

## City Contract

Version 5.0 released on 7/17/23



CE 0120139

<b>CITY COUNCIL USE ONLY</b>		<b>CITY CLERK USE ONLY</b>	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>11.15.2023</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2311-02682</u>
1 <sup>st</sup> Agenda Date: _____	Hearing Date: _____		
	2 <sup>nd</sup> Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

<b>Contract Phase</b> <input type="radio"/> New Contract <input type="radio"/> Renewal <input type="radio"/> Amendment <input checked="" type="radio"/> Statutory Change Order <input type="radio"/> Supplemental Documentation <input type="radio"/> Quantity Adjustment <input type="radio"/> Final Payment <input type="radio"/> Permission to Continue <input type="radio"/> IDP Formal Acceptance <input type="radio"/> Terminate/Cancel			
<b>Board Approval</b>	<b>Other Board Name</b>	<b>City Council Approval</b> <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Contract Number</b> 136985
<b>Department</b> Department of City Experience	<b>Contact Name</b> Andrew Stroud	<b>Email</b> AStroud@cityoftulsa.org	<b>Phone</b> 918-519-8802
<b>Vendor Name(s)</b> American Roofing and Construction, LLC	<b>Vendor Number</b> 6123	<b>Description (Subject)</b> Roof Replacement Lacy Park Community Center	
<b>Contract Type</b> Public Const Proj	<b>Contract Subtype</b> PI/CP SCO COT	<b>Bid/Project Number</b> SP 21-2	<b>Contract Amount</b> \$23,693.50
<b>Site Address</b>	<b>Site Parcel No.</b>		

## Budget

<b>Contract Funding Type</b>	<b>Funding Source(s)</b>	
<input type="radio"/> No Payment Involved		7239000-541104-21D04: \$23,693.50
<input type="radio"/> Revenue Contract		<b>TOTAL:</b> \$23,693.50
<input checked="" type="radio"/> Expense Contract		

## Approvals

<b>Department:</b>	<u>Marshall Freeman</u>	<b>Date:</b>	<u>10/26/2023</u>
<b>Legal:</b>	<u>Wally Walker</u>	<b>Date:</b>	<u>11/9/23</u>
<b>Board:</b>		<b>Date:</b>	
<b>Mayor:</b>	<u>[Signature]</u>	<b>Date:</b>	<u>NOV 15 2023</u>
<b>Other:</b>		<b>Date:</b>	

## Policy Statement

## Background Information

CHANGE ORDER DESCRIPTION AND JUSTIFICATION: Change Order No. 1 to Contract No. 136985, between the City of Tulsa and American Roofing and Construction, LLC in the amount of \$23,693.50 and 231 calendar days is necessary due to issues arising during construction; weather, RFIs, lead times on materials, and coordination with parks department required to complete the project scope. [Signature]

## Summation of the Requested Action

Request Approval for Change Order No. 1

## Other Pertinent Details

Council District #1, 2134 N. Madison Pl.

## Processing Information for City Clerk's Office

- Post Execution Processing
- ☐ Mail vendor copy (add'l signature copies attached)
  - ☐ Must be filed with other governmental entity
  - ☐ Add'l governmental entity approval(s) required

## Additional Routing and Processing Details







RE: Funding- 136985

Dickerson, Mike <mike@partnertulsa.org>

Thu 10/26/2023 2:24 PM

To: Lewis, Erica <elewis@cityoftulsa.org>; Rios, Adilene <arios@cityoftulsa.org>

Cc: Rivers, Ericka <Ericka@partnertulsa.org>; James, Nia <nia@partnertulsa.org>; Gimmel, Chris <cgimmel@cityoftulsa.org>; Green, Chris <cgreen@cityoftulsa.org>

Afternoon, Erica & Adilene.

Apologies. This week, and today in particular, I've been focused on our board meetings. Below is the screenshot of that particular account for 21D04. I hope this helps. Copying Chris Green as well. If your modification is above what TDA authorized in their resolution, there would need to be a request to the board to modify it. The soonest that could occur is mid-November.

