



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Welltown OktoberfestDate(s) of Event: Oct. 12 - 15, 2023Location Address: Start: 100 N Boulder Ave
End: 100 N Denver AveCouncil District(s): 1Event Description: Welltown Oktoberfest**Event Category:** Athletic/Recreation**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Street ClosureAnticipated Attendance: Total: 2500Per Day: 1200Anticipated Participants: Total: 2500Per Day: 1200Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Welltown BrewingWebsite: <https://www.welltownbrewing.com/>Chief Officer of Host Organization: Jeremy DiamondEmail and Phone: jeremy@welltownbrewing.com 918-500-2163Applicant Name: Emma MyattEmail and Phone: emma@welltownbrewing.com 918-260-1948

Professional Event Organizer:

Email and Phone:

On-site Contact: Emma MyattMobile: 918-260-1948Billing Contact: Welltown BrewingPhone: 918-500-2163Billing Address: 114 W ARCHER ST N
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/12/2023 Time: 7AM
Street Closure for Event Setup: Date: 10/12/2023 Time: 7AM
Street(s) to be Closed for Event Setup: Archer St between Denver Ave and Boulder Ave.
Cheyenne Ave between Reconciliation Way and 1st St.

Event Start: Date: 10/13/2023 Time: 4PM
Street Closure for Event Start: Date: 10/13/2023 Time: 7AM
Street(s) to be Closed for Event Start: Archer St between Denver Ave and Boulder Ave.
Cheyenne Ave between Reconciliation Way and 1st St.

Run, Walk, Parade Start Time: NA
Daily Event Hours: 4PM-Midnight

Event End: Date: 10/14/2023 Time: Midnight
Street Reopens after Event End: Date: 10/15/2023 Time: Noon

Event Teardown: Date: 10/15/2023 Time: 12AM
Street Reopens after Event Teardown: Date: 10/15/2023 Time: Noon

Secondary Permits Required

Beer Sales, Alcohol Sales: Beer Sales
Number of Food Vendors: 2
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used:
Number of Item Vendors: 6 Number of Service Vendors: 0
Number & Sizes of Tents: (4) 20x20 and (6-7) 10x10 Tents Provider and Phone: ABCO Rents (918) 583-6557 (Spaced per TFD guidelines)
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: First Strike Security Solutions (918) 955-2502 or (913) 706-5553, Ron Owens, contactfirststrike@gmail.com

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply (918) 234-8222, charlie@actionsafetysupply.com

Equipment Setup: Date: 10/12/2023 Time: 7AM Equipment Pickup: Date: 10/15/2023 Time: 7AM

Crowd Management Fencing Company: Yes Contact, Email and Phone: Owasso Fencing, (918) 272-5555, Lori Preslar, sales@owassofence.com

Equipment Setup: Date: 10/12/2023 Time: 7AM Equipment Pickup: Date: 10/15/2023 Time: 7AM

Parking Type: Street, Paved Lot, Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): No Sponsors

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 15 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/13/2023 Time: 7AM

Equipment Pickup: Date: 10/15/2023 Time: 7AM

Other Event Information: See TCP Map (pending) and Site Map. Parking available for purchase via Premium Parking on the corner of Archer St & Cheyenne Ave.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 6

Performer/Band name and music type: All Bands will be Acoustic/Instrumental/Oktoberfest Type Bands

Sound Amplification: Yes

Start Time: 4PM

Finish Time: 12AM

Please describe the sound equipment that will be used for your event:

Aaron/EnCore

Sound checks conducted prior to the event: Yes

Start Time: 7AM

Finish Time: 4PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Beverage, Entry, Main Check-In, VIP, Pricing, Menus, Etc.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer Trash Pick Up

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Lot Maintenance (918) 381-3564, Street Sweeping

Presented Event Concept to:

Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

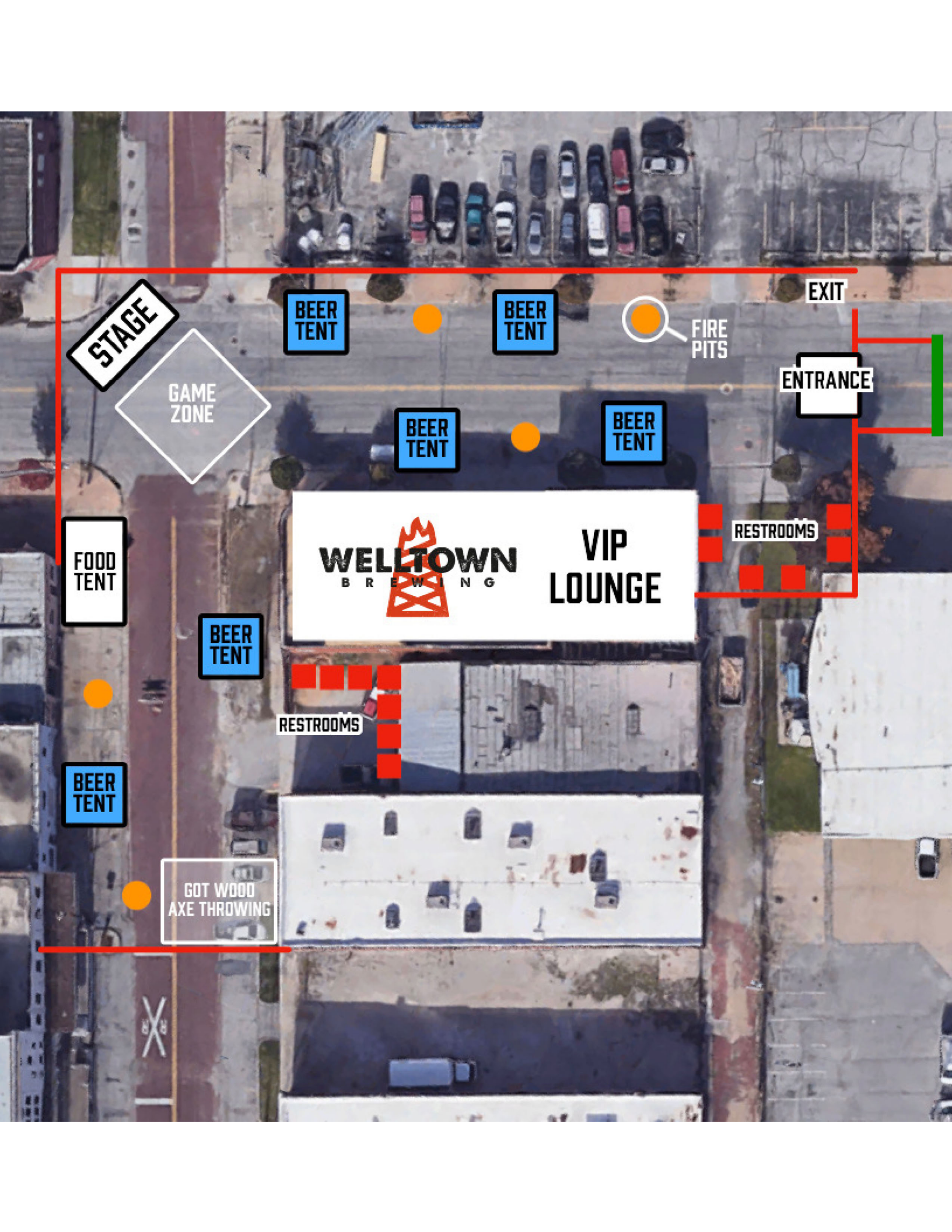
Date received: 09/05/2023 Date routed: 10/03/2023 Date for review: 10/11/2023

Special Events Committee Recommendation: Meeting Review Yes ☒ No ☐ 10/04/2023

Date routed to Mayor: 10/05/2023 Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: 10/05/2023 City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/04/2023. Mayor agenda
10/11/2023. City Council agenda 10/11/2023. Application revised 10/03/2023. TCP map still
pending 10/03/2023. Fees paid 09/20/2023.



STAGE

GAME ZONE

BEER TENT

BEER TENT



FIRE PITS

EXIT

ENTRANCE

BEER TENT

BEER TENT

FOOD TENT

BEER TENT

WELLTOWN
BREWING

VIP LOUNGE

RESTROOMS

RESTROOMS

BEER TENT

GOT WOOD
AXE THROWING