



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Black Wall Street Legacy FestivalDate(s) of Event: May 31 - June 1, 2024Location Address: Start: 100 N Greenwood Ave
End: 700 N Greenwood AveCouncil District(s): 1Event Description: The Black Wall Street Legacy Festival seeks to elevate and amplify the hard work and voices of Black Tulsans over the past 100 years by offering opportunities to reflect, learn, and inspire through community curated events and experiences.Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street ClosureAnticipated Attendance: Total: 7500Per Day: 5000Anticipated Participants: Total: 7500Per Day: 5000Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Historic Greenwood District Main Street Website: <https://m.facebook.com/greenwoodmainstreet/>Chief Officer of Host Organization: Tiffany CrutcherEmail and Phone: tiffany.crutcher24@gmail.com 334-207-0369Applicant Name: Bill WhiteEmail and Phone: bill@historicgreenwooddistrict.com 918-964-3021

Professional Event Organizer:

Email and Phone:

On-site Contact: Bill White Mobile: 918-964-3021Billing Contact: Historic Greenwood District Main Street Phone: 918-964-3021Billing Address: PO Box 481015
Tulsa, OK 74148

Event Timeline and Lane/Street Closure Information

| | | |
|---|---|-----------------------|
| Event Setup: | Date: <u>05/31/2024</u> | Time: <u>08:00 am</u> |
| Street Closure for Event Setup: | Date: <u>05/31/2024</u> | Time: <u>08:00 am</u> |
| Street(s) to be Closed for Event Setup: | <u>Greenwood Ave - Underneath I-244 Bridge to John Hope Franklin Blvd</u> | |
| Event Start: | Date: <u>05/31/2024</u> | Time: <u>06:00 pm</u> |
| Street Closure for Event Start: | Date: <u>05/31/2024</u> | Time: <u>05:00 pm</u> |
| Street(s) to be Closed for Event Start: | <u>Greenwood Ave - Underneath I-244 Bridge to Archer St</u> | |
| Run, Walk, Parade Start Time: | <u>N/A</u> | |
| Daily Event Hours: | <u>Friday: 5 - 11 p.m.</u> <u>Saturday: 11 a.m. - 10 p.m.</u> | |
| Event End: | Date: <u>06/01/2024</u> | Time: <u>11:00 pm</u> |
| Street Reopens after Event End: | Date: <u>06/02/2024</u> | Time: <u>2:00 am</u> |
| Event Teardown: | Date: <u>06/01/2024</u> | Time: <u>Midnight</u> |
| Street Reopens after Event Teardown: | Date: <u>06/02/2024</u> | Time: <u>02:00 am</u> |

Secondary Permits Required

| | | | |
|---|-----------------------|----------------------------|---|
| Beer Sales, Alcohol Sales: | <u>Not Applicable</u> | | |
| Number of Food Vendors: | <u>15</u> | | |
| Number of Food Trucks: | <u>15</u> | | |
| Food Cooked on-site: | <u>Yes</u> | Fuel(s) to be used: | <u>Charcoal, Gas</u> |
| Number of Item Vendors: | <u>25</u> | Number of Service Vendors: | <u>5</u> |
| Number & Sizes of Tents: | <u>40 (10 x 10)</u> | Provider and Phone: | <u>Party Pro Rentals (918) 622-8102</u> |
| Number of Inflatables: | <u>No</u> <u>0</u> | Provider and Phone: | <u>NA</u> |
| Number of Amusement Rides: | <u>No</u> <u>0</u> | Provider and Phone: | <u>NA</u> |
| Use of fireworks, rockets, lasers, or other pyrotechnics: | <u>No</u> | | |
| Provider and Phone: | <u>N/A</u> | | |

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Off-duty TPD Captain Karen Tipler (918) 855-3337, ktipler@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 05/30/2024 Time: 10:00 am Equipment Pickup: Date: 06/03/2024 Time: 10:00 am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: On-Call (918) 397-7787

Total Number of Portable Toilets: 40 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 05/29/2024 Time: 08:00 am

Equipment Pickup: Date: 06/04/2024 Time: 08:00 am

Other Event Information: See Maps

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 5

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 06:00 pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

DJ, live music, bands, etc

Sound checks conducted prior to the event: Yes

Start Time: 3:00 pm

Finish Time: 5:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Stage signs and Banners

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will be onsite

Number of Trash Receptacles: 30

Number of Dumpsters: 2

Number of Recycling Containers: 10

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Neighborhood Assn, Business Assn, Businesses, Places of Worship

If not presented, please explain:

