

Real Property

Version 1.3 released on 8/3/21

DO NOT USE FOR: Contracts, Deeds, Easements, Law Suits, or Leases



CITY COUNCIL USE ONLY

Date Received: _____
 Committee Date: _____
 1st Agenda Date: _____

Tracking #: _____

Committee: _____
 Hearing Date: _____
 2nd Agenda Date: _____

CITY CLERK USE ONLY

☐ Scanned

Date: 01.12.2022

☐ Posted

Item #: 2201.00071

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☒ Yes ☐ No

Department

Legal

Contact Name

Mark Swiney

Email

mswiney@cityoftulsa.org

Phone

918-596-7748

Real Property Record Type

Right of Way Occupancy Permit

Name

Tulsa Bike Share

Owner-Grantor, Buyer, Seller, etc.

Subject (Description)

Public Property Use/ Occupancy Permit

Bid/Project Number

Project Title

Tulsa Bike Share

Council District

Section

Township

Range

Parcel

Lot

Block

Addition

Address

Additional Information/Tracking Number

Physical property address or cross streets. Do not include punctuation marks.

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

Date: 12.15.21

Date: Nov. 15. XXI

Date: _____

Date: _____

Date: _____

Policy Statement

Background information

Provide Background information on the requested action.

Summation of the Requested Action

This is an amendment to a Public Property Use/Occupancy Permit between City of Tulsa and Tulsa Bike Share for the use and occupancy of City's rights-of-way to allow Tulsa Bike Share to utilize public property at various locations for the installation, display, use and maintenance of bikes, bike racks and kiosks. The locations are shown of the attached Exhibits. The request for the Public Property Use/Occupancy Permit was reviewed by City staff and representatives of various boards, authorities and utilities with no objections.

Summarize the pertinent details of the requested action.

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document.

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (addtl signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addtl governmental entity approval(s) required

Additional Routing and Processing Details


SECOND AMENDMENT TO
PUBLIC PROPERTY USE/OCCUPANCY PERMIT

THIS AGREEMENT, made and entered into by and between the **CITY OF TULSA, OKLAHOMA**, a municipal corporation, and **TULSA BIKE SHARE**, is the second amendment to that certain Public Property Use/Occupancy Agreement executed on August 5, 2020. The first amendment was executed by the City of Tulsa on or about June 9, 2021 (City Clerk Item No. 2104.00927). This Second Amendment permits three (3) new bicycle stations, as further described on attached Exhibits "A-1", "A-2" and "A-3". All other terms of that original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth below.

Dated this 13 day of December, 2021.

TULSA BIKE SHARE



Name (print): Katie Sawicki

Title: Executive Director

STATE OF OKLAHOMA)

COUNTY OF TULSA) ss.

Before me, the undersigned, a Notary Public, in and for said County and State on this 13 day of December, 2021 personally appeared Katie Sawicki, to me known to be the identical person who subscribed the name of TULSA BIKE SHARE to the foregoing as its Executive Director and acknowledged to me that she executed the same as her free and voluntary act and deed and as the free and voluntary act and deed of TULSA BIOKE SHARE, for the uses and purposes therein set forth.

Given under my hand and seal of office the day and year last above written.



Julia A. Makinson
Notary Public

APPROVED AS TO FORM:

M. Swiney
SENIOR ASSISTANT
City Attorney

APPROVED AS TO SUBSTANCE:

[Signature]
City Engineer

ACCEPTED BY CITY COUNCIL:

Date: _____

By: _____

Name (print):

Chair

APPROVED BY MAYOR:

CITY OF TULSA, OKLAHOMA

a municipal corporation

Date: _____ By: _____

Name (print):

Mayor

ATTEST:

City Clerk

Location: Across the street from TTCU (MLK Jr. Blvd, E Oklahoma Pl)

Station Number: 60 **Classification/Owner:** Public right of way

Coordinates: 36°10'33.4"N 95°59'36.3"W

Station Configuration: 5 feet by 10 feet, containing 2 bicycle racks placed diagonally so as to not impede sidewalk access. **Property Description:** Occupying concrete square on the east side of the street, across the street from TTCU corner of MLK Jr. Blvd, E Oklahoma Pl), assets anchored to concrete.

Nearest Property Address: TTCU Credit Union 140 E. Pine, Tulsa OK 74106

Legal Description: Public right of way **Section:35 Township:20 Range: 12**





Application for
Right-of-way / Easement
Closure or Encroachment Agreement

APPLICATION IS HEREBY MADE TO THE CITY OF TULSA TO CONSIDER THE FOLLOWING:

CHOOSE (1) CLOSURE: _____ ENCROACHMENT: _____

CHOOSE (1) RIGHT-OF-WAY: X EASEMENT: _____ AIR SPACE: _____

County Assessor Parcel Number: _____ Zoning: _____

Property Location: _____

Legal Description: Subdivision: _____ Plat No: _____

Lot: _____ Block: _____

Section: 35 Township: 20 Range: 12

IF UNPLATTED ATTACH LEGAL DESCRIPTION.

Applicant Name: Katie Sawicki

Applicant Company: Tulsa Bike Share

Applicant D.B.A.: This Machine

Address: 1020 S. Rockford Avenue Suite G

City: Tulsa State: ok Zip: 74120

Phone: 920-475-5206 Email: katie@thismachinetulsa.org

Secondary Point of Contact: admin

Phone: 918-392-7605 Email: info@thismachinetulsa.com

Property Owner(s) of Record: right of way- none

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signatures

Applicant:  Date: 8/2/2021

Property Owner(s): _____ Date: _____

_____ Date: _____

_____ Date: _____

Location: N. Midland Place, Near Osage Prairie Trail

Station Number: 61 Classification/Owner: Public right of way

Coordinates: 36°10'37.6"N 95°58'58.9"W

Station Configuration: End of street asphalt surface containing 4 bicycle racks placed parallel to sidewalk at the dead end of the street. Bike racks will be next to the manhole cover but will be placed far enough away so as to not impede access. Bike racks will be located in the 11ftx7ft vacant rectangle to the east of the manhole cover.

Property Description: Across from Dollar General and next to Osage Prairie Trail, Dead End of N. Midland Place, near Pine, but not connected to Pine as it is a dead end. Occupying asphalt at the end of the street, 40+ east of the manhole cover and not to impede access to the manhole, assets anchored to asphalt.

Nearest Property Address: Dollar General, 744 E Pine St, Tulsa, OK 74106

Legal Description: Public Right of Way/ Street **Section:36 Township:20 Range:12**



Location: Corner of E. Latimer, N. Main St.

Station Number: 62 **Classification/Owner:** Public right of way

Coordinates: 36°10'08.2"N 95°59'48.4"W

Station Configuration: located on the hashed off street between the sidewalk and bike lane on N. Main Street, containing 4 bicycle racks placed parallel to the sidewalk and road, located 30 feet from the corner so as to not impede motor vehicles turning or access to water and gas manhole covers.

Property Description: Occupying hashed off section of the street on the corner of E. Latimer and N. Main St. assets anchored to asphalt.

Nearest Property Address: 1102 N. Main St, Tulsa OK 74106

Legal Description: Public Right of Way/ Street **Section: 35 Township: 20 Range: 12**

