

Resolution

Version 2.5 released on 6/29/23  
Use for all types of Resolutions



<b>CITY COUNCIL USE ONLY</b>	Tracking #:	<b>CITY CLERK USE ONLY</b>
Date Received:	Committee:	<input type="checkbox"/> Scanned
Committee Date:	Hearing Date:	Date: 04.17.2024
1st Agenda Date:	2nd Agenda Date:	<input type="checkbox"/> Posted
		Item #: 2404.00961

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

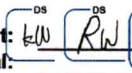
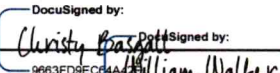

<b>Board Approval</b>		<b>Other Board Name</b>	<b>City Council Approval</b>
			<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Department</b>	<b>Contact Name</b>	<b>Email</b>	<b>Phone</b>
Finance	Kim Howe	khowe@cityoftulsa.org	9185969084
<b>Resolution Type</b>		<b>Owner-Grantor</b>	
Other			
<b>Amount</b>	<b>Case Number</b>	<b>TMAPC Number</b>	<b>Council District</b>
<b>Description (Subject)</b>		<b>Bid/Project Number</b>	
Allocation of Federal Funds (HUD PY24 Annual Action Plan)			
<b>Section</b>	<b>Township</b>	<b>Range</b>	<b>Addition</b>
<b>Lot</b>	<b>Block</b>	<b>Address</b>	

Budget

Funding Source(s)

TOTAL:

Approvals

<b>Department:</b>		<b>Date:</b>	4/15/2024
<b>Legal:</b>		<b>Date:</b>	4/15/2024
<b>Board:</b>		<b>Date:</b>	
<b>Mayor:</b>		<b>Date:</b>	APR 17 2024
<b>Other:</b>		<b>Date:</b>	

Policy Statement

**Background Information**  
Resolution by the City of Tulsa, Oklahoma, approving the Annual Action Plan and projected use of funds beginning July 1, 2024, to be funded by Community Development Block Grant (CDBG) funds (Grant #25501), HOME Investment Partnership Act (HOME) funds (Grant #25502), Emergency Solutions Grant (ESG) funds (Grant #25503), Housing Opportunities for Persons with AIDS (HOPWA) funds (Grant #25504); authorizing the Mayor to submit a final statement and to signal assurances, understanding, and contracts associated with said grants from the United States Department of Housing and Urban Development.  
On February 6, 2024 the HUD Community Development Committee approved recommended funding and the contingency provisions, as required by HUD CPD Notice 23-01, outlining the revisions to allocation in the result of a change in estimated funding amounts. The provisions are incorporated in section 4 and Exhibit A of the attached resolution. Funding amounts listed in the attached resolution represent allocations based upon the revisions approved by the City Council and Mayor on February 14, 2024 and April 10, 2024 respectively.

**Summation of the Requested Action**  
We request the Mayor approve the attached resolution and contingencies.

<b>Emergency Clause?</b>	<b>Reason for Emergency Clause</b>
<input type="radio"/> Yes	
<input checked="" type="radio"/> No	

Processing Information for City Clerk's Office

<b>Post Execution Processing</b>	<b>Additional Routing and Processing Details</b>
<input type="checkbox"/> Mail vendor copy (add'l signature copies attached)	Please return an electronic copy to Grants Admin
<input type="checkbox"/> Must be filed with other governmental entity	
<input type="checkbox"/> Add'l governmental entity approval(s) required	

(Published In the Tulsa World  
\_\_\_\_\_, 2024)

RESOLUTION \_\_\_\_\_

A RESOLUTION BY THE CITY OF TULSA, OKLAHOMA, APPROVING THE PROGRAM YEAR (PY) 2024 ANNUAL ACTION PLAN AND PROJECTED USE OF FUNDS BEGINNING JULY 1, 2024, TO BE FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, HOME INVESTMENT PARTNERSHIP ACT (HOME) FUNDS, EMERGENCY SOLUTIONS GRANT (ESG) FUNDS, HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) FUNDS; AUTHORIZING THE MAYOR TO SUBMIT A FINAL STATEMENT AND TO SIGN ALL ASSURANCES, UNDERSTANDINGS, AND CONTRACTS ASSOCIATED WITH SAID GRANTS FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND IN ACCORDANCE WITH ALL REQUIREMENTS; AND DECLARING AN EMERGENCY.