Account Inquiry [City of Tulsa]

Account

Fund	723	NPeoriaTIF	Acct	723.0000.50.90.000.9000.0000000.00000000.541104.21D04		
Org	7239000	TDA	Acct name	CIP buildings <span>Account Notes</span>		
Object	541104	CIPBldgs	Type	Expense	Status	Active
Project	21D04	LACY PARK ROOF REPL Rollup	Sub-Rollup			
			Annual Budgeting			
			MultiYr Fund			

4 Year Comparison

Current Year

History

4 Year Graph

History Graph

Yr/Per 2024/03	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2025	Life
Original Budget	197,761.06	580,619.81	604,636.63	.00	615,422.50
Transfers In	.00	.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00	.00
Revised Budget	197,761.06	580,619.81	604,636.63	.00	615,422.50
Actual (Memo)	.00	382,858.75	24,016.82	.00	417,661.44
Encumbrances	64,305.94	.00	.00	.00	64,305.94
Requisitions	.00			.00	.00
Available	133,455.12	197,761.06	580,619.81	.00	133,455.12
Percent used	32.52	65.94	3.97	.00	78.31

-Mike

Please note that the PartnerTulsa offices will be closed in observance of the following holidays.

11/10 – Veterans Day

11/23 & 11/24

12/25 & 12/26 – Christmas Eve and Christmas Day

1/1/2023 – New Years Day

1/16/2023 – Martin Luther King Day

PARTNER  
TULSA

Mike Dickerson,  
DFCP  
Controller  
PartnerTulsa  
100 S Cincinnati Ave, Ste. 8  
Tulsa, OK 74103  
(518) 578-5568 |  
[mike@partnertulsa.org](mailto:mike@partnertulsa.org) |  
[mdickerson@cityoftulsa.org](mailto:mdickerson@cityoftulsa.org)  
[PartnerTulsa.org](http://PartnerTulsa.org)

in @

Growing an economy with opportunity for  
all

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# DRAWING INDEX

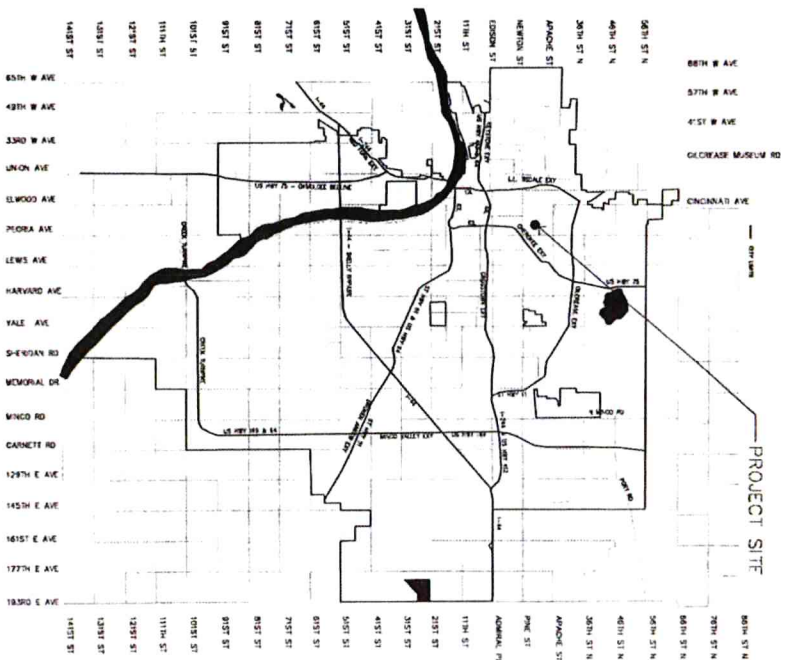
SHEET	TITLE
COVER SHEET	
A1001	GENERAL SCHEDULE
A1002	ROOF DRAIN PLAN
A1003	ROOF PLAN
A1004	TAPERED PLAN
A1005	DETAILS
A1006	DETAILS
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A1200	DETAILS

