

Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>05.29.2024</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2405.01330</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☐ Yes ☒ No

Department
Police

Contact Name
ERIC JOHNSON

Email
ejohnson@cityoftulsa.org

Phone
9182845854

Bid/Project Number

Project Title

Donator
USPCA United States Police Canine Association

Type of Donation
Travel, Hotel, Registration

Travel Event Title
USPCA NATIIONAL
DETECTOR DOG TRIALS

Traveler's Name
ERIC JOHNSON

Event Date
6/1/24 - 06/06/2024

Donation Amount/Value
\$863.00

Wichita Falls, Texas

City Council requires a dollar value

Budget

Funding Source(s)

Registration:	\$200.00
Hotel:	\$607.00
Fuel:	\$56.00
TOTAL:	\$863.00

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.Abst>Title5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

Cassia Carr
Mayor Pro Tem

Date: 5/20/2024

Date: _____

Date: _____

Date: MAY 29 2024

Date: _____

Policy Statement

Background Information

Officer Eric Johnson placed 1st in the USPCA Region 11 Detector Dog Trials. He is now eligible to compete in the USPCA National Detector Dog Trials. He is also the USPCA National President and will attend required National Officers Meetings.

Provide background information on the requested action.

Summation of the Requested Action

Need approval to drive city vehicle and approval for this to be a special assignment (duty day assignment).

Summarize the pertinent details of the requested action

Other Pertinent Details

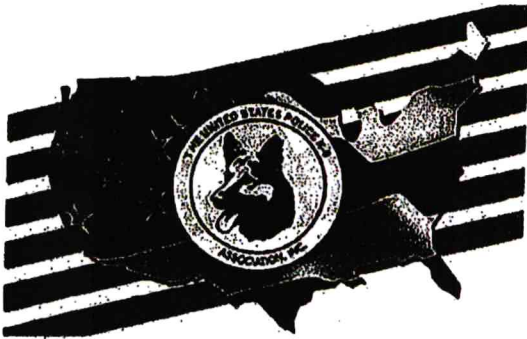
Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details



**UNITED STATES
POLICE CANINE
ASSOCIATION, INC.**
Celebrating 50 Years

2024 National Detector Certification Trials

Hosted by the Wichita County Sheriffs Office

Dates: June 2nd to the 5th, 2024 But start date is correct!

To Register: [CLICK HERE](#)

There will be certification available for Narcotics, Explosives, Cadaver, Accelerant and Game!

TEXAS IS BIG! LETS MAKE THIS A BIG EVENT! Its been YEARS since we have had a trial in Texas, so lets GOOOOO!!

Schedule and more exciting details coming soon!

JUDGES and SCOREKEEPERS: DO NOT RESERVE A ROOM USING THIS LINK. We will reserve your room for you. Other USPCA attendees, like chairpersons, board members (other than pres, sec & Exec Dir), sponsors/vendors can use the room link below.

HOTEL: Delta Hotels by Marriott. Rooms reserved at **US POLICE CANINE ROOMS** Click here to make a reservation. We have a special group rate. Room must be reserved by May 2nd to get this great rate. This is a brand new hotel! **DEADLINE TO RESERVE A HOTEL ROOM HAS BEEN EXTENDED TO MAY 10th!!** Reserve your room before that date! If you have troubles with the extended booking times, call direct to the hotel and use the Group code: **USP**. You can also call Marie Slater at 940-247-2297, and she can assist you. Again, this is for booking a room up until May 10th. After May 10th, rooms will be released.

United States Police Canine National Detector Trials 2024

*** This is a preliminary schedule. All times are subject to change***

Sunday-06/02/24- Registration Open- 0900 in hotel lobby.