**WHEREAS**, the total funds available for allocation during the PY 2024 Annual Action Plan beginning July 1, 2024 included PY 2024 entitlement funds, carry-over funds, and program income received, and

**WHEREAS**, during public meetings, held on February 1 and 6, 2024 the Housing and Urban Development (HUD) Community Development Committee of the City of Tulsa (a committee formed by Ordinance #23362 to recommend funding allocations) performed a review of the specific agency requests for Housing and Urban Development (HUD) funds available to the City of Tulsa; and

**WHEREAS**, a draft Fourth Year Annual Action Plan was made available from March 4, 2024 through April 3, 2024 for public comments regarding the needs, priorities and proposed use of the HUD grant funds available to the City of Tulsa; and

**WHEREAS**, the HUD Community Development Committee held a public hearing on March 14, 2024, wherein it received comments regarding the proposed agency requests for HUD grant funds available to the City of Tulsa; and

**WHEREAS**, at three (3) public meetings of the City Council of the City of Tulsa on February 21, 2024 and April 10, 2024, the Council reviewed the recommendations of the City of Tulsa's Housing and Urban Development Community Development Committee and the Mayor as well as the specific monetary amounts recommended for each program and project for the period beginning July 1, 2024; and

**WHEREAS**, the City Council and the Mayor of the City of Tulsa now desire to establish and make a final determination of specific programs and projects as well as the specific monetary amounts to be funded by the HUD grants; and

**WHEREAS**, the City Council of the City of Tulsa approves, and desires to authorize the Mayor of the City of Tulsa to execute and submit, the PY 2024 Annual Action Plan, including funding allocations for the HUD grant programs, for the period beginning July 1, 2024.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AND THE MAYOR OF THE CITY OF TULSA, OKLAHOMA:**

**Section 1:** That the specific programs and projects, as well as the specific monetary amounts applicable to each, which will be funded for the fourth year of the Five-Year Consolidated Plan period commencing July 1, 2024, by CDBG funds available to the City of Tulsa, under applicable federal laws, shall be and hereby are designated as follows:

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATIONS—**  
**PROGRAM YEAR 2024**

Agency	Project/Activity/Program	Funding
Youth Services Tulsa (TLP)	Transitional Living	\$30,000.00
Center for Housing Solutions	Rental Housing Subsidies (Housing Navigation)	\$25,000.00
CAPTC	Briarglen	\$25,000.00
Morton Health	Transportation	\$25,000.00
Youth at Heart	After-School & Summer Enrichment Program	\$25,000.00
Global Gardens - ETMS	Gardening for Health and Resilience	\$21,500.00
YWCA	Employment Services	\$21,500.00
Resonance Tulsa	Reentry Program	\$21,500.00
Child Advocacy Network	Multi-disciplinary Child Abuse Team	\$21,500.00
Madison Strategies	Tulsa Community WorkAdvance	\$21,500.00
Tulsa Day Center	Tulsa Day Cener Medical Clinic	\$21,500.00
Meals on Wheels	Meals on Wheels Metro Tulsa	\$20,500.00
Girl Scouts	Staff-Led Troops	\$20,500.00
DVIS	Court Advocacy	\$20,000.00
Camp Fire	Community Building Clubs	\$20,000.00
Salvation Army	The SA Tulsa Area Command	\$20,000.00
City of Tulsa Streets & Stormwater Dept.	PY24 Sidewalks (CT: 9400.06 & 86)	<b>\$384,723.00</b>
City of Tulsa DCE Housing	DCE Housing Services - Project Delivery Cost ER & HM	<b>\$470,000.00</b>

