

# Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



## CITY COUNCIL USE ONLY

Date Received: \_\_\_\_\_  
 Committee Date: \_\_\_\_\_  
 1st Agenda Date: \_\_\_\_\_

Tracking #: \_\_\_\_\_

Committee: \_\_\_\_\_

Hearing Date: \_\_\_\_\_

2nd Agenda Date: \_\_\_\_\_

## CITY CLERK USE ONLY

☐ Scanned

Date: 07.12.2023

☐ Posted

Item #: 2307.01509

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

## Board Approval

## Other Board Name

## City Council Approval

☒ Yes ☐ No

## Department

Police

## Contact Name

Chloe Williams

## Email

chloewilliams@cityoftulsa.org

## Phone

9185969377

## Bid/Project Number

## Project Title

## Donator

QuikTrip

## Type of Donation

Travel

## Travel Event Title

TPD Atlanta Secure  
 Neighborhoods Program Tour

## Traveler's Name

J. Brooks, M. Kirkland, M.  
 Wollmershauser Jr., M.  
 Ohnesorge, J. Medrano

## Event Date

6/20/23

## Donation Amount/Value

\$3,000.00

City Council requires a dollar value

## Budget

## Funding Source(s)

## TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

## Approvals

Department: \_\_\_\_\_

Legal: \_\_\_\_\_

Board: \_\_\_\_\_

Mayor: \_\_\_\_\_

Other: \_\_\_\_\_

Date: 7/6/2023

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: JUL 12 2023

Date: \_\_\_\_\_

## Policy Statement

## Background Information

Tulsa Police Department, Atlanta Police Department, Atlanta Police Foundation, and QuikTrip tour of Secure Neighborhoods Program on June 20, 2023, from 10:30 a.m.-2:30 p.m. in Atlanta, Georgia. QuikTrip covered airfare expenses for Deputy Chief Jonathan Brooks, Director Matthew Kirkland, Major Mark Wollmershauser Jr., Captain Mark Ohnesorge, and Officer Jesus Medrano. Tulsa Police personnel travelled on QuikTrip private aircraft. Researched flight examples through commercial airlines to obtain an estimate amount for the donation. Estimate approximately \$600 per person x 5 employees = \$3,000.

Provide background information on the requested action.

## Summation of the Requested Action

Please approve of the donated airfare from QuikTrip. Estimated \$3,000.00.

Summarize the pertinent details of the requested action

## Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

## Processing Information for City Clerk's Office

### Post Execution Processing

- ☒ **Mail vendor copy (add'l signature copies attached)**
- ☐ Must be filed with other governmental entity
- ☐ Add'l governmental entity approval(s) required

### Additional Routing and Processing Details

Chloe Williams

Tulsa Police Department

600 Civic Center, Suite 303

---

## Williams, Chloe

---

**From:** Junk, Michael <mjunk@quiktrip.com>  
**Sent:** Wednesday, May 17, 2023 2:34 PM  
**To:** Williams, Chloe; Brooks, Jonathan; Wollmershauser, Mark; Ohnesorge, Mark  
**Cc:** Snellgrove, Faith; TPD Chief; Sherry, Lauren  
**Subject:** ATL Secure Neighborhoods Program

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Chief

Wanted to follow up from the meeting last week regarding additional opportunities for QT to demonstrate our support for TPD. As you may recall, we mentioned the success Atlanta has experienced through their Secure Neighborhoods Program and I truly believe Tulsa might benefit from a similar model. After talking with Atlanta Police Chief Schierbaum, we wanted to float the idea of taking you and your team to Atlanta to learn more about the program and how we might replicate this model in Tulsa. I have included a link to the Atlanta Police Foundation page that provides more information on the program.

<https://atlantapolicefoundation.org/programs/secure-neighborhoods/>

At the onset your schedule permits, we would utilize our company aircraft to get you and your team to Atlanta and back that same day. We were tentatively looking at the week of June 19 with the exception of Wednesday, June 21.

Please let me know if this is something that interest you. Appreciate all you do.

Michael Junk  
QuikTrip

Get [Outlook for iOS](#)

**CAUTION:** This email originated from outside of the organization. Do not reply, forward, click links, or open attachments unless you recognize the sender and know the content is safe. Please report using the Phish Alert button in the Outlook Desktop Client if this message contains potentially unsafe content.