N/A

Affidavit of Applicant

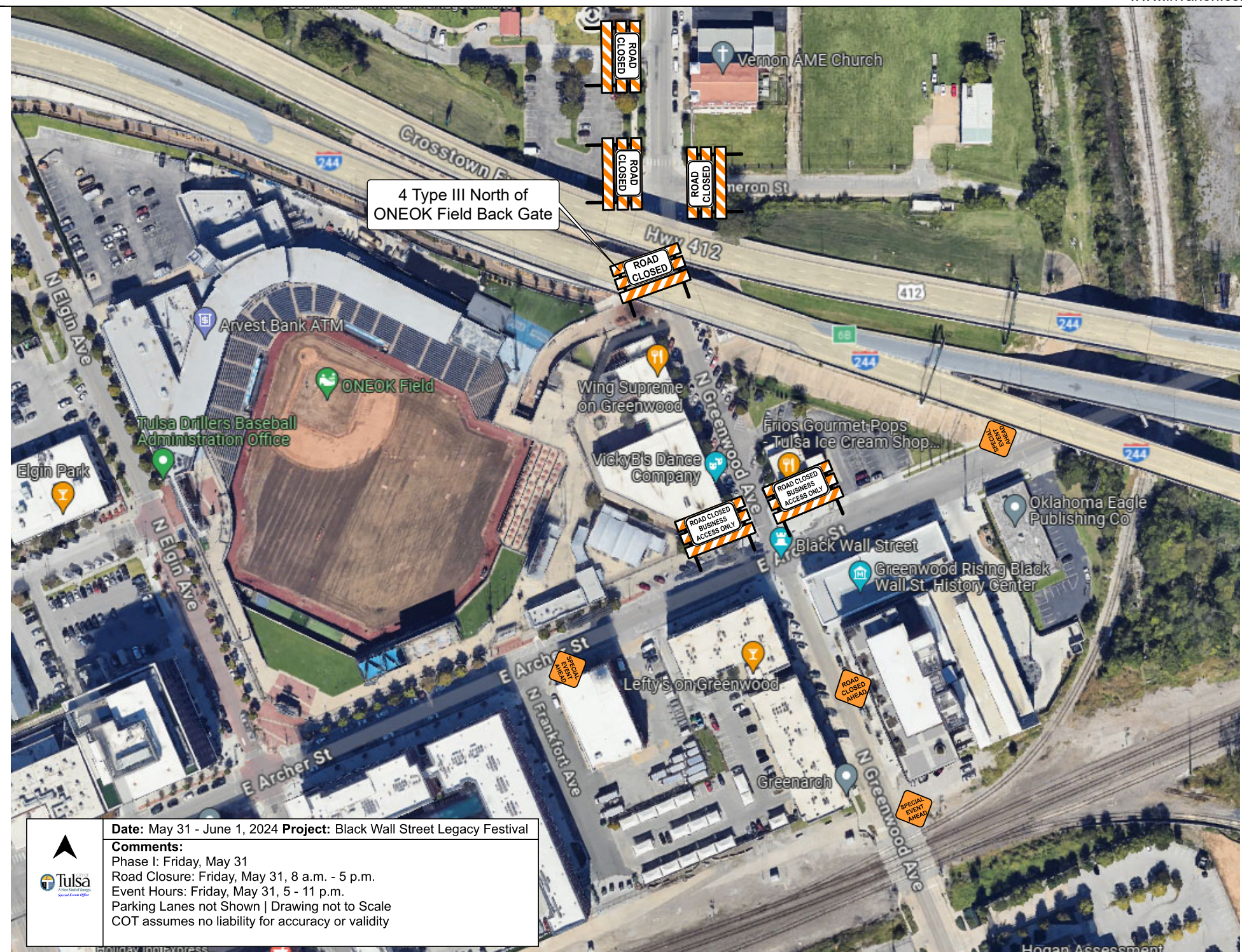
I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/07/2024 Date routed: 04/30/2024 Date for review: 05/15/2024
Special Events Committee Recommendation: Meeting Review Yes ☒ No ☐ 05/01/2024
Date routed to Mayor: 05/13/2024 Mayor's Recommendation: Yes ☐ No ☐ _____
Date routed to Council: 05/13/2024 City Council Approval: Yes ☐ No ☐ _____
Date Permit Issued: _____ Comments: SEC meeting 05/01/2024. Mayor agenda
05/15/2024. City Council agenda 05/22/2024. Fees paid 04/18/2024. TCP maps revised 04/30/2024.