City of Tulsa DCE	Emergency Repairs Program	\$729,888.00
City of Tulsa DCE	WIN - Demolition- Slum & Blight	\$420,000.00
City of Tulsa Parks Department	Hawthorne Park Shelter (CT: 62, 80.01, 80.02)	\$150,000.00
Tulsa Housing Authority	Choice Neighborhood Year 2/6- Commanche	\$375,000.00
Tulsa Habitat for Humanity	Habitat HUD Certified Housing Counseling	\$27,291.00
Tulsa Childrens Coalition	Playground Safety Upgrades at Skelly ECDC (CT: 85.01)	\$143,000.00
Tulsa Economic Development Corp	Small Business Loan Fund	\$217,000.00
Center for Housing Solutions	Tenant Based Rental Assistance	\$62,500.00
<b>CDBG Project/Program Costs</b>		<b>\$3,339,402</b>
<b>Administration</b>		<b>\$698,558</b>
<b>Total CDBG</b>		<b>\$4,037,960</b>

**Section 2:** That the specific programs and projects, as well as the specific monetary amounts applicable to each, which will be funded for the fourth year of the Five-Year Consolidated Plan period commencing July 1, 2024, by the HOME, ESG, and HOPWA grant funds available to the City of Tulsa, under applicable federal laws, shall be and hereby are designated as follows:

**HOME INVESTMENT PARTNERSHIP (HOME) GRANT ALLOCATIONS—**  
**PROGRAM YEAR 2024**

Agency	Project/Activity/Program	Funding
City of Tulsa Working in Neighborhoods (DCE)	Homeowner Rehabilitation- HOME Home Owner Loans	\$450,000.00
Center for Housing Solutions	Tenant Based Rental Assistance- TBRA	\$250,000.00
Mental Health Association Oklahoma	Quincy Square Apartments	\$996,080.00
Tulsa Habitat for Humanity/Boomtown	Down Payment Assistance Program	\$250,000.00
<b>HOME Project/Program Costs</b>		<b>\$1,946,080</b>
<b>Administration</b>		<b>\$192,078</b>
<b>TOTAL HOME</b>		<b>\$2,138,158</b>



**EMERGENCY SOLUTIONS GRANT (ESG) ALLOCATIONS—**  
**PROGRAM YEAR 2024**

Agency	Project/Activity/Program	Funding
Center for Housing Solutions	PY24 Homelessness Prevention	\$35,700.00
Tulsa Day Center	Emergency Rapid Re-Housing	\$35,699.00
Family Safety Center	Hope Project	\$20,000.00
Youth Services of Tulsa	Adolescent Emergency Shelter	\$59,600.00
Tulsa Day Center	Tulsa Day Center Shelter Operations	\$53,600.00
Center for Housing Solutions	Street Outreach	\$44,600.00
Legal Aid Services of Oklahoma, Inc.	Homeless Legal Assistance Project	\$28,093.00
ESG Project/Program Costs		\$277,292
HMIS – Center for Housing Solutions		\$9,294
Administration		\$23,236
Total ESG		\$309,822

**HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) GRANT**  
**ALLOCATIONS— PROGRAM YEAR 2024**

Agency	Project/Activity/Program	Funding
HIV Resource Consortium, Inc. dba Tulsa Cares	Housing Program	\$776,554
HOPWA Project/Program Costs		\$776,554
Administration		\$24,017
TOTAL HOPWA		\$800,571

**Section 3:** That the above programs and projects, and the specific funding amounts indicated for each, are contingent upon final HUD Program Year 2024 allocations, and the approval by the United States Department of Housing and Urban Development of the PY 2024 Annual Action Plan for the City of Tulsa, Oklahoma, for the award of HUD grant funds for the period beginning July 1, 2024, for the total cost listed in Sections 1 and 2, above.

**Section 4:** That the above programs and projects, and the specific funding amounts indicated for each, shall be subject to the contingency provisions established as written in an instrument titled, “City of Tulsa 2024 Program Year Annual Action Plan – Contingency Provisions”, attached hereto and made a part hereof as Exhibit A.”

**Section 5:** All programs and projects, and the specific funding amounts indicated are subject to and contingent upon compliance with all federal, state, and municipal laws and regulations.

**Section 6:** That the Mayor of the City of Tulsa, Oklahoma, is hereby acknowledged to be the authorized chief executive and administrative officer of

the City of Tulsa, Oklahoma, a municipal corporation, and is directed to act in connection with the foregoing provisions of this Resolution with regard to executing and submitting any documents necessary for and associated with the City of Tulsa's PY 2024 Annual Action Plan, including funding requests for HUD grant funds.