# Secure Neighborhoods

Community policing is a core principle of the Atlanta Police Department. APD has long recognized that its officers must have a firsthand knowledge of the people and neighborhoods which they protect and serve. APF's Secure Neighborhoods initiative addresses this fundamental mission by enabling officers to live and work in the city which they serve. It is broken into three components—

## **THE SECURE NEIGHBORHOODS HOME OFFICERS PROGRAM**

This program provides Atlanta police officers with the opportunity to purchase a home in these neighborhoods at a reduced cost. In return, officers agree to actively patrol their new neighborhoods, participate in community associations and events and become stalwart members of their new communities.

## **COURTESY OFFICER PROGRAM**

The Courtesy Officer initiative consists of sworn officers who are provided incentives in the form of reduced rent to live in apartments in the City. In return, they perform community



service and provide a police presence aimed at deterring crime in apartment communities. With assistance from apartment developers, APF will place 150 Courtesy Officers in City apartments over the next three years.

### **UNITY PLACE RECRUIT HOUSING**

This apartment complex houses 30 APD Secure Neighborhoods recruits during the six months in which they undergo training at the Police Academy. It opened in February 2022. The program, unique in the nation will immerse the recruits in the culture of the neighborhoods they are sworn to protect – a commitment to community engagement and citizenship that is aim of the Atlanta Police Department.

Officers interested in the program may call 404-586-0180 for more information.

For more information or to apply for the program, please visit [www.secureneighborhoods.info](http://www.secureneighborhoods.info).

## Williams, Chloe

---

**From:** Sherry, Lauren <lsherry@quiktrip.com>  
**Sent:** Monday, June 12, 2023 8:32 AM  
**To:** Williams, Chloe; Snellgrove, Faith  
**Cc:** Lauren Hunter  
**Subject:** QT / TPD / APF / APD Visit  
**Attachments:** Tulsa PD Visit\_LPH.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Chloe!

Here is the agenda for the Atlanta trip on Tuesday, June 20. Please let me know any questions. We are really excited to introduce the groups!

If you all need anything, my cell is 918-361-6662.

Thank you,  
Lauren



Lauren Sherry  
Community Relations Manager  
Direct: 918-615-7806  
Email: [lsherry@quiktrip.com](mailto:lsherry@quiktrip.com)

**CAUTION:** This email originated from outside of the organization. Do not reply, forward, click links, or open attachments unless you recognize the sender and know the content is safe. Please report using the Phish Alert button in the Outlook Desktop Client if this message contains potentially unsafe content.



**Tulsa Police Department | Atlanta Police Department | Atlanta Police Foundation**  
**June 20, 2023**  
**10:30 A.M. – 2:30 P. M.**

- 9:30 AM      Tulsa Police Department Arrives at Fulton Industrial Airport  
                 - Departing Tulsa via QT Air at 7AM CST
- 10:15 AM      Arrival at Cameron Alexander At-Promise Center (West Side)  
                 - Coffee and Light refreshments Available
- 10:30 AM      Tour of At-Promise Center  
                 - Overview of the Atlanta Police Foundation At-Promise Youth Initiative
- 11:30 AM      Secure Neighborhood Walk (English Ave Community)
- 11:45 AM      Unity Place I Tour  
                 - APD Recruits and Tulsa PD Q&A
- 12:30 PM      Lunch Delivered at Unity Place 440 North Ave
- 12:45 PM      Lunch at Unity Place Community Room  
                 - Continue Question and Answers
- 2:30 PM      Depart from At-Promise Center for Fulton Industrial Airport

**Atlanta Police Foundation Staff**

- Danny Zayas, Major Gifts Officer, [dzayas@atlantapolicfoundation.org](mailto:dzayas@atlantapolicfoundation.org)
- Patricia Reagan, Director of Development, [preagan@atlantapolicfoundation.org](mailto:preagan@atlantapolicfoundation.org)
- Curtislene Bass, Program Manager, Officer Programs, [cbass@atlantapolicfoundation.org](mailto:cbass@atlantapolicfoundation.org)

***At-Promise Staff***

- Lakeisha Walker, VP of Youth Programs, [lwalker@atlantapolicfoundation.org](mailto:lwalker@atlantapolicfoundation.org)
- Erica Knox-Collins, Director of Youth Programs, [eknoxcollins@atlantapolicfoundation.org](mailto:eknoxcollins@atlantapolicfoundation.org)

