



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bike MS: OklahomaDate(s) of Event: September 21-22, 2024Location Address: Start: 700 N Greenwood Ave
End: 700 N Greenwood AveCouncil District(s): 1Event Description: 2-Day Bike Ride - Starts at OSU Tulsa traveling north to Bartlesville on Saturday. Sunday the cyclist travel from Bartlesville to Tulsa ending at OSU Tulsa. Day 1 - 68 miles.
Day 2 - 51 miles.Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Private PropertyAnticipated Attendance: Total: 150Per Day: 150Anticipated Participants: Total: 75Per Day: 75

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: National MS SocietyWebsite: <https://events.nationalmssociety.org>Chief Officer of Host Organization: Lyndee KleinEmail and Phone: lyndee.klein@nmss.org 940-636-9855Applicant Name: Kristen FloresEmail and Phone: kristen.flores@nmss.org 918-770-7270

Professional Event Organizer:

Email and Phone:

On-site Contact: Kristen FloresMobile: 918-770-7270Billing Contact: National MS SocietyPhone: 918-770-7270Billing Address: 2526 E 71st Street A
Tulsa, OK 74146

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/20/2024 Time: 9am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - OSU-Tulsa Parking Lot A
Event Start: Date: 09/21/2024 Time: 6:30am
Street Closure for Event Start: Date: 09/21/2024 Time: 7:30am
Street(s) to be Closed for Event Start: See Route Map and Directions on "Other Event Information" Page
Run, Walk, Parade Start Time: 7:30am
Daily Event Hours: NA
Event End: Date: 09/22/2024 Time: 3pm
Street Reopens after Event End: Date: 09/21/2024 Time: 8:30am
Event Teardown: Date: 09/22/2024 Time: 4pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 1
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 1 - 20x20, 2 - 10x20, 2 - 10x10 Provider and Phone: ABCO, 918-583-6557
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security, 918-794-7003 for Security
TPD Special Events, 918-586-6054 for Escort

Medical and/or First Aid Services: Yes Contact, Email and Phone: Volunteer First Aid

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Williams, ConocoPhillips, Sam's Club

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, 918-272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/20/2024 Time: 10am

Equipment Pickup: Date: 09/23/2024 Time: 10am

Other Event Information: See Attachment(s)

Police Escort / Traffic Control:

Saturday 9/21

7:15 AM (Ride starts at 7:30 AM should be through this area by 8:30 AM at the very latest). Leave OSU-Tulsa Parking Lot A and head west on John Hope Franklin Blvd.

- John Hope Franklin Blvd to Detroit Ave
- North on MLK Jr Blvd and 36th St N continuing north to 56th St N
- Cyclist will be traveling east on 56th St N and turning left (north) onto Peoria Ave

Sunday 9/22

10:30 AM – 2:30 PM

- 56th St and Bike Trail - cyclist will be traveling west on 56th St N and making left turn onto bike trail going south

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 6:30am

Finish Time: 8:00am

Please describe the sound equipment that will be used for your event:

DJ

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners on barricades and tents

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Dumpster on site and volunteers/staff clean up post event

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

No street closures or business impact. We have shared the dates with the community for those who are nearby.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/23/2024 Date routed: 08/30/2024 Date for review: 09/11/2024