**Section 7:** That an emergency is hereby declared to exist for the preservation of the public peace, health, safety and welfare, by reason whereof this Resolution shall take effect immediately from and after its adoption and approval.

ADOPTED by the Council: \_\_\_\_\_  
Date

ADOPTED as an emergency measure: \_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman of the Council

OFFICE OF THE MAYOR

Received by the Mayor: \_\_\_\_\_, at \_\_\_\_\_  
Date Time

G.T. Bynum, Mayor

By: \_\_\_\_\_  
Secretary

**APPROVED** by the Mayor of the City of Tulsa, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED:

DocuSigned by:  
*William Walker*  
\_\_\_\_\_  
City Attorney

**EXHIBIT A -  
CITY OF TULSA 2024 PROGRAM YEAR ANNUAL ACTION PLAN-  
CONTINGENCY PROVISIONS**



## **City of Tulsa 2024 Program Year Annual Action Plan – Contingency Provisions**

To account for potential changes to the projected HUD Program Year 2024 (PY24) block grants allocations, the City of Tulsa is recommending the following contingency provisions;

**REDUCED ALLOCATIONS** - If PY24 allocations are lower than projected, the City will make the provision in the order listed below until all funds have been allocated;

### **Community Development Block Grant (CDBG)**

- Fund administration costs at 20% of grant allocation;
- Fund Public Service at the recommended level, or 15%, whichever is less;
- Fund Non-Public Service at the recommended level;
- Fund City set asides at the recommended level in the following order;
  - DCE Emergency Repairs
  - DCE Housing Prog Delivery Emergency Repairs
  - DCE Housing Prog Delivery HOME Loans
  - DCE Demolition Program
  - Choice Neighborhood Comanche Year 2
  - Parks Department-Hawthorne Park Shelter
  - S&S PY24 Sidewalks

### **HOME Investment Partnership Program**

- Reduce administration costs to the maximum allowable 10% of grant allocations
- Fund PY24 CHDO Project to recommended level
- Fund City of Tulsa DCE programs to the recommended level
- Fund Tenant Based Rental Assistance to the recommended level
- Proportionally decrease all remaining HOME-funded activities to the nearest \$100

### **Emergency Solutions Grant (ESG)**

- Reduce administration costs to the maximum allowable of grant allocations
- Decrease Shelter and Street Outreach available amount to the maximum 60% allowable. Proportionally decrease all funded activities from the estimated funding levels to the nearest \$100, to match actual allocation amounts.
- Proportionally decrease all other ESG funded activities to the nearest \$100 from the estimated funding levels to match actual allocation amounts.

### **Housing Opportunities for People with HIV/AIDS (HOPWA)**

- Reduce administration costs to the maximum allowable of grant allocations
- Proportionally decrease all funded activities from the estimated funding levels to match actual allocation amounts.

**INCREASED ALLOCATIONS** - If PY24 allocations are higher than projected, the City will make the provision in the order listed below until all funds have been allocated;

### **Community Development Block Grant (CDBG)**

- Increase administration costs to the maximum allowable 20% of grant allocations (If required)
- Increase DCE Emergency Repair Program project costs to no more than \$800,000
- Increase TEDC Small Business Loan Program to no more than \$500,000
- Increase Choice Neighborhood Comanche Year 2 allocation.

### **HOME Investment Partnership Program**

- Increase administration costs to the maximum allowable 10% of grant allocations (If required)
- Fund all projects to the recommended level
- Increase PY24 funded projects periodically, on an as-needed basis
- Remaining unallocated funds will be reallocated during an off-cycle process or during the PY24 allocation process

### **Emergency Solutions Grant (ESG)**

- Increase administration costs to the maximum 7.5% allowable of grant allocations
- Increase Shelter and Street Outreach available amount up to the maximum 60% allowable. Proportionally increase all funded activities from the estimated funding levels to the nearest \$100 up to request amount.
- Increase funding for additional rapid rehousing/homelessness prevention project.

### **Housing Opportunities for People with HIV/AIDS (HOPWA)**

- Increase administration costs to the maximum 3% allowable of grant allocations
- Proportionally increase all funded activities from the estimated funding levels to match actual allocation amounts.