

Real Property

Version 1.6 released on 6/29/23

DO NOT USE FOR: Contracts, Deeds, Easements, Law Suits, or
Easements



CITY COUNCIL USE ONLY

Date Received: _____
Committee Date: _____
1st Agenda Date: _____

Tracking #: _____
Committee: _____
Hearing Date: _____
2nd Agenda Date: _____

CITY CLERK USE ONLY

☐ Scanned

Date: 11.29.2023

☐ Posted

Item #: 2311.02789

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Department: Public Works
Contact Name: Alicia Norberg
Real Property Record Type: Other

Other Board Name

Email: anorberg@cityoftulsa.org
Name: Tulsa Global Alliance
Owner-Grantor, Buyer, Seller, etc.

City Council Approval

☒ Yes ☐ No

Phone: 918-596-9594

Subject (Description)

Public Property Use/Occupancy Permit

Bid/Project Number 5-9-23-77	Project Title	Council District	
Section 1	Township 19	Range 12	Parcel
Lot	Block	Addition Tulsa-Original Town	
Address 175 E. 2nd Street	Additional Information/Tracking Number RE: 5-9-22-57		

Physical property address or cross streets. Do not include punctuation marks.

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____
Legal: _____
Board: _____
Mayor: _____
Other: _____

Date: 11/20/2023
Date: 11.20.2023
Date: NOV 29 2023
Date: _____

Policy Statement

Background Information

This is a Public Property Use / Occupancy Permit which will allow Tulsa Global Alliance, Inc. to install and maintain a directional sign in City right-of-way, namely at or near the corner of South Cincinnati Avenue and East Second Street, just outside of City Hall. The sign is a fixture with directional pointers indicating the directions and distances to Tulsa's "Sister Cities" around the world. All parties and interested parties and City departments have approved.

Provide Background information on the requested action

Summation of the requested action

Mayor and Council, please approve this Use / Occupancy Permit at your earliest opportunity.

Summarize the pertinent details of the requested action.

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document.

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addtl governmental entity approval(s) required

Additional Routing and Processing Details

PUBLIC PROPERTY USE / OCCUPANCY PERMIT

THE PARTIES TO THIS AGREEMENT, namely, the City of Tulsa, Oklahoma, a municipal corporation, 175 East Second Street, Tulsa OK 74103 ("City"), and Tulsa Global Alliance, Inc., an Oklahoma charitable organization ("Permittee"),

HEREBY AGREE to enter into this Public Property Use / Occupancy Permit, with the following particulars:

A "Sister Cities" directional sign, mounted on a pole, to be located at Tulsa City Hall, in the public right-of-way at or near the corner of South Cincinnati Avenue and East Second Street, as shown on attached Exhibit "A". The sign indicates the directions and distances to Tulsa's eight (8) international "Sister Cities" and contains the City of Tulsa seal and the "Sister Cities" and Tulsa Global Alliance logos.

All other terms and conditions of a standard Public Property Use / Occupancy Permit, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth below.

TULSA GLOBAL ALLIANCE, INC
An Oklahoma Charitable Organization

By: Bob Lieser
Bob Lieser
President

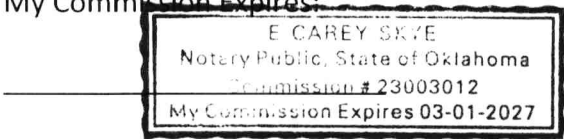
STATE OF OKLAHOMA)
) ss:
COUNTY OF TULSA)

Before me, the undersigned, A notary Public, in and for said County and state on this 20th day of November, 2023, personally appeared Bob Lieser, to me known to be the identical person who subscribed the name of TULSA GLOBAL ALLIANCE, INC., an Oklahoma Charitable Organization, to the foregoing as its President, and acknowledged to me that they executed the same as their free and voluntary act and deed and as the free and voluntary act and deed of TULSA GLOBAL ALLIANCE, INC., an Oklahoma charitable Organization, for the uses and purposes there in set forth.

Given under my hand and seal the day and year last above written.

E. Carey Skye
Notary Public

My Commission Expires:



APPROVED:



SENIOR Assistant City Attorney

APPROVED:



Public Works Department

APPROVED BY CITY COUNCIL:

Date: _____

BY: _____

Chair of Council

STATE OF OKLAHOMA)
) ss:
COUNTY OF TULSA)

Before me, the undersigned, A notary Public, in and for said County and state on this ____ day of _____, 2023, personally appeared _____, to me known to be the identical person who approved the within and foregoing instrument as Chair of the City Council of the City of Tulsa, Oklahoma, and acknowledged to me that they approved the within and foregoing instruments as their free and voluntary act and deed and as the free and voluntary act and deed City Council of the City of Tulsa, Oklahoma, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public

My Commission Expires:

APPROVED BY MAOYR:

