

Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY Date Received: _____ Committee Date: _____ 1 st Agenda Date: _____	Tracking #: _____ Committee: _____ Hearing Date: _____ 2 nd Agenda Date: _____	CITY CLERK USE ONLY <input type="checkbox"/> Scanned Date: <u>02-22-2023</u> <input type="checkbox"/> Posted Item #: <u>2302.00353</u>
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All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☒ Yes ☐ No

 Department
 Water and Sewer

 Contact Name
 Desiree Quarles-Dobey

 Email
 dquarles-
dobey@cityoftulsa.org

 Phone
 918-596-9501

Bid/Project Number

Project Title

 Donator
 SWAWWA

 Type of Donation
 Travel

 Travel Event Title
 AWWA Ace Conference

 Traveler's Name
 3 Team Members for Top Ops

 Event Date
 6/12/23

 Donation Amount/Value
 \$4,000.00

City Council requires a dollar value

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

 Digitally signed by Eric Lee
 Date: 2023.02.17 08:31:54
 -06'00'

Date: _____

Date: _____

Date: _____

 Date: FEB 22 2023

Date: _____

Policy Statement

Background Information

Donation from Southwest Section of American Water Works Association to attend the AWWA Ace Conference in Toronto, Canada, to compete against other teams. Three team members are Steve Thomas, Curt Ellis and Sheila Vega along with coach Hua Jiang. SWAWWA will reimburse the city of Tulsa \$1,000.00 per person.

Provide background information on the requested action.

Summation of the Requested Action

Accept donation from SWAWWA for our Top Ops team members to attend AWWA Ace Conference to compete.

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
☐ Must be filed with other governmental entity
☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details
