



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Cinco de Mayo RunDate(s) of Event: May 5, 2023Location Address: Start: 1875 S Boulder Park Dr  
End: 1875 S Boulder Park DrCouncil District(s): 4Event Description: Annual 5k and Fun Run**Event Category:** Athletic/Recreation**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Live Entertainment, Street ClosureAnticipated Attendance: Total: 1300Per Day: 1300Anticipated Participants: Total: 1000Per Day: 1000Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Fleet Feet Sports TulsaWebsite: www.fleetfeet.com/s/tulsaChief Officer of Host Organization: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Applicant Name: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Professional Event Organizer: Timothy Dreiling, Fleet Feet Sports TulsaEmail and Phone: tim@fleetfeettulsa.com 918-492-3338On-site Contact: Timothy DreilingMobile: 918-230-5760Billing Contact: Fleet Feet Sports TulsaPhone: 918-492-3338Billing Address: 5968 S Yale AVE  
Tulsa, OK 74135

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>05/05/2023</u>	Time: <u>6:30 PM</u>
Street Closure for Event Setup:	Date: <u>05/05/2023</u>	Time: <u>4:00 PM</u>
Street(s) to be Closed for Event Setup:	<u>Boulder Park Drive between 18th St and 19th St</u>	
<b>Event Start:</b>	Date: <u>05/05/2023</u>	Time: <u>5:00 PM</u>
Street Closure for Event Start:	Date: <u>05/05/2023</u>	Time: <u>6:00 PM</u>
Street(s) to be Closed for Event Start:	<u>See course maps including Boulder Ave between 18th St and 21st St.</u>	
Run, Walk, Parade Start Time:	<u>Fun Run 6:30 PM</u> <u>5k Run 7:15 PM</u>	
Daily Event Hours:	<u>NA</u>	
<b>Event End:</b>	Date: <u>05/05/2023</u>	Time: <u>9:45 PM</u>
Street Reopens after Event End:	Date: <u>05/05/2023</u>	Time: <u>8:30 PM</u>
<b>Event Teardown:</b>	Date: <u>05/05/2023</u>	Time: <u>8:30 PM</u>
Street Reopens after Event Teardown:	Date: <u>05/05/2023</u>	Time: <u>8:45 PM</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Free Beer</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number & Sizes of Tents:	<u>4 - 10x10; 1 20x20</u>	Provider and Phone:
		<u>Fleet Feet Owned Tents</u> <u>20'x20' tent by ABCO 918-583-6557</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:
		<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for street closures

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: Yes Contact, Email and Phone: Fleet Feet owned barricades

Equipment Setup: Date: 05/05/2023 Time: 4:00 PM Equipment Pickup: Date: 05/05/2023 Time: 9:30 PM

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

Event Sponsor(s): Fleet Feet Tulsa

Park: Yes Name of Park and Location: Dream Keepers Park, 1875 S Boulder Park Drive, Tulsa OK

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/05/2023 Time: 12:00 PM

Equipment Pickup: Date: 05/08/2023 Time: 9:00 AM

Other Event Information: We are coordinating our event with the Tour de Tulsa Bicycle ride that is on 5/6/23 at the same location.

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Mariachi band, TBD

Sound Amplification: Yes

Start Time: 5:30 PM

Finish Time: 9:30 PM

Please describe the sound equipment that will be used for your event:

Portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and staff to collect all trash and dispose in dumpster to be rented and placed on-site.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Business Assn, Businesses

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/01/2023      Date routed: 04/21/2023      Date for review: 05/03/2023  
Special Events Committee Recommendation: Email Review      Yes ☒ No ☐ 04/27/2023  
Date routed to Mayor: 04/27/2023      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_  
Date routed to Council: 04/27/2023      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_  
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 05/03/2023. Mayor and  
CC agendas 05/03/2023.