CITY OF TULSA, OKLAHOMA,

A municipal Corporation

Date: _____

G. T. Bynum, Mayor

ATTEST:

City Clerk

STATE OF OKLAHOMA)
) ss:
COUNTY OF TULSA)

Before me, the undersigned, A notary Public, in and for said County and state on this ____ day of _____, 2023, personally appeared _____, to me known to be the identical person who approved the within and foregoing instrument as Mayor of the City of Tulsa, Oklahoma, and acknowledged to me approved the within and foregoing instrument as a free and voluntary act and deed and as the free and voluntary act and deed of the City of Tulsa, Oklahoma, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public

My Commission Expires:



**Public Works Department
Engineering**

**Section: 01 Township: 19-N Range: 12-E
Address: 175 E. 2nd St
Subdivision: Tulsa-Original Town
File No: 5-9-23-77**

September 5, 2023

Distribution

ONG	Robert Reilly	Stormwater Design	Brooke Caviness
AEP/PSO	Diana Rose	Transportation Design	Doug Helt
AT&T	Wayne Groom	Water Design	Cheryl Wilson
Cox	Chris Long	Wastewater Design	Aaron Johnson
TMAPC	Dwayne Wilkerson	Traffic Engineering	Tracy Nyholm
MTTA	Liann Alfaro	Stormwater Land Mang	Roy Teeters
EMSA		Collections Systems	Shawn Glen
Fire	Cody Banks	Water Distribution	Josh Bilby
Police	Daryl Webster	Raw Water Supply	Stefanie Hunter
Parks & Recreation	Anna America	Asset Management	Mark Hogan
Real Estate	Michelle Lester	Development Services	Michael Ling
Tulsa Partners	Nia James	Streets and Storm water	Tim McCorkell
IT	Keith Tanner	Special Projects	Marsha Hinds
Planning	Matt Liechti	SW Plan	Gary McCormick
DTP	Emily Scott	Field Engineering	Ryan McKaskle

Boards & Authorities ☐ TMUA ☐ RMUA ☐ Board of Adjustment
Governmental Agencies ☐ ODOT ☐ OTA ☐ Tulsa County

ITEM TO BE REVIEWED:

Alleyway - requesting the closing of the described alley.

Easement - request closing of the described easement.

Construction Agreement - Construct private improvements in utility easement.

License Agreement - construct private improvements upon City of Tulsa property or Rights of Way.

Street - closing of the described public way.

Surplus – property no longer needed.

Air Space-requesting the closure of aerial air space.

Public Property Use/Occupancy Permit – Signs located within the ROW.



After you have had an opportunity to review this request, please let me know if you concur or why you offer an objection. If you concur, please indicate on this sheet and return. If you object, please include **ALL** necessary information to support your objection. **All responses must be received within 30 days from the date of this letter. In some instances, the City may process the request prior to the 30 days expiring.**



Application for
Right-of-way / Easement
Closure or Encroachment Agreement

APPLICATION IS HEREBY MADE TO THE CITY OF TULSA TO CONSIDER THE FOLLOWING:

CHOOSE (1) CLOSURE: _____ ENCROACHMENT: _____

CHOOSE (1) RIGHT-OF-WAY: X EASEMENT: _____ AIR SPACE: _____

County Assessor Parcel Number: _____ Zoning: _____

Property Location: City Hall, 175 East Second Street, raised grassy area on east side

Legal Description: Subdivision: _____ Plat No.: _____

Lot: _____ Block: _____

Section: _____ Township: _____ Range: _____

IF UNPLATTED ATTACH LEGAL DESCRIPTION.

Applicant Name: Bob Lieser

Applicant Company: Tulsa Global Alliance

Applicant D.B.A.: _____

Address: 624 South Boston, #710

City: Tulsa State: OK Zip: 74119

Phone: (918) 855-7862 Email: blieser@tulsaglobalalliance.org

Secondary Point of Contact: Carol McGowen

Phone: (918) 260-3323 Email: cmcgowen@tulsaglobalalliance.org

Property Owner(s) of Record: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signatures