Special Events Committee Recommendation: Meeting Review Yes ☒ No ☐ 09/04/2024

Date routed to Mayor: 09/05/2024 Mayor's Recommendation: Yes ☐ No ☐ _____

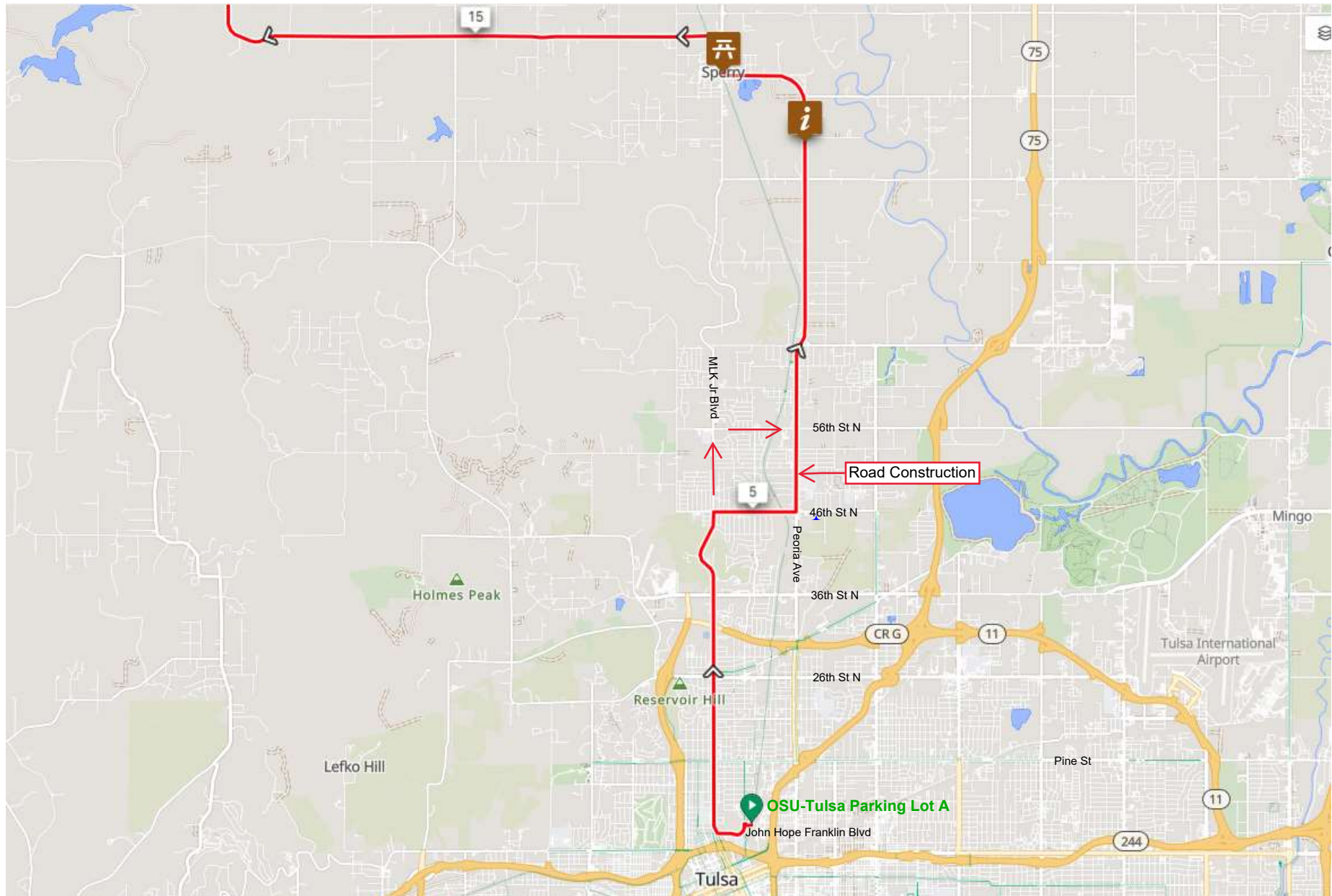
Date routed to Council: 09/05/2024 City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 09/04/2024. Mayor Agenda
09/11/2024. City Council Agenda 09/11/2024. Route and Site Maps received 08/30/2024.