0900 Board Meetings and any additional associated business

1400 Judges meeting

1700 General Membership Meeting

**Vendors will have room access to set up throughout the day

Monday- 06/03/24 Narcotics- Rooms and Vehicles

Explosives- Parcels and ORT

Tuesday- 06/04/24 Narcotics- Rooms and Vehicles

Explosives- Rooms and Vehicles

Wednesday- 06/05/24- TBD Banquet and Awards

Contact: Jeff Penney jeffery.penney@co.wichita.tx.us 940-224-7870



INTEROFFICE CORRESPONDENCE

TO: Major Luther Breashears, SOD

FROM: Officer Eric Johnson, SOD *[Signature]*

DATE: May 5, 2024

SUBJECT: United States Police Canine Association 2024 Spring Detector Trials

I am requesting permission for Camden Houck and I to attend the USPCA National 2024 Detector Trials. The meeting and trials will be held in Wichita Falls, Tx. The meeting and trials are from 6/01/24 – 6/06/24. As the National President my expenses are fully covered. I also scored the required number of points to compete at the National Trial with all expenses covered as well. I am requesting the use of my marked police unit, K9 Jugger, and special assignment time for the trials. Camden Houck is the National Vice President West and is requesting use of his marked vehicle and special assignment time. His hotel and travel are covered by USPCA Region 11.

EJ:ej

**Cc: Captain M. Eckert
Lieutenant C. Moudy
Sergeant C. Butterfield**

*USPCA IS PAYING
FOR EVERYTHING, EVEN GAS.
I RECOMMEND APPROVAL
LT. C.T. Moudy*



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Sergeant C. Butterfield**

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LT. C.T. Moudy*



INTEROFFICE CORRESPONDENCE TRAVEL REQUEST

DATE SUBMITTED: 05/10/2024

MSS CLAIM NUMBER (ENTER AFTER TRAVEL APPROVED): _____

TO: CHIEF FRANKLIN

FROM:

PRINT EMPLOYEE NAME/PAYROLL ID #: Officer Eric Johnson / 109254

EMPLOYEE SIGNATURE: *Eric Johnson*

DIVISION: SOD

DESTINATION: Wichita Falls, TX / USPCA National Detector Trials

DATES OF TRAVEL: START: 06/01/2024 END: ~~02/06/2024~~ 6/6/2024

EVENT: USPCA National Detector Dog Trials and National Officers Meeting

IS IT MANDATORY IN ORDER TO MAINTAIN A CERTIFICATION? NO

IF SO, WHAT CERTIFICATION? N/A

IS THIS TRAVEL RELATED TO LAW ENFORCEMENT TRAINING FUNCTIONS?

YES

TRIP JUSTIFICATION:

Officer Johnson recently won the USPCA Region 11 Detector Dog Trials. The purpose of this trip is to complete in the trials. Officer Johnson is also the National President of the United States Police Canine Association and will attend National Officer Meetings for the USPCA.

This trip is fully funded by the USPCA (Lodging, Fuel). Officer Johnson is only requesting permission to be placed on special assignment for this event and permission to drive his city vehicle to transport his K9 partner, Jigger.

ESTIMATED EXPENSES:

FUNDING SOURCE:

ORGANIZATION: USPCA

OBJECT: _____

PROJECT: _____

IS AN OUTSIDE ENTITY PAYING FOR ANY PORTION OF THIS TRIP? YES

IF YES, NAME OF ORGANIZATION: United States Police Canine Association

IS THIS A GOVERNMENT AGENCY? NO

IF NOT, COMPLETE RFA DONATION FORM HERE

<u>EXPENSES</u>	<u>ESTIMATED COST</u>	<u>PAYMENT SOURCE</u>
PER DIEM (DAYS + RATE):		SELECT
EVENT REGISTRATION:	\$ 200.00	OTHER
AIRFARE:		SELECT
HOTEL/LODGING:	\$ 607.00	OTHER
TRANSPORTATION:	\$ 56.00	OTHER
OTHER:		SELECT
OTHER:		SELECT
OTHER:		SELECT
TOTAL TRIP COST:	\$ 863.00	
OUTSIDE ENTITY COST:	\$ 863.00	
TOTAL CITY COST:	\$ 0.00	

APPROVAL:

LIEUTENANT: LT. C.T. Mowdy

CAPTAIN: Capt. M. P. [Signature]

MAJOR: John Bunkin #1759

DEPUTY CHIEF: [Signature]

CHIEF: [Signature]

EMPLOYEE MUST FILL OUT ALL FIELDS, PRINT THIS DOCUMENT, OBTAIN ALL DIVISIONAL SIGNATURES, ATTACH TRAVEL FLYER AND PROOF OF ESTIMATED EXPENSES BEFORE SCANNING AND EMAILING THIS DOCUMENT TO TPDCHIEF@CITYOFTULSA.ORG