Applicant: Bob Lieser Date: 8-30-23

Property Owner(s): _____ Date: _____

_____ Date: _____

_____ Date: _____



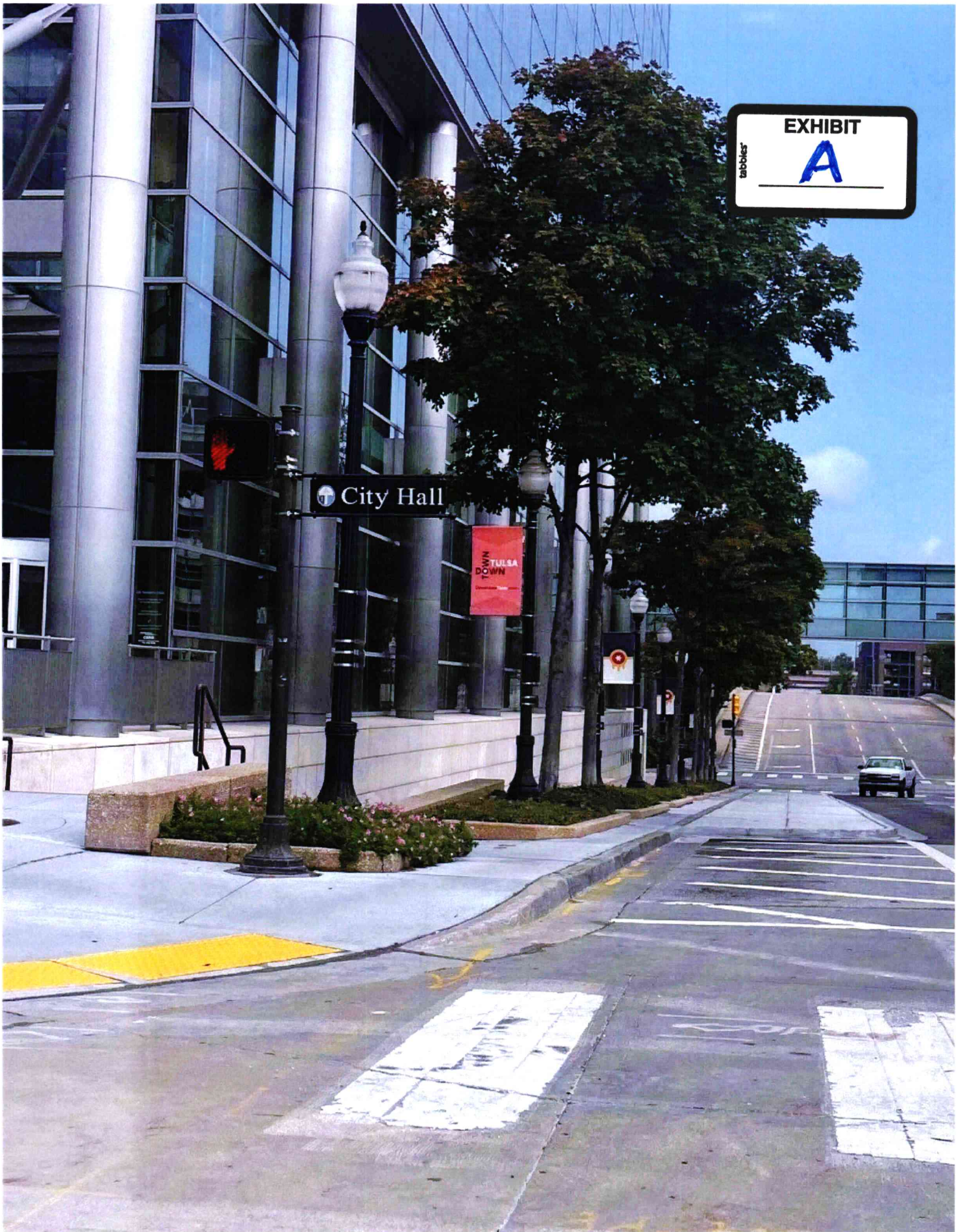
Application for
Right-of-way / Easement
Closure or Encroachment Agreement

Explanation of necessity for closing right-of-way or easement or for encroaching into the right-of-way or easement.

REQUIRED - Legal Description with a Plat of Survey for all closings. For Encroachments a digital sketch delineating the described request, showing all data pertinent to the property (refer to application instructions).

The proposed Sister City directional sign is dedicated to the late Cathy Izzo, who was Tulsa Global Alliance's Sister City Manager for seventeen years. It was her request, and the request of her family, that Tulsa Global Alliance fund and create a Sister Cities sign to be located at City Hall. The sign includes distances and directions to Tulsa's eight international Sister Cities, as well as the logos of the Sister Cities.

EXHIBIT
A







13077 km
BEIHAI
CHINA
1987

12444 km
KAOHSIUNG
TAIWAN
1980

6278 mi
UTSUNOMIYA
JAPAN
1992

2005
SAN LUIS POTOSI
MEXICO
7564 km

1990
CELLE
GERMANY
7894 km

1989
TIBERIAS
ISRAEL
6706 mi

1992
ZELENOGRAD
RUSSIA
5508 mi

SPONSORED BY
LOCK



107.73
km
1987
BEIHAI
CHINA

1244.4
km
KAOHSIUNG
TAIWAN

278
mi
1992
UTSUNOMIYA
JAPAN

2005
AMIENS
FRANCE

2000
CELLE
GERMANY

1989
TIBERIAS
ISRAEL

1992
ZELENograd
RUSSIA

670.6
mi

550.8
mi

