



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Turkey Trot Date(s) of Event: November 25, 2022Location Address: 300 S DENVER AVE Council District(s): 4Event Description: Annual 5K and Fun Run on the day after Thanksgiving.Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Private Property, Street ClosureAnticipated Attendance: Total: 2000 Per Day: 2000Anticipated Participants: Total: 1500 Per Day: 1500

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Fleet Feet Sports Tulsa Website: https://www.fleetfeet.com/s/tulsaChief Officer of Host Organization: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Applicant Name: Fleet Feet Sports Tulsa - Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Professional Event Organizer: Same

Email and Phone:

On-site Contact: Timothy Dreiling Mobile: 918-230-5760Billing Contact: Fleet Feet Sports Tulsa Phone: 918-492-3338Billing Address: 5968 S Yale AVE  
Tulsa OK 74135

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 11/25/2022 Time: 6:00 AM  
Street Closure for Event Setup: Date: 11/25/2022 Time: 6:00 AM  
Street(s) to be Closed for Event Setup: Denver Ave between 2nd St and 4th St. 3rd St from Denver Ave to Cheyenne Ave

**Event Start:** Date: 11/25/2022 Time: 8:30 AM  
Street Closure for Event Start: Date: 11/25/2022 Time: 8:00 AM  
Street(s) to be Closed for Event Start: See Course Maps  
Run, Walk, Parade Start Time: 5k Run: 8:30 AM  
Fun Run: 9:40 AM

Daily Event Hours: 8:00 to 10:30 AM

**Event End:** Date: 11/25/2022 Time: 10:30 AM  
Street Reopens after Event End: Date: 11/25/2022 Time: 10:30 AM

**Event Teardown:** Date: 11/25/2022 Time: 10:30 AM  
Street Reopens after Event Teardown: Date: 11/25/2022 Time: 11:00 AM

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: (4) 10x10 Provider and Phone: Fleet Feet Owned tents  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet Owned Equipment

Equipment Setup: Date: 11/25/2022 Time: 6:00 AM Equipment Pickup: Date: 11/25/2022 Time: 11:00 AM

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa (918) 836-2134

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 11/23/2022 Time: 3:00 PM

Equipment Pickup: Date: 11/25/2022 Time: 2:00 PM

Other information: NA

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 AM

Finish Time: 10:30 AM

Please describe the sound equipment that will be used for your event:

Portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff and volunteers to collect all trash and properly dispose.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/04/2022    Date routed: 10/31/2022    Date for review: 11/16/2022

Special Events Committee Recommendation: 11/09/2022    ☒ Yes    ☐ No

Date routed to Mayor: 11/10/2022    Mayor's Recommendation: \_\_\_\_\_ ☐ Yes    ☐ No

Date routed to Council: 11/10/2022    City Council Approval: \_\_\_\_\_ ☐ Yes    ☐ No

Date Permit Issued: \_\_\_\_\_    Comments: Form revised 10/31/2022.



USATF Certification OK15071KH	Effective 11-22-15 to 12-31-25
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**This course follows the Shortest Possible Route (SPR) over the whole roadway.**

