



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Turkey Trot Date(s) of Event: November 24, 2023

Location Address: Start: 300 S Denver Ave Council District(s): 1, 4
End: 300 S Cheyenne Ave

Event Description: 5K and Fun Run starting and finishing at the BOK Center

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Street Closure, 5k and Fun Run

Anticipated Attendance: Total: 1500 Per Day: 1500

Anticipated Participants: Total: 1400 Per Day: 1400

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Fleet Feet Sports Tulsa Website: <https://www.fleetfeet.com/s/tulsa>

Chief Officer of Host Organization: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer:

Email and Phone:

On-site Contact: Timothy Dreiling Mobile: 918-230-5760

Billing Contact: Fleet Feet Sports Tulsa Phone: 918-492-3338

Billing Address: 5968 S Yale AVE
Tulsa, OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/24/2023 Time: 6:00 AM
Street Closure for Event Setup: Date: 11/24/2023 Time: 6:00 AM
Street(s) to be Closed for Event Setup: 3rd St from Denver Ave to Cheyenne Ave
Denver Ave between 2nd St and 4th St

Event Start: Date: 11/24/2023 Time: 7:30 AM
Street Closure for Event Start: Date: 11/24/2023 Time: 8:00 AM
Street(s) to be Closed for Event Start: See Course Map
Run, Walk, Parade Start Time: 8:30 am 5K
9:40 am Fun Run

Daily Event Hours: NA

Event End: Date: 11/24/2023 Time: 11:00 am
Street Reopens after Event End: Date: 11/24/2023 Time: 10:10 AM

Event Teardown: Date: 11/24/2023 Time: 10:30 am
Street Reopens after Event Teardown: Date: 11/24/2023 Time: 11:00 AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: 4 10x10 Provider and Phone: Fleet Feet Owned Tents

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Yes Contact, Email and Phone: Fleet Feet owned barricades

Equipment Setup: Date: 11/24/2023 Time: 6:00 AM Equipment Pickup: Date: 11/24/2023 Time: 10:30 am

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Fleet Feet Tulsa

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 11/22/2023 Time: 3:00 pm

Equipment Pickup: Date: 11/27/2023 Time: 9:00 am

Other Event Information: See Course Maps. 3rd St between Denver Ave and Frisco Ave closed for Winterfest.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 8:00 am

Finish Time: 10:00 am

Please describe the sound equipment that will be used for your event:

Small portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff to collect and properly dispose of all trash

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Neighborhood Assn, Business Assn, Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/20/2023 Date routed: 11/03/2023 Date for review: 11/15/2023
Special Events Committee Recommendation: Meeting Review Yes ☐ No ☐ 11/01/2023
Date routed to Mayor: 11/06/2023 Mayor's Recommendation: Yes ☐ No ☐ _____
Date routed to Council: 11/06/2023 City Council Approval: Yes ☐ No ☐ _____
Date Permit Issued: _____ Comments: SEC meeting 11/01/2023. Mayor agenda
11/08/2023. City Council agenda 11/15/2023. Application revised 11/03/2023.

