and Phone: Kiwanis Club of Tulsa is providing the inflatable. They are 3 foot across by 7 foot tall signage inflatables..  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

---

Security and/or Police: Contact, Email and Phone: Using 6-8 off duty TCSO Deputies (918) 349-0464

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 10/14/2022 Time: Noon Equipment Pickup: Date: 10/16/2022 Time: Noon

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

---

Event Sponsor(s): Kiwanis Club of Tulsa Foundation  
Food Bank of Eastern Oklahoma

Name of Park and Location, if applicable: Guthrie Green  
111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: Guthrie Green is suppling this as part of the contract

Total Number of Portable Toilets: 25 Number of ADA Accessible Portable Toilets: 6

Equipment Setup: Date: 10/15/2022 Time: 0900

Equipment Pickup: Date: 10/15/2022 Time: 2200

Other information: "No Parking After 3 a.m. on 10/15/2022" signs along the parking spaces. No parking set-up on Thursday, 10/13/2022 at Midnight.

Activities begin at 2:00 pm with chili tasting starting at 3:30 pm and lasting until the chili runs out. Final judging will be announced at 8:30 pm. Admission is FREE and Tasting Kits can be purchased: 1 for \$10, 2 for \$15 and 4 for \$20.

All proceeds go toward Kiwanis Youth Scholarships and the Community Food Bank of Easter Oklahoma. Go to "chilionthegreen.com" for more information.

**Entertainment and Related Activities**

---

Number of Stages: 1

Number of Performers/Bands: 12

Performer/Band name and music type: Individual acts and bands will be performing throughout the day. All types of music will be represented.

Sound Amplification: Yes

Start Time: 1400

Finish Time: 2200

Please describe the sound equipment that will be used for your event:

Provided by Guthrie Green

Sound checks conducted prior to the event: Yes

Start Time: 1200

Finish Time: 1345

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Signs and banners directing people to tasting kit and beer sales

**Mitigation of Impact**

---

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers associated with Kiwanis and clean up team provided by Guthrie Green will be unblocking streets, disposing of trash and removing signs and banners

Number of Trash Receptacles: 25

Number of Dumpsters: 0

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: Provided by Guthrie Green per contract

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn

**Avidavit of Applicant**

---

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

---

**For City of Tulsa Special Events Committee Use Only**

Date received: 07/26/2022    Date routed: 09/22/2022    Date for review: 09/28/2022

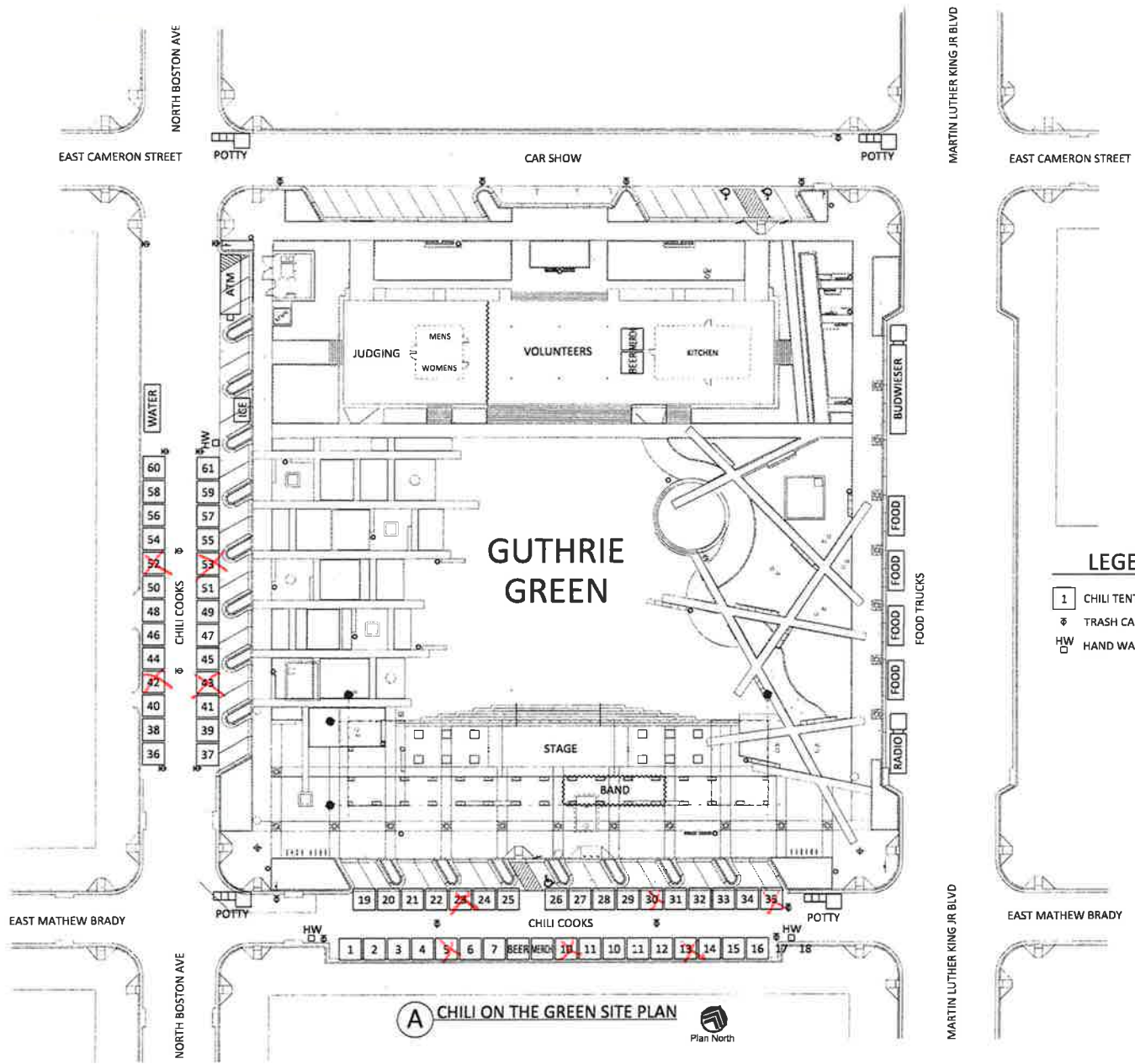
Special Events Committee Recommendation: \*09/22/2022     Yes     No

Date routed to Mayor: 09/22/2022    Mayor's Recommendation: \_\_\_\_\_     Yes     No

Date routed to Council: 09/22/2022    City Council Approval: \_\_\_\_\_     Yes     No

Date Permit Issued: \_\_\_\_\_    Comments: Form and TCP map revised 09/22/2022.

\*Email review. Next SEC meeting 09/28/2022.



**LEGEND**

- 1 CHILI TENT - LOCATION 1
- ☒ TRASH CAN
- HW HAND WASH STATION

**A CHILI ON THE GREEN SITE PLAN**  
Plan North



**Date:** October 15, 2022 **Project:** Chili on the Green  
**Comments:**  
 Road Closure: 8 a.m. to 11 p.m.  
 Event Hours: 2 to 10 p.m.  
 Parking/Bike lanes not shown. Drawing not to scale  
 COT assumes no liability for accuracy or validity