# ROOF REPLACEMENT LACY PARK COMMUNITY CENTER

2134 N. MADISON PLACE  
TULSA, OKLAHOMA  
PROJECT NUMBER: SP 21-2  
ACCOUNT NUMBER: 7239000-541104-21D04  
CITY OF TULSA OKLAHOMA  
ENGINEERING SERVICES DEPARTMENT

CONSTRUCTION PLANS FOR  
IMPROVE OUR TULSA

UTILITY COORDINATION			
APP/PSD	918.596.6211	lacy@psd.com	
AT&T DISTRIBUTION	918.527.7309	lacy@att.com	
AT&T TRANSMISSION	918.527.7309	lacy@att.com	
COX COMMUNICATION	580.831.7888	lacy@cox.com	
OKLAHOMA NATURAL GAS	918.831.7238	lacy@okngas.com	
CAL OME	800.552.8543	lacy@calome.com	
CITY ENGINEERING SERVICES			
SPECIAL PROJECTS	918.596.9512		
STORMWATER DESIGN	918.596.9498		
TRAFFIC ENGINEERING DESIGN	918.596.9749		
TRANSPORTATION DESIGN	918.596.9535		
WATERWATER DESIGN	918.596.9564		
WATER DESIGN	918.596.9559		
CITY OPERATIONS & MAINTENANCE	918.596.9389		
PARKS MAINTENANCE	918.596.2486		



APPROVALS  
PARKS AND RECREATION DIRECTOR  
CITY ENGINEER

DATE 1-20-22  
DATE 01-24-22



PLANS PREPARED BY:  
SGA Design Group, P.C.  
1427 South Broadway, Suite 200  
Tulsa, Oklahoma 74106  
P: 918.596.1400  
F: 918.596.1401  
www.sga-design.com







**Public Works Department  
Engineering**

**Date:** September 5, 2023

**Subject:** CHANGE ORDER 1, Project NO. SP 21-2 Roof Replacement Lacy Park Community Center  
(Contract # 136985) AWS

Original Contract - \$ 481,100.00  
Change Order - \$ 23,693.50  
Change Order % - 4.92%  
New Contract Amount - \$ 504,793.50  
Contract Time - 90 Calendar Days  
Contract Time Added - 231 Calendar Days

Change Order 1 consists of the following;

- \$ 14,800.16 - Adding structural welded supports for existing HVAC units, removing old curbing for HVAC units, installing new curbing, and adding duct work to accommodate changes.
- \$ 6,647.56 - Replacing 3 exhaust fans with new fans due to existing fans being in poor condition.
- \$ 2,245.78 - To repair vent pipe to that had been cut off on a previous project (not penetrated through existing roof) to proper plumbing code.
- 5 Days – Due to cold and rainy weather in December.
- 15 Days – Due to waiting on answers for RFI 1, 2, and 3.
- 211 Days – Due to lead time on RTUs. RTUs arrived on 6-7-23, but day camp for the site had started. Parks wanted to wait until the camp was done for the summer. Contractor to remobilize on 9-5-23.



CITY OF TULSA  
CHANGE ORDER NO. 1  
BOND NO. GR52198  
CONTRACT NO. 136985  
PROJECT NO. SP 21-2

Roof Replacement Lacy Park Community Center

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CHANGE ORDER DESCRIPTION AND JUSTIFICATION: Change Order No. 1 to Contract No. 136985, between the City of Tulsa and American Roofing and Construction, LLC, for Project No. SP 21-2, in the amount of \$23,693.50 is necessary to add an additional 231 Calendar Days to the contract, due to adding structural welded supports for existing HVAC units, replacing 2 exhaust fans, and repair existing vent pipe. Please see the memorandum that describes the justification for the award of additional time.

