



**Metropolitan Tulsa Transit Authority
BOARD of TRUSTEES SPECIAL MEETING**

Friday, February 10, 2023
R.O. Laird Board Room
510 South Rockford Avenue, Tulsa, Oklahoma
To Be Held 12:00 p.m.

AGENDA

INTRODUCTION AND NOTICE TO THE PUBLIC: The Board of Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

- I. CALL TO ORDER and BOARD MEMBER ROLL CALL**
- II. INTRODUCTIONS**
- III. APPROVAL OF THE DECEMBER 6, 2022, AND JANUARY 12, 2023, MEETING MINUTES**

IV. PUBLIC COMMENTS

Anyone wishing to comment on an agenda item shall notify the board secretary of their wish to speak, as well as the specific agenda item that they wish to speak about. Each speaker will be allowed three minutes to present. No person shall be allowed to comment without registering with the board secretary.

V. COMMITTEE BUSINESS and REPORTS

A. Finance/Budget Committee – James Wagner, Committee Chair

Consideration and possible approval, adoption, denial, amendment of revision of the FY2023 budget, including, adding, deleting, increasing, or decreasing programs, appropriations, expenditures and amounts thereof.

- 1. Review of Ridership – *Liann Alfaro (Information)*
- 2. Review and approval of December 2022 Financial Statements—*Rebecca Walner (Action)*
- 3. Review and approval of Scott Marr Expenses – *Rebecca Walner (Action)*
- 4. Independent Audit Report for FY2022—*Rebecca Walner (Information)*

5. Paratransit Services – *Scott Marr (Action)*

Discussion of and possible vote to authorize the General Manager to take action related to paratransit services currently performed by an agreement with First Transit, Inc. which ends on June 30, 2023, and whether to continue contracting for the services with outside vendors or providing the services internally by MTTA.



6. FY2024 Budget—*Rebecca Walner (Action)*

Adopt the FY2024 MTTA Operating Budget for submission to the City of Tulsa by February 1, 2023. The FY2024 budget anticipates undertaking initiatives to better position the agency to weather rough times ahead. Staff request the Board of Trustees adopt the FY2024 budget as presented.

7. Workers Comp Insurance Renewal—*Rebecca Walner (Action)*

Authorize the General Manager to purchase a Workers Compensation Insurance Policy for Tulsa Transit from CompSource through Arthur J. Gallagher in an amount not to exceed \$162,429, subject to negotiating final terms and conditions.

8. Upcoming Procurements—*Jack Van Hooser (Information)*

B. Operating/Marketing Committee—*Ann Domin, Committee Chair*

1. GoPass/Unwire Contract—*Rebecca Walner (Action)*

Authorize the General Manager to approve the contract with Unwire/DART in the amount of \$33,000 for implementation and \$9,000 for recurring cost each year. This will allow our riders to have a 1 App experience for Microtransit.

2. PaperSave Renewal—*Rebecca Walner (Action)*

Authorize the General Manager to enter a contract with PairSoft for the continued contract with PairSoft/Paper Save for 3-year agreement in the amount to not exceed \$42,000.

3. MTTA Public Transportation Agency Safety Plan – *Valerie Courchesne (Action)*

4. Fixed route Scheduling, Planning, & Operations Software – *Liann Alfaro (Action)*

Authorize the General Manager to negotiate final terms and conditions and enter a contract for an amount not to exceed \$302,590.52 with Optibus Inc., to provide Fixed Route Scheduling, Planning, & Operations Software to MTTA. This will be a three-year agreement with the option for an additional two-year term.

5. Contract for Microtransit Vehicles – *Randy Cloud (Action)*

Authorize the General Manager to enter a contract with Creative Bus Sales for the purchase of two (2) Chrysler Voyager paratransit buses in an amount not to exceed \$155,000. This purchase will be made using the State of Oklahoma Purchasing Contract.

C. Executive Committee—*Adam Doverspike, Board Chair*

VII. TRUSTEES AND GENERAL MANAGER COMMENTS

Members of the Board of Trustees and the General Manager will have an opportunity to comment on Tulsa Transit, its services and/or other issues related to Tulsa Transit. Action will not be taken by the Board of Trustees on these comments.

VIII. NEW BUSINESS

Pursuant to the Oklahoma Open Meetings Act, new business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Title 25 O.S. sec. 311(A)(9).

IX. ADJOURN



The next regularly scheduled meeting of the
Tulsa Transit Board of Trustees will be held on
Tuesday, February 28, 2022, at 12:00 PM