4 Type III North of
ONEOK Field Back Gate



Date: May 31 - June 1, 2024 **Project:** Black Wall Street Legacy Festival

Comments:

Phase I: Friday, May 31

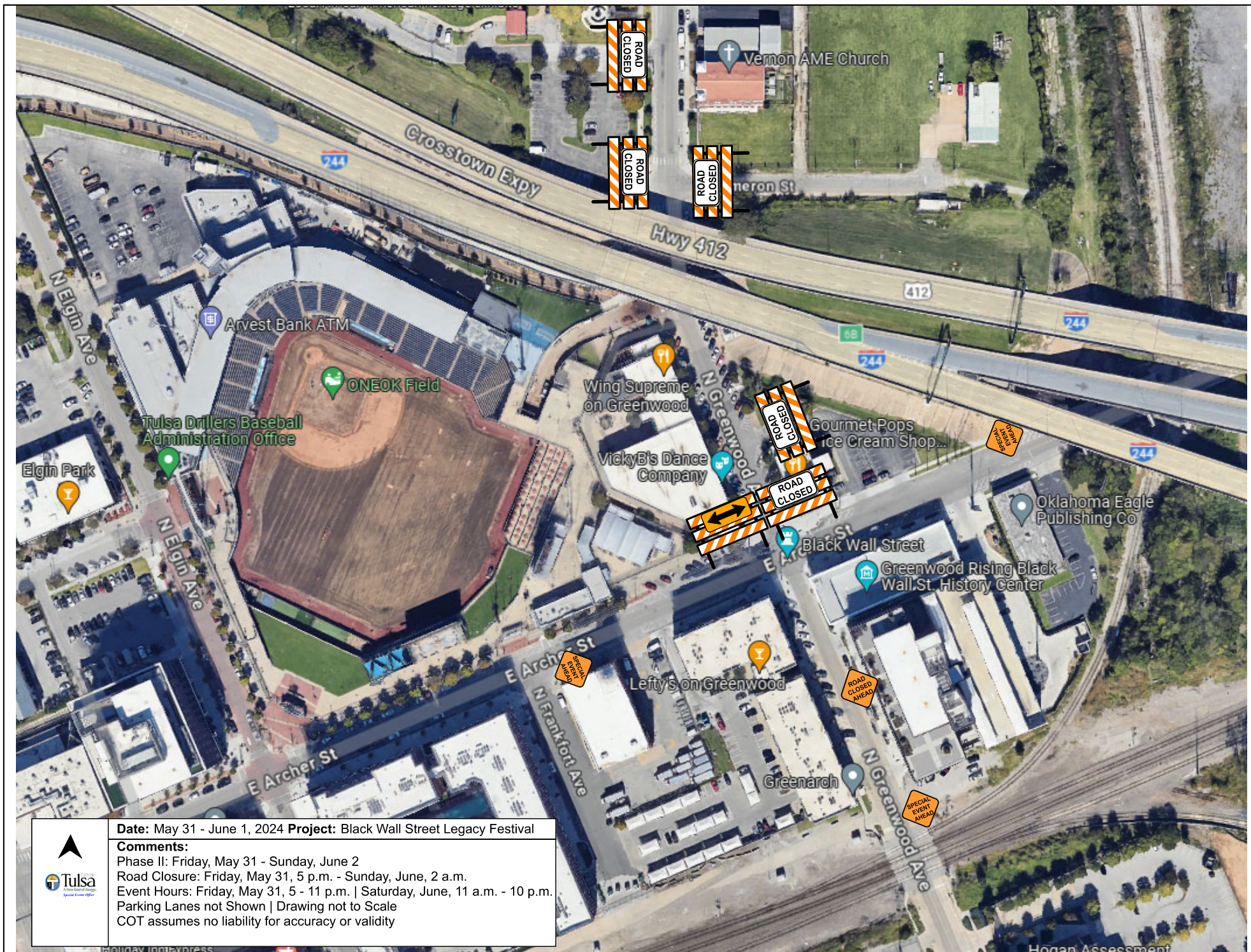
Road Closure: Friday, May 31, 8 a.m. - 5 p.m.

Event Hours: Friday, May 31, 5 - 11 p.m.

Parking Lanes not Shown | Drawing not to Scale

COT assumes no liability for accuracy or validity







Date: May 31 - June 1, 2024 **Project:** Black Wall Street Legacy Festival

Comments:

Phase I & II: Friday, May 31 - Sunday, June 2

Road Closure: Friday, 8 a.m. - Sunday, 2 a.m.

Event Hours: Friday, May 31, 5 - 11 p.m. | Saturday, June 1, 11 a.m. - 10 p.m.

Parking Lanes not Shown | Drawing not to Scale

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