Decrease in Contract Price: \$0.00

Increase in Contract Price: \$23,693.50

Net Change in contract Amount: \$23,693.50

DESCRIPTION OF CHANGES:

Original contract amount was:	\$481,100.00
Net dollar increase by previous Change Order:	\$0.00
Net percent increase by previous Change Order:	0.00%
Contract amount prior to this Change Order:	\$481,100.00
Contract sum is increased by this Change Order:	\$23,693.50
This Change Order is a percentage increase of:	4.92%
Contract amount including this Change Order:	\$504,793.50
The total dollar increase including this Change Order:	\$23,693.50
The percentage increase including this Change Order:	4.92%
Contract time prior to this Change Order:	90 Calendar Days
Contract time will be increased by:	231 Calendar Days



IN TESTIMONY WHEREOF, the parties hereto have caused this Change Order to be executed by their duly authorized officers or representatives on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
(to be dated by City Clerk upon approval) JKV

CITY OF TULSA  
A municipal corporation

By \_\_\_\_\_  
Mayor

ATTEST.

\_\_\_\_\_  
City Clerk

APPROVED.

Asst. Wally Walker  
City Attorney  
[Signature]  
City Engineer  
[Signature]  
Architect/Engineer

APPROVED BY CITY COUNCIL

Date: \_\_\_\_\_

By \_\_\_\_\_  
Chairman

CONTRACTOR:  
American Roofing and Construction, LLC

By: Joe Vaden, Jr.

Printed Name: Joe Vaden, Jr.

Title: Commercial Estimator

Date: 9/5/2023 JKV

ATTEST.

Bertine Crawford 9/5/23  
Corporate Secretary (SEAL) Date

SURETY

Granite Re, Inc.

By: Wendy Hollen

Printed Name: Wendy Hollen - Attorney-in-Fact

Date: 09/05/2023  
Attorney-in-Fact (SEAL)  
(Attached Power of Attorney)

(Date must match Power of Attorney)



**GRANITE RE, INC.**  
**GENERAL POWER OF ATTORNEY**

**Know all Men by these Presents:**

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO Its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

W.M. McNEILL; LISA SHERMAN; MIKE SHANNON; CODY M. McNEILL; WENDY HOLLEN; JOHN ROGERS; KYLE D. RESER; JOHN L. BIRSNER; SUSANNE CUSIMANO may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31<sup>st</sup> day of July, 2023.




STATE OF OKLAHOMA )  
                                  ) SS:  
COUNTY OF OKLAHOMA )

  
\_\_\_\_\_  
Kenneth D. Whittington, President  
  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary

On this 31<sup>st</sup> day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:  
April 21, 2027  
Commission #: 11003620



  
\_\_\_\_\_  
Bethany J. Alred  
Notary Public

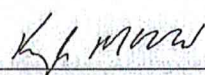
**GRANITE RE, INC.**  
**Certificate**

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this  
5<sup>th</sup> day of September, 2023.



  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary



AFFIDAVIT OF CLAIMANT

STATE OF OKLAHOMA

COUNTY OF KAY

The undersigned, of lawful age, being first duly sworn, on oath says that this contract is true and correct. Affiant further states that the work, services or materials will be completed or supplied in accordance with the contract, plans, specifications, orders or requests furnished to the affiant. Affiant further states that (s)he has made no payment directly or indirectly of money or any other thing of value to any elected official, officer or employee of the City of Tulsa or any public trust of which the City is a beneficiary to obtain or procure the contract or purchase order.


By:   
Signature

Name: Joe Vaden, Jr.

Company: American Roofing and Construction, LLC

Title: Commercial Estimator

Subscribed and sworn to before me this 5th day of September, 2023.

  
Notary Public

My Commission Expires: 10/1/2026

Notary Commission Number: 18009905

BRITNY CRANFORD  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES OCTOBER 1, 2026  
COMMISSION #18009905



# NON-COLLUSION AFFIDAVIT

(Required by Oklahoma law, 74 O.S. §85.22-85.25)

STATE OF OKLAHOMA

)SS.