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USATF Certification

# Veterans Park Cinco De Mayo 5k Tulsa, OK – 5,000 meters

Effective Dates



**Start/Finish:** On Boulder Park Dr, directly in line with the south edge of the south sidewalk of the Veterans Memorial

**1k/4k:** On Riverside Dr, 8 m south of the flag pole of the Pythian Manor Apartments at 1700 Riverside Dr

**2k/3k:** On Riverside Dr, at 30 MPH sign in the southbound lane near where Riverside Dr starts at SW Blvd

**2.5k Turnaround:** On Southwest Blvd, 0.4 m south (past) of the light pole that is located where River Parks West Trail turns on/off of the SW Blvd Bridge

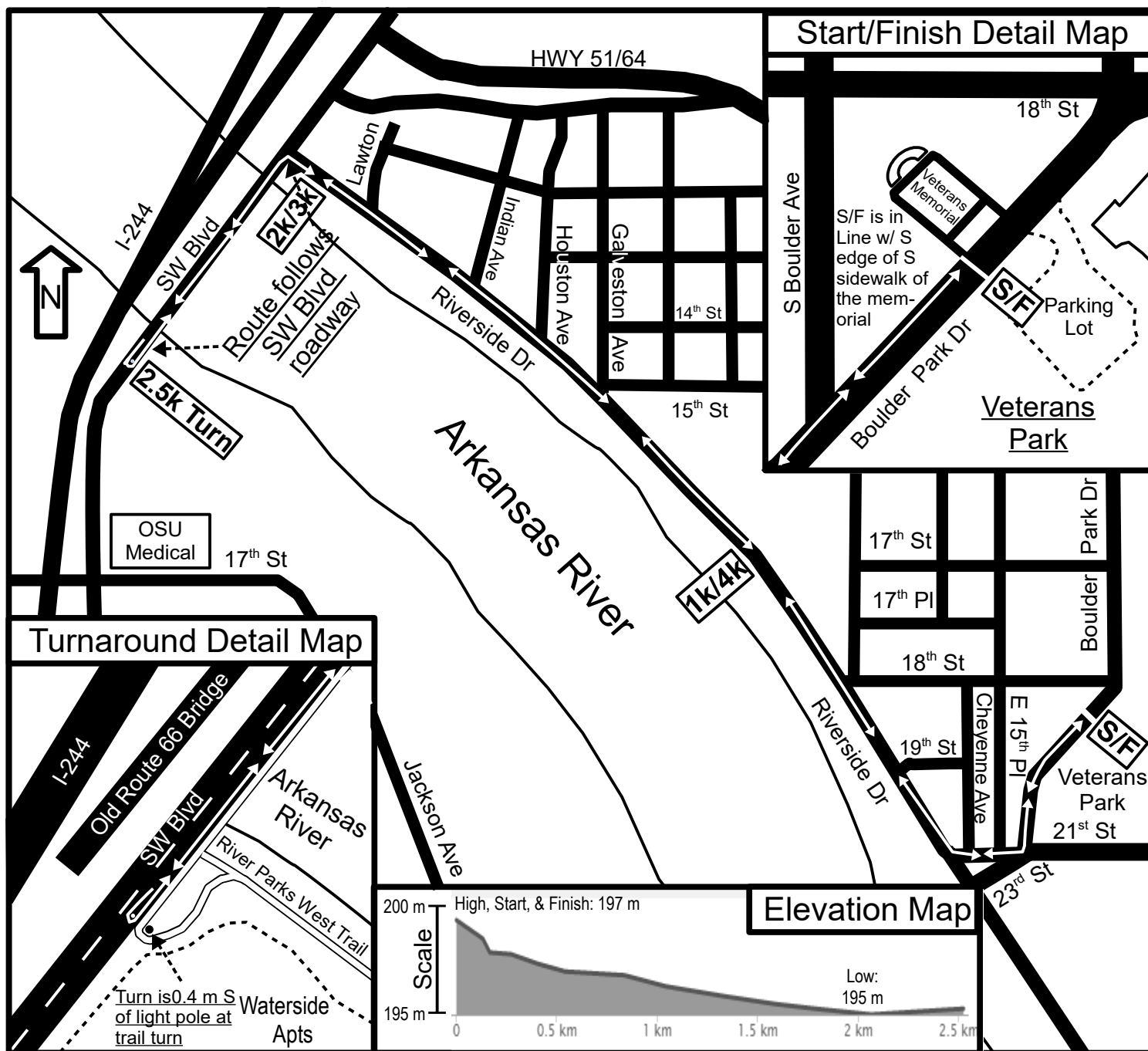
## Race Contact:

Tim Dreiling  
Fleet Feet Tulsa  
tim@fleetfeettulsa.com,  
918-492-3338

## Measured By:

Martin Updike,  
I:40 Race Service, on 4/12/17  
918-577-1956,  
martin@i40raceservice.com

Shortest Possible Route (SPR)  
was followed over the whole  
roadway (unrestricted route).  
Start/finish and km split locations  
are marked with yellow paint and  
nails w/ washers.









Cinco de Mayo Run

Setup Map

May 5, 2023