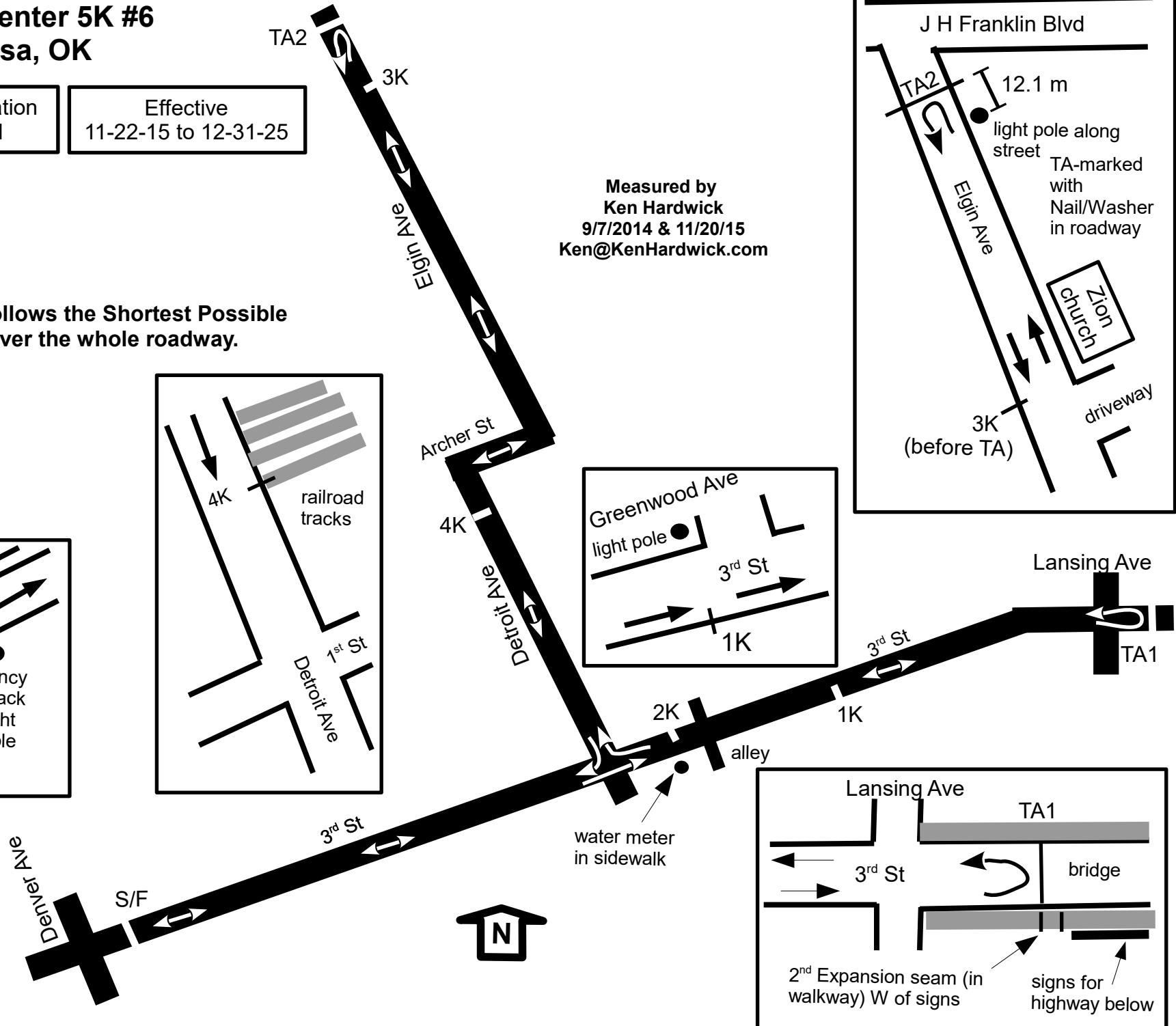
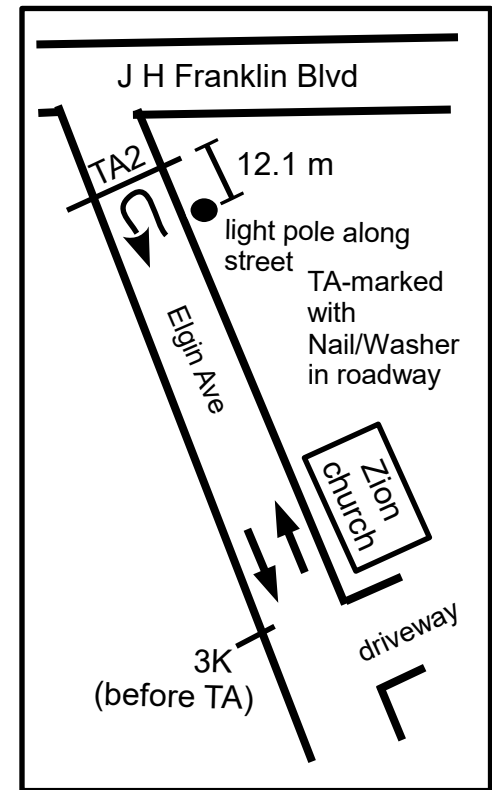
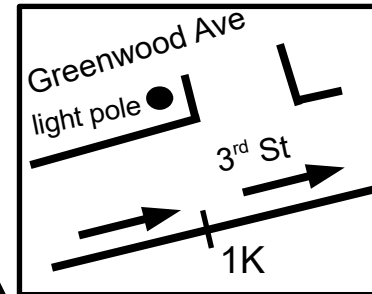
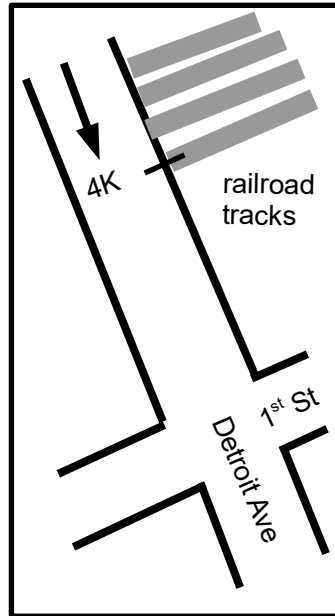
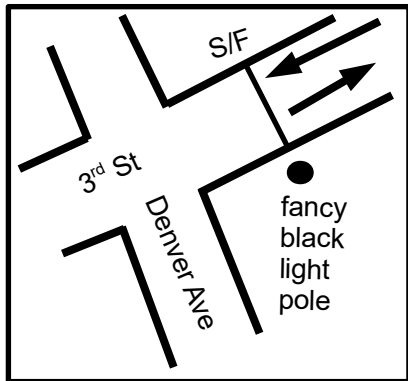
BOK Center 5K #6 Tulsa, OK

USATF Certification
OK15071KH

Effective
11-22-15 to 12-31-25

Measured by
Ken Hardwick
9/7/2014 & 11/20/15
Ken@KenHardwick.com

This course follows the Shortest Possible
Route (SPR) over the whole roadway.



One Mile Fun Run

