

# Donation

Version 2.4 released on 7/24/23

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



## CITY COUNCIL USE ONLY

Date Received: \_\_\_\_\_  
Committee Date: \_\_\_\_\_  
1<sup>st</sup> Agenda Date: \_\_\_\_\_

Tracking #: \_\_\_\_\_  
Committee: \_\_\_\_\_  
Hearing Date: \_\_\_\_\_  
2<sup>nd</sup> Agenda Date: \_\_\_\_\_

## CITY CLERK USE ONLY

☐ Scanned

Date: 05.29.2024

☐ Posted

Item #: 2405.01376

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

### Board Approval

### Other Board Name

### City Council Approval

☒ Yes ☐ No

Department  
Parks and Recreation

Contact Name  
Anna Moore

Email  
amoore@cityoftulsa.org

Phone  
918-240-1423

Bid/Project Number

Project Title  
Tegball Table Donation

Donator  
Tegball USA LLC

Type of Donation  
Equipment

Enter a Bid or Project Number (not a  
Title or Description)

Travel Event Title

Traveler's Name

Event Date

Donation Amount/Value  
\$460.00

City Council requires a dollar value

## Budget

Funding Source(s)

### TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

## Approvals

Department: \_\_\_\_\_

Legal: \_\_\_\_\_

Board: \_\_\_\_\_

Mayor: \_\_\_\_\_

Other: \_\_\_\_\_

Cassia Carr  
Mayor Pro Tem

Date: 5-17-24

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: MAY 29 2024

Date: \_\_\_\_\_

## Policy Statement

### Background Information

Alex Brown with the Tulsa Sports Commission reached out about an upcoming Tegball Tour scheduled in Tulsa in June. Tegball, a soccer-based sport, is set to ring together over 1,000 athletes from around the world to Tulsa for this exciting event. As part of their commitment to community outreach and youth engagement, they are donating Tegball tables to local organizations like Tulsa Parks. By introducing Tegball to the youth in the community we can offer a fun and innovative way to promote physical activity, teamwork, and inclusivity.

Provide background information on the requested action.

### Summation of the Requested Action

Tulsa Parks is asking for the approval to receive a Tegball Table donation from The Tulsa Sports Commission to put in one of our Recreation Centers at a value of \$460 to bring this new and exciting sport into our community.

Summarize the pertinent details of the requested action

### Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Please drop @  
clerk's when  
signed parks

## Processing Information for City Clerk's Office

### Post Execution Processing

- ☐ Mail vendor copy (addtl signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addtl governmental entity approval(s) required

### Additional Routing and Processing Details

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Los Angeles, CA  
Subject: Letter of Donation

**Dear Partner,**

In my capacity as Manager of Teqball USA LLC (“**Teqball**”), it is my deliberate wish to provide Dustin Jagers at **Tulsa Parks, Culture & Recreation** a donation in order to contribute to the successful development of teqball. Accordingly, the donation shall be used for the sole purpose of the development of the teqball sport as agreed by Teqball. We thank you for your cooperation in this respect.

The donation by Teqball includes 1 TeqLite table for a total value of **\$460** including shipping costs to the place of delivery. The table(s) will be shipped from Summerville, South Carolina to **1028 E 6<sup>th</sup> Street, Tulsa, OK 74120** at the agreed date.

However, Recipient shall be responsible to ensure cooperation with the local authorities and/or Teqball as may be required (including personal availability for an active contribution to import, customs and transport process management, observing the authority deadlines) in order to receive the donation. Any costs due to delayed process management by Recipient shall be borne by Recipient.

The donation is provided to be placed and maintained in the following location(s):

**1028 E 6<sup>th</sup> Street, Tulsa, OK 74120**

Recipient understands that end users use the donated items at their own risk, and it is the Recipient’s responsibility to inform end users thereof. By accepting this donation, Recipient expressly acknowledges and undertakes to inform any end users that Teqball and/or the manufacturer is not liable for any injuries, damages or costs, of whatever nature, regarding the use of the donated items, except if such damage is caused by latent product defects that can be demonstrated as being present at the time of delivery. Recipient is solely responsible to handle and settle any related claims. For these purposes, Recipient is advised to maintain appropriate insurance policy to cover all potential risks. You are kindly requested to learn more about the proper use of the donated items through [www.teqball.com](http://www.teqball.com) or at [www.fiteq.org](http://www.fiteq.org).

I hope that Teqball’s donation will contribute to the success of teqball and teqball events and activities, and will contribute to the local community in a positive manner.

Best regards,  
Daniel Szabo  
Teqball USA LLC  
Manager

**On behalf of the Recipient I accept (signature):**

**Date:**

**Name and Position:**

**Annex:** Pro-forma invoice of the donated tables