COUNTY OF KAY

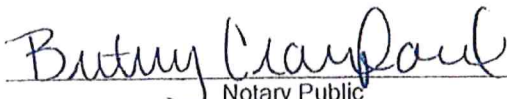
I, JOE VADEN, JR., of lawful age, being first duly sworn, state that:  
(Authorized Agent)

1. I am the authorized agent of Contractor, Engineer, Architect or provider of professional service ["Services Provider"] herein for the purposes of certifying facts pertaining to the existence of collusion between and among Services Provider and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the contract to which this statement is attached, and I have been personally and directly involved in the proceedings leading to the awarding of such contract; and
3. Neither the Services Provider nor anyone subject to the Services Provider's direction or control has been a party:
  - a. to any collusion with any municipal official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - b. in any discussions between Services Provider and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

By:   
Signature

Title: Commercial Estimator

Subscribed and sworn to before me this 5th day of September, 2023

  
Notary Public

My Commission Expires: 10/1/2026

Notary Commission Number: 18009905

County & State Where Notarized: Kay OK

BRITNY CRANFORD  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES OCTOBER 1, 2026  
COMMISSION #18009905

The Affidavit must be signed by an authorized agent and notarized.



# INTEREST AFFIDAVIT

STATE OF OKLAHOMA )  
 ) SS.  
COUNTY OF KAY )

I, JOE VADEN, JR., of lawful age, being first duly sworn, state that I am the agent authorized by Contractor, Engineer, Architect or provider of professional service ["Services Provider"] to submit the attached Agreement. Affiant further states that no officer or employee of the City of Tulsa either directly or indirectly owns a five percent (5%) interest or more in the Services Provider's business or such a percentage that constitutes a controlling interest. Affiant further states that the following officers and/or employees of the City of Tulsa own an interest in the Services Provider's business which is less than a controlling interest, either direct or indirect.

NONE

By: Joe Vaden Jr.

Signature

Title: Commercial Estimator

Subscribed and sworn to before me this 5th day of September 2023

Britny Cranford  
Notary Public

BRITNY CRANFORD  
NOTARY PUBLIC - STATE OF OKLAHOMA  
MY COMMISSION EXPIRES OCTOBER 1, 2026  
COMMISSION #18009905

My Commission Expires: 10/1/2026

Notary Commission Number: 18009905

County & State Where Notarized: OK / Kay

The Affidavit must be signed by an authorized agent and notarized.

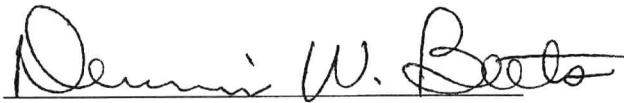


**AMERICAN ROOFING AND CONSTRUCTION, LLC**

**Consent of Members**

The undersigned, being all of the Members of American Roofing and Construction, LLC, an Oklahoma Limited Liability Company, hereby authorize, consent to, approve and ratify the execution by Joe Vaden, Jr. on behalf of American Roofing and Construction, LLC of bid proposals, contracts, affidavits, and related documents in connection with "Roof Replacement Lacy Park Community Center" of the City of Tulsa.

DATED, this 5<sup>th</sup> day of September, 2023.

A handwritten signature in black ink, appearing to read "Dennis W. Beets", written over a horizontal line.

Name Printed: Dennis W. Beets



**COST BREAKDOWN FOR SUPPORT OF ALLOWANCE AUTHORIZATION NO.** \_\_\_\_\_

**Reference Document:**

Contract No.: 136985

Date: 01/13/22

Project No.: SP 21-2 Lacy Park Community Center Roof Replacement

Contractor: American Roofing and Construction, LLC

Description of Work: Structural Welding of Supports for HVAC Units, Raising Curbs and New Duct Work to Accommodate Changes - Subcontractor Claudio Welding

