

# Donation

Version 2.4 released on 7/24/23

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)

**CITY COUNCIL USE ONLY**Date Received: \_\_\_\_\_  
Committee Date: \_\_\_\_\_  
1<sup>st</sup> Agenda Date: \_\_\_\_\_Tracking #: \_\_\_\_\_  
Committee: \_\_\_\_\_  
Hearing Date: \_\_\_\_\_  
2<sup>nd</sup> Agenda Date: \_\_\_\_\_**CITY CLERK USE ONLY**☐ Scanned

Date: 04.17.2024

☐ Posted

Item #: 2404\_00908

**All department items requiring Council approval must be submitted through the Mayor's Office.**

## Primary Details

**Board Approval****Other Board Name****City Council Approval**☒ Yes ☐ NoDepartment  
Information TechnologyContact Name  
Darren FritzEmail  
Dfritz@cityoftulsa.orgPhone  
918-261-9091

Bid/Project Number

Project Title

Donator

Varonis

Type of Donation  
OtherEnter a Bid or Project Number (not a  
Title or Description)Travel Event Title  
Varonis Connect in DallasTraveler's Name  
Darren FritzEvent Date  
4/16/24Donation Amount/Value  
\$600.00

City Council requires a dollar value

## Budget

**Funding Source(s)**Hotel accommodations and meal  
expenses  
Dallas, TX**TOTAL:**

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

## Approvals

Department:

Legal:

Board:

Mayor:

Other:

DocuSigned by:

Michael Dellinger

1884BBCFBE72442

Date: 4/9/2024

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Policy Statement

**Background Information**

This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives.

Provide background information on the requested action.

**Summation of the Requested Action**

This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives.

Summarize the pertinent details of the requested action

**Other Pertinent Details**

Provide any additional information that should be considered when considering approval of this contract document

## Processing Information for City Clerk's Office

### Post Execution Processing

- ☐ Mail vendor copy (addtl signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addtl governmental entity approval(s) required

### Additional Routing and Processing Details

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**Fw: Varonis Connect - Dallas**

Martin, Leah &lt;lmartin@cityoftulsa.org&gt;

Tue 4/9/2024 11:28 AM

To: Fritz, Darren &lt;DFritz@cityoftulsa.org&gt;

 1 attachments (138 KB)

Varonis Connect in Dallas for Darren Fritz.pdf;

Hi Darren, please review, I am able to change the verbiage. Once approved I will copy this RFA and input Taskers information. Separate RFA's will be completed for the two of you.

Thank you,

**Leah Martin | Administrative Assistant II**

City of Tulsa Information Technology Department

175 E. 2<sup>nd</sup> Street Suite 6-119 Tulsa, OK 74103

Tulsa, OK 74103

T: 918-596-9877

F: 918-699-3598

E: [lmartin@cityoftulsa.org](mailto:lmartin@cityoftulsa.org)[www.cityoftulsa.org](http://www.cityoftulsa.org)

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**From:** Martin, Leah <lmartin@cityoftulsa.org>**Sent:** Tuesday, April 9, 2024 10:49 AM**To:** Trey Walling <twalling@varonis.com>**Subject:** Re: Varonis Connect - Dallas

I will factor in another \$150 for taxes , thank you kindly!!

**Leah Martin | Administrative Assistant II**

City of Tulsa Information Technology Department

175 E. 2<sup>nd</sup> Street Suite 6-119 Tulsa, OK 74103

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**From:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>  
**Sent:** Tuesday, April 9, 2024 10:47 AM  
**To:** Martin, Leah <[lmartin@cityoftulsa.org](mailto:lmartin@cityoftulsa.org)>  
**Subject:** RE: Varonis Connect - Dallas

Good morning, Leah. Please see below.

Thanks,



Trey Walling  
Enterprise Account Manager  
e: [twalling@varonis.com](mailto:twalling@varonis.com) | m: 918-430-5509  
[www.varonis.com](http://www.varonis.com)

**From:** Martin, Leah <[lmartin@cityoftulsa.org](mailto:lmartin@cityoftulsa.org)>  
**Sent:** Tuesday, April 9, 2024 10:38 AM  
**To:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>  
**Subject:** Re: Varonis Connect - Dallas

Good Morning, Trey, are you able to provide more of a precise dollar amount? I have included a draft of information of what I am needing to complete my part for the guys to travel.

