

Donation

Version 2.4 released on 7/24/23

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY

Date Received: _____
Committee Date: _____
1st Agenda Date: _____

Tracking #: _____
Committee: _____
Hearing Date: _____
2nd Agenda Date: _____

CITY CLERK USE ONLY

☐ Scanned

Date: 11.08.2023

☐ Posted

Item #: 2311.02652

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☒ Yes ☐ No

Department
Department of City Experience

Contact Name
Rodrigo Rojas

Email
rrojas@cityoftulsa.org

Phone
918-576-5632

Bid/Project Number

Project Title
Active Transportation Academy
Technical Assistance to
Brownfields Scholarship

Donator
Kansas State University
Technical Assistance to
Brownfields Program

Type of Donation
Travel

Enter a Bid or Project Number (not a
Title or Description)

Travel Event Title
Laneshift Active Transportation
Academy

Traveler's Name
Daniel Te

Event Date
December 5-8, 2023

Donation Amount/Value
\$2,850.00

City Council requires a dollar value

Budget

Funding Source(s)

Fayetteville, Arkansas

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____
Legal: _____
Board: _____
Mayor: _____
Other: _____

[Signature]
[Signature]

Date: 11/6/23
Date: _____
Date: _____
Date: NOV 08 2023
Date: _____

Policy Statement

Background Information

The Laneshift Active Transportation Academy is a four-day, professional development course designed to accelerate learning about building resilient people and places through active transportation. The attendee will gain understanding that will help utilize active forms of transportation (walking, cycling, micro-mobility) to strengthen our city.

The Academy takes place in Fayetteville, Northwest Arkansas. The City of Fayetteville is designated as a "Silver" level "Bicycle Friendly Community" by the League of American Bicyclists. It was also awarded the designation of "Bike City" by the Union Cycliste Internationale (UCI), the world governing body of cycling. Northwest Arkansas is home to over 400 miles of natural surface trails connected by shared-use paved paths and other on-street infrastructure.

Through a partnership between Laneshift and Kansas State University Technical Assistance to Brownfields Program, a scholarship is available to participants interested in increasing and encouraging Active Transportation as a component of community revitalization within their communities. Daniel Te is a Neighborhood Revitalization Planner in Community Development, under the Department of City Experience. He applied and received this in-kind scholarship valued at \$2,850 that will cover him attending the Academy and following items: Meals & snacks; bike and helmet rental; ground transportation during the academy; single-occupancy accommodations in Fayetteville Arkansas; and all facilitation and course materials.

Provide background information on the requested action.

Summation of the Requested Action

Request of approval for Daniel Te to receive the in-kind donation of the Active Transportation Academy KSU Technical Assistance to Brownfields scholarship, and attend the Academy from December 5th-8th, 2023

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (addtl signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addtl governmental entity approval(s) required

Additional Routing and Processing Details