**Materials:**

Items	Units	Cost	Quantity	Amount
Steel	1	\$2,341.00	1.00	\$2,341.00
Consumables	1	\$515.00	1.00	\$515.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub-Total	\$2,856.00
			10% Profit	\$285.60
			Total	\$3,141.60

**Labor:**

Job Title	Rate/Hr.	Total Hrs.	Amount
Welder & Helper	\$72.00	80.00	\$5,760.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		Sub-Total	\$5,760.00
		15% Profit	\$864.00
		Total	\$6,624.00

**Payroll Additives:**

Item	% of Labor	Amount
Insurance	2.50%	\$144.00
Taxes	14.50%	\$835.20
Worker's Compensation	9.35%	\$538.56
Employee Fringe Benefits	5.50%	\$316.80
Total		\$1,834.56

**Equipment:**

Type	Cost/Hr.	Total Hrs.	Amount
Truck & Machine	\$40.00	80.00	\$3,200.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		Total	\$3,200.00

Sub-Contractor Cost	
Mark-up On Sub-Contractor (10%)	\$0.00
Contractor Cost	\$13,650.56
Contractor Profit	\$1,149.60
Contractor Total	\$14,800.16

Total Lump Sum Cost for Work Described	\$14,800.16
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If Not Lump Sum, Cost Per	Total Cost
Unit	Quantity



**COST BREAKDOWN FOR SUPPORT OF ALLOWANCE AUTHORIZATION NO.** \_\_\_\_\_

Reference Document:

Contract No.: 136985

Date: 03/30/23

Project No.: SP 21-2 Lacy Park Community Center Roof Replacement

Contractor: American Roofing and Construction, LLC

Description of Work: Exhaust Vent Replacement on Roof Section #3 Cost Proposal (Total of 3 Vents) -  
Refer to Field Observation Report Dated 03/07/2023

**Materials:**

Items	Units	Cost	Quantity	Amount
Flashing Material	1	\$200.00	3.00	\$600.00
Adhesive, Caulking, Outside Corners,				\$0.00
Termination Bar, Membrane, Etc.				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub-Total	\$600.00
			10% Profit	\$60.00
			Total	\$660.00

**Labor:**

Job Title	Rate/Hr.	Total Hrs.	Amount
Supervisor	\$40.00	8.00	\$320.00
Roofer	\$30.00	8.00	\$240.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		Sub-Total	\$560.00
		15% Profit	\$84.00
		Total	\$644.00

**Payroll Additives:**

Item	% of Labor	Amount
Insurance	2.50%	\$14.00
Taxes	14.50%	\$81.20
Worker's Compensation	9.35%	\$52.36
Employee Fringe Benefits	12.50%	\$70.00
Total		\$217.56

**Equipment:**

Type	Cost/Hr.	Total Hrs.	Amount
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		Total	\$0.00

Sub-Contractor Cost	\$4,660.00
Mark-up On Sub-Contractor (10%)	\$466.00
Contractor Cost	\$1,377.56
Contractor Profit	\$144.00
Contractor Total	\$6,647.56

Total Lump Sum Cost for Work Described	\$6,647.56
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If Not Lump Sum, Cost Per	Total Cost
Unit	Quantity



**COST BREAKDOWN FOR SUPPORT OF ALLOWANCE AUTHORIZATION NO.** \_\_\_\_\_

**Reference Document:**

Contract No.: 136985

Date: 04/14/23

Project No.: SP 21-2 Lacy Park Community Center Roof Replacement

Contractor: American Roofing and Construction, LLC

Description of Work: Vent Pipe Reinstall & Roof Penetration - Refer to Email from Andy Stroud Dated 3/3/2023.

