



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bike Club End-of-Year RallyDate(s) of Event: May 10, 2023Rainout date: May 11, 2023Location Address: Start: 490 N Lansing Ave E.
Tulsa, OK 74120
End: 2650 S John Williams Way
Tulsa, OK 74114Council District(s): 1, 4Event Description: Bike Club Rally is a park-to-park non-competitive bicycle ride for approximately 450 elementary-age students and volunteer escorts. Ride will begin at USA BMX in downtown Tulsa, proceed on city streets to River Parks trail and then end at Gathering Place. Students and their bicycles will be dropped off by TPS transportation at Guthrie Green and picked up at Gathering Place, making it a "One-way" ride.Event Category: Athletic/RecreationEvent Includes: Public Right of Way, Public Park, Live Entertainment, Private Property, Street Closure, Police Escort: 11:00 to 11:45 amAnticipated Attendance: Total: 450Per Day: 450Anticipated Participants: Total: 450Per Day: 450Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Humble Sons Bike CompanyWebsite: <https://www.facebook.com/humblesonsbikeco/events>Chief Officer of Host Organization: Mike WozniakEmail and Phone: mike@humblesons.org 918-830-1150Applicant Name: Jason WhortonEmail and Phone: jason@humblesons.org 918-607-2385

Professional Event Organizer:

Email and Phone:

On-site Contact: Lance MillerMobile: 918-760-5930Billing Contact: Humble Sons Bike CompanyPhone: 918-607-2385Billing Address: 1613 W Lincoln Pl
Broken Arrow, OK 74012

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>05/10/2023</u>	Time: <u>8:00am</u>
Street Closure for Event Setup:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Setup:	<u>N/A - Setup will be on USA BMX property</u>	
Event Start:	Date: <u>05/10/2023</u>	Time: <u>8:00am</u>
Street Closure for Event Start:	Date: <u>05/10/2023</u>	Time: <u>11:00am</u>
Street(s) to be Closed for Event Start:	<u>See course map - Police escort by TPD Special Events Unit</u>	
Run, Walk, Parade Start Time:	<u>11:00am - See schedule</u>	
Daily Event Hours:	<u>8:00am-2:00pm</u>	
Event End:	Date: <u>05/10/2023</u>	Time: <u>2:00pm</u>
Street Reopens after Event End:	Date: <u>05/10/2023</u>	Time: <u>11:45am</u>
Event Teardown:	Date: <u>05/10/2023</u>	Time: <u>1:45pm</u>
Street Reopens after Event Teardown:	Date: <u>05/10/2023</u>	Time: <u>N/A</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone: <u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit, John Hoehner (918) 586-6054, jhoehner@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Public Schools Athletic Department, Steven Friebs (918) 746-6452, friebst@tulsaschools.org

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking not available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: For students and teachers:
Tulsa Public Schools (918) 833-8100
csctrans@tulsaschools.org

Sponsor and Other Event Information

Event Sponsor(s): Humble Sons Bike Company

Park: Yes Name of Park and Location: River Parks Authority (918) 596-2008

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other Event Information: TPD Special Events Units with activated emergency lights for staging area and escort

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash is expected to be within means of USA BMX and Gathering Place's existing infrastructure. Humble Sons Bike Company team will walk through site at conclusion of event to ensure no debris or trash is left behind.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

USA BMX and Guthrie Green management has been included on all planning aspects of the event. Representatives from Tulsa Police Department and Tulsa Public schools have also been included in planning.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/11/2023 Date routed: 04/26/2023 Date for review: 05/03/2023

Special Events Committee Recommendation: Email Review Yes ☒ No ☐ 04/27/2023

Date routed to Mayor: 04/27/2023 Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: 04/27/2023 City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 05/03/2023. Mayor and CC
Agendas 05/03/2023