**Company Name:** Varonis Connect in Dallas  
**Address:** The Ritz Carlton Dallas, Las Colinas 4150 n Macarthur Blvd. Irving, TX 75038  
**Date:** 4/15/2024  
**Breakdown of cost to attend:** 1 Night Los Colinas Resort Hotel: **\$329 plus taxes** + Food & Beverage: **\$100 per guest (Total: \$429 per guest + taxes/fees)**

Thank you,

**Leah Martin | Administrative Assistant II**

City of Tulsa Information Technology Department

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**From:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>**Sent:** Wednesday, March 20, 2024 9:32 AM**To:** Martin, Leah <[lmartin@cityoftulsa.org](mailto:lmartin@cityoftulsa.org)>**Subject:** RE: Varonis Connect - Dallas

Hi Leah, the rate at the Las Colinas Resort is \$329 + taxes and resort fee and they will each get a room.

Please don't hesitate to reach out with any additional questions.

Thank you,



Trey Walling  
Enterprise Account Manager  
e: [twalling@varonis.com](mailto:twalling@varonis.com) | m: 918-430-5509  
[www.varonis.com](http://www.varonis.com)

**From:** Martin, Leah <[lmartin@cityoftulsa.org](mailto:lmartin@cityoftulsa.org)>**Sent:** Friday, March 15, 2024 10:32 AM**To:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>; Fritz, Darren <[DFritz@cityoftulsa.org](mailto:DFritz@cityoftulsa.org)>**Subject:** Re: Varonis Connect - Dallas

Hi Trey,

I am the Admin for the IT Department and am assisting Darren with submitting the proper documentation for travel.

What is the donated dollar amount of the hotel coverage for Darren and his new Security manager? Will they each have their own room?

With being a City government entity there is certain paperwork that I must submit on his behalf.



Thank you,

**Leah Martin | Administrative Assistant II**

City of Tulsa Information Technology Department

175 E. 2<sup>nd</sup> Street Suite 6-119 Tulsa, OK 74103

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**From:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>

**Sent:** Thursday, March 14, 2024 9:06 AM

**To:** Fritz, Darren <[DFritz@cityoftulsa.org](mailto:DFritz@cityoftulsa.org)>

**Subject:** RE: Varonis Connect - Dallas

Yes Sir, the hotel would be the night before (4/15) at the Los Colinas resort, your Security Manager is welcome to join us!

Thanks,



Trey Walling  
Enterprise Account Manager  
e: [twalling@varonis.com](mailto:twalling@varonis.com) | m: 918-430-5509  
[www.varonis.com](http://www.varonis.com)

**From:** Fritz, Darren <[DFritz@cityoftulsa.org](mailto:DFritz@cityoftulsa.org)>

**Sent:** Wednesday, March 13, 2024 5:28 PM

**To:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>

**Subject:** Re: Varonis Connect - Dallas

**WARNING - External Email, exercise caution.**

Interested for sure. Let me see if I can get CIO and other Director to cover some of my meetings. Also curious if hotel is for night before??

I will have my new security manager by then and might want him to attend as well.

Are you here local in Tulsa?

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**From:** Trey Walling <[twalling@varonis.com](mailto:twalling@varonis.com)>  
**Sent:** Wednesday, March 13, 2024 12:55:49 PM  
**To:** Fritz, Darren <[DFritz@cityoftulsa.org](mailto:DFritz@cityoftulsa.org)>  
**Subject:** Varonis Connect - Dallas

Hey Darren, I wanted to reach out and invite you to join us for Varonis Connect in Dallas this April 16th. This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives. You can register at the link below, and I hope you can join us. Should be a great event! Varonis will cover the cost of the hotel, and you're welcome to ride to Dallas with me!

[Customer Connect! Dallas \(varonis.com\)](https://www.varonis.com/CustomerConnect/Dallas)

Thanks,



Trey Walling  
Enterprise Account Manager  
e: [twalling@varonis.com](mailto:twalling@varonis.com) | m: 918-430-5509  
[www.varonis.com](https://www.varonis.com)

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# Agenda

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**10:30 AM | Welcome and event check-in**

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**11 AM | Connect! Program begins**

Get a sneak peek of the product roadmap, network with industry peers, and see hands-on demos of new product features.

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**12 PM | Lunch and Connect! Showcase**

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**2 PM | Connect! Program resumes**

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