**Materials:**

Items	Units	Cost	Quantity	Amount
Penetration Flashing	1	\$150.00	1.00	\$150.00
Pipe Boot, Caulking, Metal Strap, Etc.				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub-Total	\$150.00
			10% Profit	\$15.00
			Total	\$165.00

**Labor:**

Job Title	Rate/Hr.	Total Hrs.	Amount	
Supervisor	\$40.00	4.00	\$160.00	
Roofer	\$30.00	4.00	\$120.00	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
			Sub-Total	\$280.00
			15% Profit	\$42.00
			Total	\$322.00

**Payroll Additives:**

Item	% of Labor	Amount
Insurance	2.50%	\$7.00
Taxes	14.50%	\$40.60
Worker's Compensation	9.35%	\$26.18
Employee Fringe Benefits	12.50%	\$35.00
Total		\$108.78

**Equipment:**

Type	Cost/Hr.	Total Hrs.	Amount
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total			\$0.00

Sub-Contractor Cost	\$1,600.00
Mark-up On Sub-Contractor (10%)	\$150.00
Contractor Cost	\$538.78
Contractor Profit	\$57.00
Contractor Total	\$2,245.78

Total Lump Sum Cost for Work Described	\$2,245.78
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If Not Lump Sum, Cost Per Unit	Total Cost Quantity	
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McLemore Insurance Agency, Inc. 6965 South 69th East Ave P.O. Box 700420 Tulsa OK 74170		<b>CONTACT NAME:</b> Matt McLemore <b>PHONE (A/C, No, Ext):</b> (918) 743-9868 <b>FAX (A/C, No):</b> (918) 743-6403 <b>E-MAIL ADDRESS:</b> matt@mclemoreinsurance.com	
<b>INSURED</b> AMERICAN ROOFING & CONSTRUCTION LLC 735 N UNION ST PONCA CITY OK 74601		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Valley Forge Insurance Company <b>INSURER B:</b> The Continental Insurance Company <b>INSURER C:</b> CompSource Mutual Ins Co <b>INSURER D:</b> Navigators Specialty Ins Co <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 20508 35289 36188 36056	

## COVERAGES

CERTIFICATE NUMBER: CL2310225774

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			7011430956	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> BLANKET ADDITIONAL INSURED						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> BLANKET WAIVER OF SUBRO						PERSONAL & ADV INJURY \$ 1,000,000
D	GEN'L AGGREGATE LIMIT APPLIES PER:			CH23ECPR00104NC (25,000 DED)	7/1/2023	7/1/2024	GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	OTHER: CONTRACTORS POLLUTION LIAB						EACH INCIDENT / AGGREGATE \$ \$5M / \$5M
B	AUTOMOBILE LIABILITY			7011430925	10/1/2023	10/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			7011430942	10/1/2023	10/1/2024	Uninsured motorist combined single \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ 4,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						AGGREGATE \$ 4,000,000
							PRODUCT-COM/OP AGG \$ 4,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			02710725 23 1	10/1/2023	10/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	INSTALLATION COVERAGE			7011430956	10/1/2023	10/1/2024	LIMIT PER JOB SITE \$500,000
A	RENTED OR LEASED EQUIPMENT			7011430956	10/1/2023	10/1/2024	LIMIT \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

britny.cranford@americanroofi

City of Tulsa  
175 E 2nd St, Suite 450  
Tulsa, OK 74103

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John McLemore/MATT

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/13/2023

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PRODUCER McLemore Insurance Agency, Inc. 6965 South 69th East Ave P.O. Box 700420 Tulsa OK 74170	CONTACT NAME: Matt McLemore PHONE (A/C, No, Ext): (918) 743-9868 FAX (A/C, No): (918) 743-6403 E-MAIL ADDRESS: matt@mclemoreinsurance.com
INSURED CITY OF TULSA 175 E. 2nd St. Ste. 450 TULSA OK 74103	INSURER(S) AFFORDING COVERAGE INSURER A: Valley Forge Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER: CL2361525099

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners & Contractors Protective GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			7018728509	03/23/2023	03/23/2024	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$				
			MED EXP (Any one person) \$				
			PERSONAL & ADV INJURY \$				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						PRODUCTS - COMP/OP AGG \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						Aggregate \$ 2,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							EACH OCCURRENCE \$
							AGGREGATE \$
							PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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