

10/25/2024 11:59 AM

Office of the
City Clerk

Regional Metropolitan Utility Authority

AMENDED
NOTICE AND AGENDA
SPECIAL MEETING
REGIONAL METROPOLITAN UTILITY AUTHORITY
WEDNESDAY OCTOBER 30, 2024
8:00 AM CONFERENCE ROOM 10 NORTH
ONE TECHNOLOGY CENTER
175 E. 2ND STREET
TULSA, OKLAHOMA 74103

Trustees of the Regional Metropolitan Utility Authority and presenters are required by law to attend this meeting in person.

Non-presenting staff and members of the public can attend the Regional Metropolitan Utility Authority meeting in person or by videoconferencing and teleconferencing via GoToMeeting by joining from a computer, tablet, or smartphone using the following link:
<https://meet.goto.com/867116645>

Non-presenting staff and members of the public can also dial in using their phone by dialing: [+1 \(571\) 317-3122](tel:+15713173122). Participants must then enter the following Access Code: [867-116-645](tel:867116645).

INTRODUCTION AND NOTICE TO THE PUBLIC – At this meeting, the Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

1. **OATH OF OFFICE** – Barry Parsons, Travis Blundell, Joey Weidel
2. **ROLL CALL**
- *3. **MINUTES OF MEETING** - Minutes of the regular meeting of June 12, 2024 presented for correction or approval.
4. **ELECTION OF OFFICERS**
- *5. **REPORTS**
 - a. **Haikey Creek Quarterly Report - Cindy Cantero - City of Tulsa Water & Sewer Department** - A summary of Haikey Creek Wastewater Treatment Plant performance; status of design and construction projects; discussion of planning issues impacting the RMUA facilities; and the current flow split between the City of Tulsa and the City of Broken Arrow.
 - b. **Quarterly Pretreatment Report – Brandy Parks and Tim Robbins – City of Broken Arrow** - A status report outlining pretreatment activities for significant industrial users,

commercial users, and food handling establishments discharging wastewater to the Haikey Creek Wastewater Treatment Plant.

- c. **Audited Financial Report for the Years ended June 30, 2024, and June 30, 2023 - Brett Anderson CPA, RSM US LLP and Maggie Lam CPA - City of Tulsa Finance** – A summary of the Independent Auditor’s Report, Management’s Discussion and Analysis, and basic financial statements.
- d. **Update on Haikey Creek Lift Station Expansion – Page Burks from Black & Veatch** - This presentation will address the decision-making process to increase the firm pumping capacity of the Haikey Creek Lift Station in order to provide improved wet weather performance.
- e. **Update on the Haikey Creek Biosolids Compost Design - Mr. Vibhuti Pandey and Mr. Todd Williams from Jacobs** - This presentation will provide an update on the Haikey Creek compost facility design.

***6. MISC. ACTION ITEMS**

- a. **Riverbend Meadows Sanitary Sewer Service - Megan Pasco and Justin P. Morgan from Tanner Consulting** - As the proposed residential subdivision, Riverbend Meadows, is in the Broken Arrow fenceline, Tanner Consulting requests that the development be allowed to dispose of wastewater directly into the Haikey Creek WWTP via a new lift station and force main, in-lieu of pumping to an existing Broken Arrow lift station 2 miles north of the site. The proposed lift station could be designed with expansion in mind to serve as a future regional station for approximately 2,400 acres of land within the Broken Arrow fenceline.
- b. **Ordinance – Budget Amendment – Haikey Creek WWTP Biosolids Improvements (Fund 951) – Jhoanna Murray.** This budget action will appropriate \$642,068 to the Haikey Creek WWTP Biosolids Improvement Project within the RMUA Capital Projects fund. The scope of the project includes completing the NEPA Environmental assessment and cultural survey and provide design services related to (1) new blower building, (2) rehab of the west sludge tank, (3) yard piping RDTs to holding tanks, (4) removal of old piping and valves for sludge and scum tanks, (5) new office building, and (6) gravity thickener decommissioning. Amendment No. 2 will also include pilot studies for dewatering and composting. The original contract in the amount of \$499,935.59, Amendment No. 1 in the amount of \$3,705,899.00, and Amendment No. 2 in the amount of \$642,068.00 increased the total contract to \$4,847,882.59. Split 50/50 with Broken Arrow - TMUA portion: \$321,034.00 Broken Arrow portion: \$321,034.00 = Total: \$642,068.00 **RECOMMEND APPROVAL**
- c. **New Contract – Contract No. 139247 - RMUA Property Insurance – Arthur J. Gallagher Rick Management – Cindy Cantero.** The RMUA Insurance Broker, Arthur J. Gallagher, solicited RMUA facility insurance for the policy period 10/1/2024-10/1/2025. Coverage will be provided by Oklahoma Municipal Assurance Group with a quoted premium of \$170,557.00 and provides catastrophic damages to RMUA facilities as a result of fire, wind or hail, lightning, etc. The Property Insurance Proposal and quote will need to be bound in order to secure coverage for

the policy period. Submitted for your signature and approval is a Property Insurance Policy for RMUA properties. Binding coverage informs the insurer of the RMUA's acceptance of the policy quote and terms. **RECOMMEND APPROVAL** (Contract No. 139247) (Tracking No. UB0120894)

- d. **Amendment No. 1 – Contract No. 137592 – Insurance Broker Services – Arthur J Gallagher Rick Management – Cindy Cantero.** Submitted is Amendment #1 to the Agreement for Insurance Broker Services between the Regional Metropolitan Utility Authority and Arthur J. Gallagher Risk Management Services, Inc. in the amount of \$15,000.00. The scope of the project includes broker services needed to renew an annual catastrophic property insurance policy for the sole coverage of RMUA assets. The original agreement in the amount of \$27,950.00 and Amendment No. 1 in the amount of \$15,000 increases the total contract amount to \$42,950.00. **RECOMMEND APPROVAL** (Contract No. 137592)

7. **DATE OF NEXT MEETING**

The next RMUA meeting is scheduled for Wednesday, December 4th, 2024 at 8:00 am Conference Room 10 North, City Hall, One Technology Center, 175 East 2nd Street, Tulsa, Oklahoma.

8. **APPROVAL OF AGENDA**

9. **ADJOURN**

*Denotes backup documents attached.

Link to Agenda and backup

<https://www.cityoftulsa.org/apps/uploadfiles/rmua/>