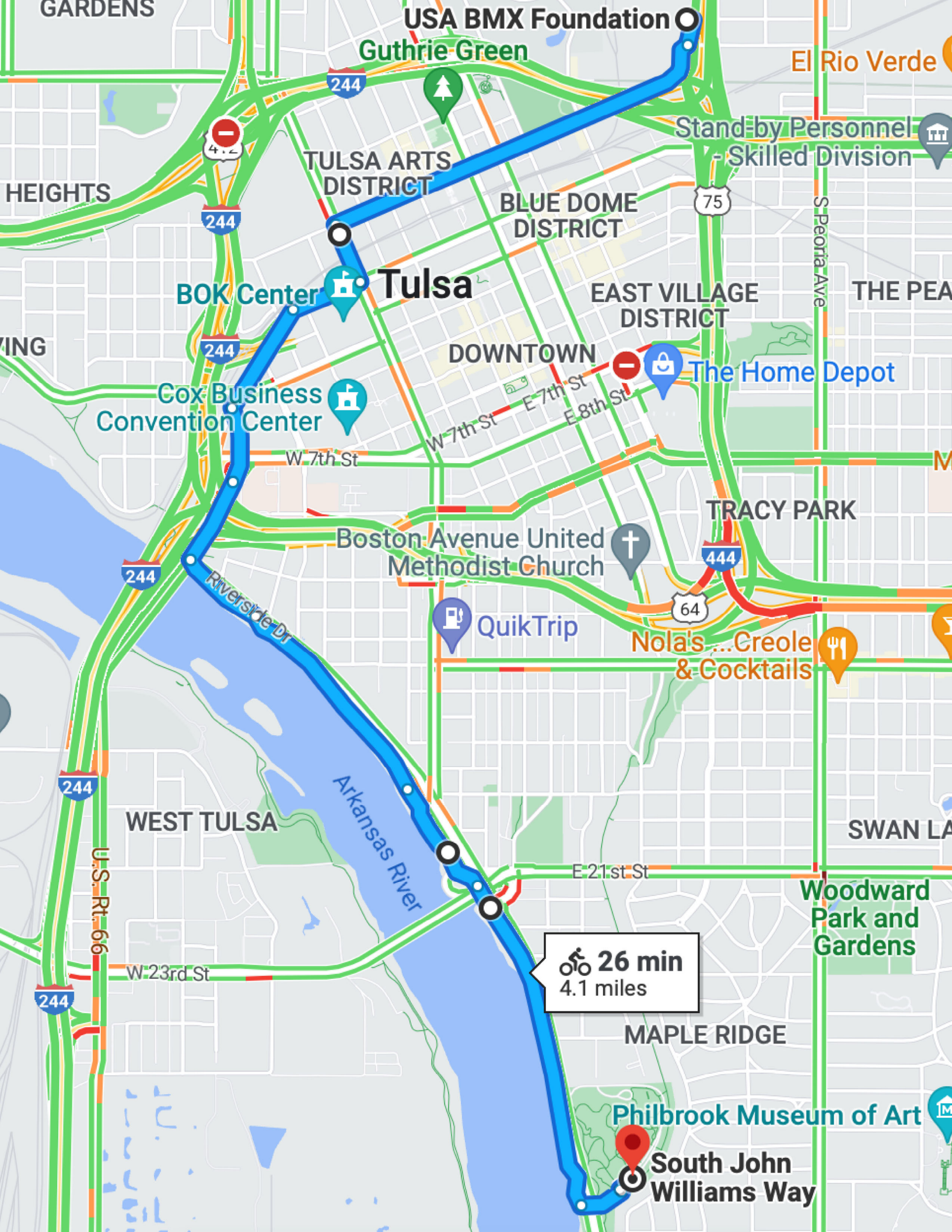
2023 Bike Club EOY Rally Route Cue sheet

Staging and ride start at USA BMX 490 N Lansing Ave. E Tulsa, OK 74120

- Exit USA BMX Parking heading south on N Lansing Ave E. (0.0 miles)
- N Lansing Ave E turns into E Archer St
- Left (South) on N Denver Ave (1.0 miles)
- Right (West) on W 1st St (1.2 miles)
- Left (SW) on S Heavy Traffic Way (1.3 miles)
- Left (South) on S Lawton Ave (1.6 miles)
- S Lawton Ave turns into Southwest BLVD
- At intersection of Southwest BLVD and Riverside Dr, route enters River Parks Trail southbound (2.0 miles)
 - Route is not on city streets after this point
- South on River Parks trail to junction at Midland Valley Trail (4.0 miles)
- Left (East) on Midland Valley Trail to Gathering Place S Williams way parking lot (4.1 miles)

[Google Maps Route](#)

[Strava Route](#)



USA BMX Foundation

Guthrie Green

El Rio Verde

Stand-by Personnel
- Skilled Division

TULSA ARTS
DISTRICT

BLUE DOME
DISTRICT

EAST VILLAGE
DISTRICT

Tulsa

BOK Center

DOWNTOWN

The Home Depot

Cox Business
Convention Center

Boston Avenue United
Methodist Church

TRACY PARK

QuikTrip

Nola's ... Creole
& Cocktails

WEST TULSA

SWAN LA

Woodward
Park and
Gardens

MAPLE RIDGE

Philbrook Museum of Art

South John
Williams Way

🚴 26 min
4.1 miles