

# Donation

Version 1.9 released on 8/3/21  
Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



<b>CITY COUNCIL USE ONLY</b>		<b>CITY CLERK USE ONLY</b>	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>02.21.2025</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item # <u>2A02-00478</u>
1 <sup>st</sup> Agenda Date: _____	Hearing Date: _____		
	2 <sup>nd</sup> Agenda Date: _____		

**All department items requiring Council approval must be submitted through the Mayor's Office.**

## Primary Details

<b>Board Approval</b>	<b>Other Board Name</b>	<b>City Council Approval</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
Department: <u>Fire</u>	Contact Name: <u>Masako Mercado</u>	Email: <u>mmercado@cityoftulsa.org</u>
Bid/Project Number: _____	Project Title: _____	Donator: <u>INCOG</u>
Travel Event Title: <u>Emergency Response to Electric Vehicle Incidents</u>	Traveler's Name: <u>Weston Hodges</u>	Event Date: <u>3/28/24</u>
		Phone: <u>918-596-1889</u>
		Type of Donation: <u>Other</u>
		Donation Amount/Value: <u>\$150.00</u>
		<i>City Council requires a dollar value</i>

## Budget

**Funding Source(s)**

**TOTAL:**

*Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)*

## Approvals

Department: <u><i>[Signature]</i></u>	Date: <u>2/16/24</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor: <u><i>[Signature]</i></u>	Date: <u>FEB 21 2024</u>
Other: _____	Date: _____

## Policy Statement

**Background Information**  
Weston is attending Emergency Response to Electric Vehicle Incidents held at Oklahoma City Fire Department Training Center. This 1-day class is hosted by Junk Yard Dog Extrication Training, and INCOG will be paying for his registration.

*Provide background information on the requested action.*

**Summation of the Requested Action**  
Requesting approval to accept donation

*Summarize the pertinent details of the requested action*

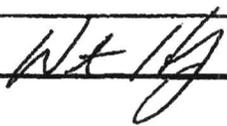
**Other Pertinent Details**

*Provide any additional information that should be considered when considering approval of this contract document*

## Processing Information for City Clerk's Office

<b>Post Execution Processing</b>	<b>Additional Routing and Processing Details</b>
<input type="checkbox"/> Mail vendor copy (add'l signature copies attached)	_____
<input type="checkbox"/> Must be filed with other governmental entity	
<input type="checkbox"/> Add'l governmental entity approval(s) required	

# Tulsa Fire Department – Special Training/Travel Request

<b>Section 1: To be completed by applicant</b>	Name	Weston Hodges		
	Today's Date	1/4/24		
	Rank	FD-03		
	Assignment	E4C		
	Course Description	Electric Vehicle Response Class		
	Course Location	OKC Training Center		
	Course Dates:	March 28th		
	Goals & Objectives to be achieved by attendance	To assist in improving Tulsa Fire Department's responses and capabilities to EV incidents.		
	Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	\$150 Hazmat/Rescue Budget		
Applicant's Signature				
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position			
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD			
	Staffing Level Impact			
	Check development type	<input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal <small>..... Time Off    ___ Funded</small> <small>Type or write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training	<i>Rescue Budget</i>		
	Grant Funded: Indicate which grant			
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief		✓	1/7/24
	Assistant/Branch Chief		✓	1-7-24
	Deputy Chief		✓	1-23-24
	Finance Chief			
	Fire Chief		✓	2/6/24
	TFD Finance for Request for Action and travel arrangements.			
Comments:				

**PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.** Revised 4-15-2010

# EMERGENCY RESPONSE TO ELECTRIC VEHICLE INCIDENTS

## WHEN

March 26, 27, 28 8am–5pm

## WHERE

Oklahoma City Fire Department Training Center  
800 N. Portland Ave. Oklahoma City, OK 73107

## FEATURING: Junk Yard Dog Extrication Training

- Electric Vehicle Statistics
- Electric Vehicle Types
- Battery Technology & Access Techniques
- Electric Vehicle Charging Stations
  - Tactics Associated with charging stations.
- Extrication as it relates to electric vehicles.
  - The greatest risk post collision is entrapment with auto fire.
  - Includes our 6-step approach.
  - Rapid Extrication Techniques
- Ultra-High Strength Steel
  - Challenges it creates.
- Electric Vehicle Fires
  - 5 Step approach to Electric Vehicle Fires
    - Battery Access Techniques
- Electric Vehicle In the Structure & Parking Garage
- Electric Semi's & Electric Buses
- SOP Development
- Vehicle Ventilation
- Alternative Technology
- Alternative Stabilization

1 DAY CLASS (4 HOURS  
CLASSROOM AND 4  
HOURS DRILL  
GROUND)

REGISTRATION  
([junkyarddogextrication.com](http://junkyarddogextrication.com))

\$150/PERSON  
Limited to 30 people  
per day.

OFF CAMPUS  
LUNCH  
1200-1300

## CONTACT

**Trent Williams**

[trent.williams@okc.gov](mailto:trent.williams@okc.gov)

event info.

**Chris Soda**

[chrissoda@junkyarddogextrication.com](mailto:chrissoda@junkyarddogextrication.com)

payment info.