**Atlanta Police Department Staff**

Marshall Freeman, Deputy Chief Administrative Officer  
Major Jeff Cantin - Community Oriented Policing Section (COPS)

**Tulsa Police Department Staff**

Deputy Chief Jonathan Brooks  
Major Mark Wollmershauser, Training Director  
Captain Mark Ohnesorge, Training Division

Officer David Medrano, Police Recruiter  
Matthew Kirkland, Director

**QuikTrip Staff**

Marshall Wells, VP General Counsel  
Michael Junk, Manager of Public and Government Affairs

**Cornerstone Government Affairs Staff**

Lawrence Bell, Principal  
Ben Sheidler, Principal  
Zachary Lee, Principal  
Lauren Hunter, Senior Associate



# Passenger Flight Itinerary

TRIP : 06-20-2023 KFTY



Date	Aircraft	Pax	Origin	Destination	Local Departure	Local Arrival
Tue Jun 20 2023	N26QT Learjet 75	8	TULSA INTL (KTUL) United States	FULTON COUNTY (KFTY) United States	7:00 AM	9:32 AM
<b>Captain</b> Briggs, Jason Cell: 9184099981			<b>FBO</b> QuikTrip Aviation 918-836-4224	<b>FBO</b> SIGNATURE FLIGHT SUPPORT	Flight time: 1:32 Time zone change: +1	
<b>First Officer</b> Martin, Braden Cell: 9186396564			7121 E Young Pl Tulsa, OK 74115	+1 404 443 0231 3956 Aviation Cir Atlanta, GA 30336		
<i>Passengers:</i>			1. Brooks, Jonathan David 2. Brooks, Paul 3. Junk, Thomas 4. Kirkland, Matthew Edward	5. Medrano, Jesus David 6. Ohnesorge, Mark Eugene 7. Wells, Marshall 8. Wollmershauser, Mark, Jr		
Departure Services						
FRAT <b>FRAT</b>						
Arrival Services						
Rental Car <b>NATIONAL</b> Rent Vehicle for 8 for Junk for the day - National 1979989245						

Date	Aircraft	Pax	Origin	Destination	Local Departure	Local Arrival								
Tue Jun 20 2023	N26QT Learjet 75	8	FULTON COUNTY (KFTY) United States	TULSA INTL (KTUL) United States	4:30 PM	5:15 PM								
<b>Captain</b> Briggs, Jason Cell: 9184099981			<b>FBO</b> SIGNATURE FLIGHT SUPPORT +1 404 443 0231 3956 Aviation Cir Atlanta, GA 30336	<b>FBO</b> QuikTrip Aviation 918-836-4224 7121 E Young Pl Tulsa, OK 74115	Flight time: 1:45 Time zone change: -1									
<b>First Officer</b> Martin, Braden Cell: 9186396564														
<i>Passengers:</i> <table><tr><td>1. Brooks, Jonathan David</td><td>5. Medrano, Jesus David</td></tr><tr><td>2. Brooks, Paul</td><td>6. Ohnesorge, Mark Eugene</td></tr><tr><td>3. Junk, Thomas</td><td>7. Wells, Marshall</td></tr><tr><td>4. Kirkland, Matthew Edward</td><td>8. Wollmershauser, Mark, Jr</td></tr></table>							1. Brooks, Jonathan David	5. Medrano, Jesus David	2. Brooks, Paul	6. Ohnesorge, Mark Eugene	3. Junk, Thomas	7. Wells, Marshall	4. Kirkland, Matthew Edward	8. Wollmershauser, Mark, Jr
1. Brooks, Jonathan David	5. Medrano, Jesus David													
2. Brooks, Paul	6. Ohnesorge, Mark Eugene													
3. Junk, Thomas	7. Wells, Marshall													
4. Kirkland, Matthew Edward	8. Wollmershauser, Mark, Jr													
Departure Services														
FRAT FRAT														

## NOTE:

- Times listed are actual take-off times. Please arrive at the airport/FBO 15 minutes before the scheduled departure time.
- If you are going to be late, please contact the Travel Office at 918.615.7750 as soon as possible.
- E-cigarettes and vaping devices are not permitted onboard the aircraft or in stowed luggage.
- Luggage:
  - Soft-sided bags are preferred.
  - Ink pens should be placed INSIDE bags/backpacks taken inside of the aircraft, not in exposed exterior pockets.
  - Backpacks should be removed from your back and carried inside the aircraft when boarding.