

Donation

Version 2.4 released on 7/24/23

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>04.17.2024</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2404_00909</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval	Other Board Name	City Council Approval <input checked="" type="radio"/> Yes <input type="radio"/> No
_____	_____	
Department Information Technology	Contact Name Tesker LeMoine	Email tlemoine@cityoftulsa.org
Bid/Project Number	Project Title	Donator <u>Varonis</u>
_____	_____	Type of Donation Other
<small>Enter a Bid or Project Number (not a Title or Description)</small>	Traveler's Name Tesker LeMoine	Event Date 4/16/24
Travel Event Title Varonis Connect in Dallas	Donation Amount/Value \$600.00	<small>City Council requires a dollar value</small>

Budget

Funding Source(s)

*Hotel accommodations and meal expenses
Dallas, TX*

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: <u>Michael Dellinger</u>	Date: <u>4/9/2024</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor:	Date: <u>APR 17 2024</u>
Other: _____	Date: _____

Policy Statement

Background Information

This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives.

Provide background information on the requested action.

Summation of the Requested Action

This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives.

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

Additional Routing and Processing Details

Fw: Varonis Connect - Dallas

Martin, Leah <lmartin@cityoftulsa.org>

Tue 4/9/2024 11:28 AM

To:Fritz, Darren <DFritz@cityoftulsa.org>

 1 attachments (138 KB)

Varonis Connect in Dallas for Darren Fritz.pdf;

Hi Darren, please review, I am able to change the verbiage. Once approved I will copy this RFA and input Teskers information. Separate RFA's will be completed for the two of you.

Thank you,

Leah Martin | Administrative Assistant II

City of Tulsa Information Technology Department

175 E. 2nd Street Suite 6-119 Tulsa, OK 74103

Tulsa, OK 74103

T: 918-596-9877

F: 918-699-3598

E: lmartin@cityoftulsa.org

www.cityoftulsa.org

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From: Martin, Leah <lmartin@cityoftulsa.org>

Sent: Tuesday, April 9, 2024 10:49 AM

To: Trey Walling <twalling@varonis.com>

Subject: Re: Varonis Connect - Dallas

I will factor in another \$150 for taxes , thank you kindly!!

Leah Martin | Administrative Assistant II

City of Tulsa Information Technology Department

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From: Trey Walling <twalling@varonis.com>
Sent: Tuesday, April 9, 2024 10:47 AM
To: Martin, Leah <lmartin@cityoftulsa.org>
Subject: RE: Varonis Connect - Dallas

Good morning, Leah. Please see below.

Thanks,



Trey Walling
Enterprise Account Manager
e: twalling@varonis.com | m: 918-430-5509
www.varonis.com

From: Martin, Leah <lmartin@cityoftulsa.org>
Sent: Tuesday, April 9, 2024 10:38 AM
To: Trey Walling <twalling@varonis.com>
Subject: Re: Varonis Connect - Dallas

Good Morning, Trey, are you able to provide more of a precise dollar amount? I have included a draft of information of what I am needing to complete my part for the guys to travel.

Company Name: Varonis Connect in Dallas
Address: The Ritz Carlton Dallas, Las Colinas 4150 n Macarthur Blvd. Irving, TX 75038
Date: 4/15/2024
Breakdown of cost to attend: 1 Night Los Colinas Resort Hotel: **\$329 plus taxes** + Food & Beverage: **\$100 per guest (Total: \$429 per guest + taxes/fees)**

Thank you,

Leah Martin | Administrative Assistant II

City of Tulsa Information Technology Department

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From: Trey Walling <twalling@varonis.com>

Sent: Wednesday, March 20, 2024 9:32 AM

To: Martin, Leah <lmartin@cityoftulsa.org>

Subject: RE: Varonis Connect - Dallas

Hi Leah, the rate at the Las Colinas Resort is \$329 + taxes and resort fee and they will each get a room.

Please don't hesitate to reach out with any additional questions.

Thank you,



Trey Walling
Enterprise Account Manager
e: twalling@varonis.com | m: 918-430-5509
www.varonis.com

From: Martin, Leah <lmartin@cityoftulsa.org>

Sent: Friday, March 15, 2024 10:32 AM

To: Trey Walling <twalling@varonis.com>; Fritz, Darren <DFritz@cityoftulsa.org>

Subject: Re: Varonis Connect - Dallas

Hi Trey,

I am the Admin for the IT Department and am assisting Darren with submitting the proper documentation for travel.

What is the donated dollar amount of the hotel coverage for Darren and his new Security manager? Will they each have their own room?

With being a City government entity there is certain paperwork that I must submit on his behalf.

Thank you,

Leah Martin | Administrative Assistant II

City of Tulsa Information Technology Department

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T: 918-596-9877

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From: Trey Walling <twalling@varonis.com>

Sent: Thursday, March 14, 2024 9:06 AM

To: Fritz, Darren <DFritz@cityoftulsa.org>

Subject: RE: Varonis Connect - Dallas

Yes Sir, the hotel would be the night before (4/15) at the Los Colinas resort, your Security Manager is welcome to join us!

Thanks,



Trey Walling
Enterprise Account Manager
e: twalling@varonis.com | m: 918-430-5509
www.varonis.com

From: Fritz, Darren <DFritz@cityoftulsa.org>

Sent: Wednesday, March 13, 2024 5:28 PM

To: Trey Walling <twalling@varonis.com>

Subject: Re: Varonis Connect - Dallas

WARNING - External Email, exercise caution.

Interested for sure. Let me see if I can get CIO and other Director to cover some of my meetings. Also curious if hotel is for night before??

I will have my new security manager by then and might want him to attend as well.

Are you here local in Tulsa?

From: Trey Walling <twalling@varonis.com>
Sent: Wednesday, March 13, 2024 12:55:49 PM
To: Fritz, Darren <DFritz@cityoftulsa.org>
Subject: Varonis Connect - Dallas

Hey Darren, I wanted to reach out and invite you to join us for Varonis Connect in Dallas this April 16th. This is a customer summit with various guest speakers and panels designed to help you drive the most value out of your Varonis implementation. The summit is built for Technical, Operations, Infrastructure Leadership and Executives. You can register at the link below, and I hope you can join us. Should be a great event! Varonis will cover the cost of the hotel, and you're welcome to ride to Dallas with me!

[Customer Connect! Dallas \(varonis.com\)](#)

Thanks,



Trey Walling
Enterprise Account Manager
e: twalling@varonis.com | m: 918-430-5509
www.varonis.com

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Agenda

10:30 AM | Welcome and event check-in

11 AM | Connect! Program begins

Get a sneak peek of the product roadmap, network with industry peers, and see hands-on demos of new product features.

12 PM | Lunch and Connect! Showcase

2 PM | Connect! Program resumes