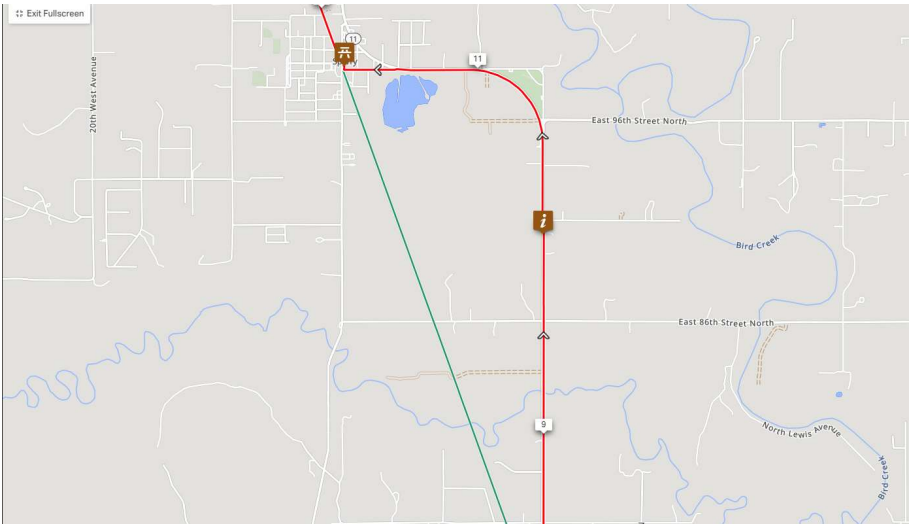
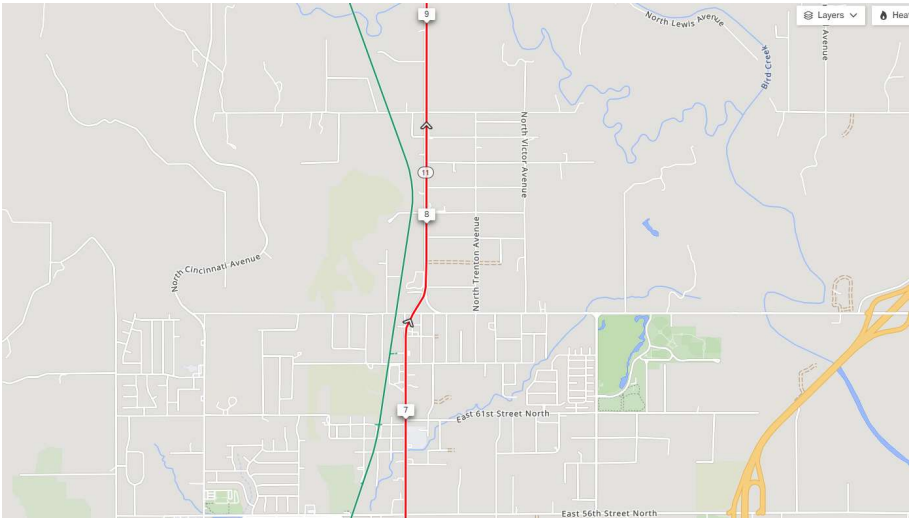
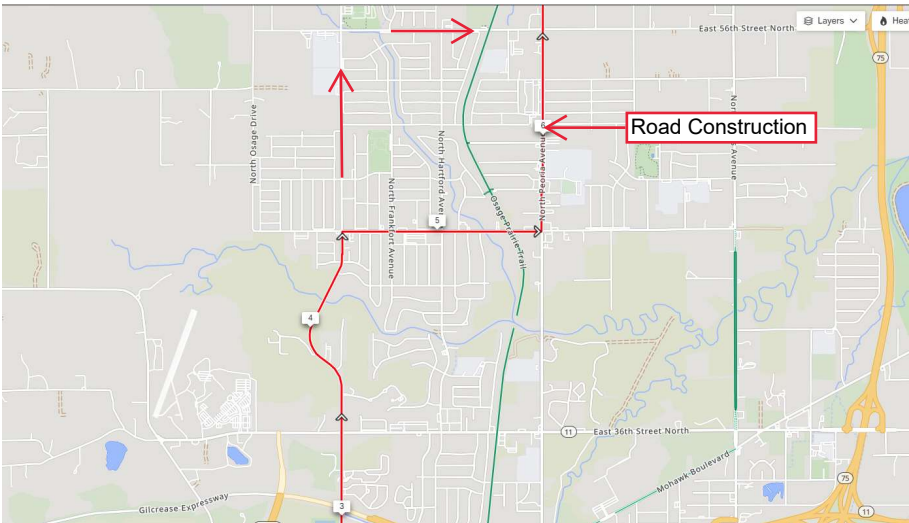
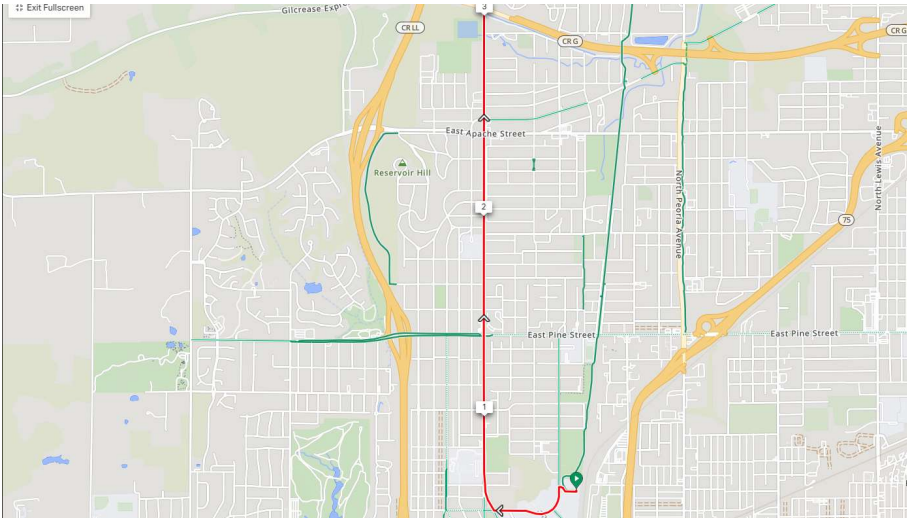
Due to road construction on Peoria Ave, using 56th St N instead of 46th St N 09/03/2024.

ROUTE MAP – OVERVIEW – TULSA

[Route Maps](#)



ROUTE MAP – DETAIL– TULSA





DAY 2 FINISH LINE

OSU TULSA CAMPUS Parking Lot A

700 N GREENWOOD AVE, TULSA, OK 74106



1. ARCH/DJ
2. MEDALS/HYDRATION
3. TEAM TENTS
4. RESTROOMS
5. FOOD & BEVERAGE
6. SEATING
7. VOLUNTEER/INFO
8. BIKE RACKS
9. LUGGAGE
10. MEDICAL