

Donation

Version 1.9 released on 8/3/21  
Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



<b>CITY COUNCIL USE ONLY</b>		<b>CITY CLERK USE ONLY</b>		
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>09.18.2024</u>	
Committee Date: _____	Committee: _____		<input type="checkbox"/> Posted	Item #: <u>2409.02426</u>
1 <sup>st</sup> Agenda Date: _____	Hearing Date: _____			
2 <sup>nd</sup> Agenda Date: _____				

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

<b>Board Approval</b>		<b>Other Board Name</b>	<b>City Council Approval</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
Department <u>Fire</u>	Contact Name <u>Masako Mercado</u>	Email <u>mmercado@cityoftulsa.org</u>	Phone <u>918-596-1889</u>
Bid/Project Number	Project Title	Donator <u>US Homeland Security</u>	Type of Donation <u>Travel</u>
Travel Event Title <u>Hazardous Materials Instructor and Commanders Conference</u>	Traveler's Name <u>Matt Phippen</u>	Event Date <u>11/10/24</u>	Donation Amount/Value <u>\$1,000.00</u> <i>City Council requires a dollar value</i>

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____	Date: <u>9/12/24</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor: <u>[Signature]</u>	Date: <u>SEP 18 2024</u>
Other: _____	Date: _____

Policy Statement

**Background Information**  
Captain Matt Phippen is attending to Hazardous Materials Instructor Commander Conference in Ft. Lauderdale, FL from 11/11/2024 through 11/14/2024. All expenses are paid for by U.S. Department of Homeland Security.

Provide background information on the requested action.

**Summation of the Requested Action**  
Requesting approval to accept donation

Summarize the pertinent details of the requested action

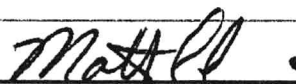
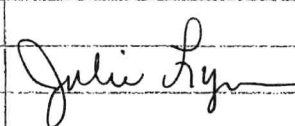

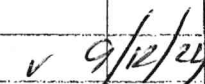
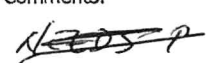
**Other Pertinent Details**

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

<b>Post Execution Processing</b> <input type="checkbox"/> Mail vendor copy (addtl signature copies attached) <input type="checkbox"/> Must be filed with other governmental entity <input type="checkbox"/> Addtl governmental entity approval(s) required	<b>Additional Routing and Processing Details</b> _____
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# Tulsa Fire Department – Special Training/Travel Request

<b>Section 1: To be completed by applicant</b>	Name	Matt Phippen		
	Today's Date	09-10-2024		
	Rank	Captain		
	Assignment	Haz-Mat Coord		
	Course Description	Hazardous Materials Instructor Commander Conference		
	Course Location	Ft. Lauderdale, Fl		
	Course Dates:	November 11-14, 2024		
	Goals & Objectives to be achieved by attendance	Opportunity to gain more knowledge for my role as Haz-Mat Coord.		
	Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	Homeland Security is Paying for all expenses.		
	Applicant's Signature			
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position			
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD	Gain K,S,A's in the hazmat corrd. postion.		
	Staffing Level Impact	0		
	Check development type	<input checked="" type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal <small>Type or write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training			
	Grant Funded: Indicate which grant	Grant from Homeland Security		
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief			
	Assistant/Branch Chief			
	Deputy Chief		X	9/11/24
	Finance Chief			
	Fire Chief			
	TFD Finance for Request for Action and travel arrangements.			
	Comments: 			
<b>PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.</b>				
Revised 4-15-2010				



## Hazardous Materials Instructors and Commanders Conference

November 12th-14th, 2024

**HMIC Registration is Open!**

[REGISTER NOW!](#)

### **HMIC**

The Hazardous Materials Instructors and Commanders Conference is dedicated to providing continuing education and fostering a community of knowledge and support among hazardous materials instructors and commanders. Our conference offers a unique opportunity to stay updated on the latest threats, tactics, and technologies in HazMat response.

# HMIC Workshops & Training Sessions

## Threat Updates

- Gain the latest information on emerging threats.
- Understand how these updates influence response strategies.

## Train-the-Trainer Sessions

- Empower your training programs with advanced techniques.
- Enhance the effectiveness of your HazMat training.

## Incident Case Studies and Lessons Learned

- Dive into real-world case studies.
- Extract key takeaways and actionable insights from past incidents.

## New Tactics and Best Practices

- Learn innovative tactics in HazMat response.
- Implement industry best practices in your programs.

## Instructor Development

- Develop strategies for becoming a better instructor.
- Emphasize the importance of continuous professional growth.

## Command Level Decision Making

- Sharpen your skills for high-stakes decision making.
- Participate in practical exercises and scenarios.

## New Technology and Equipment \*

- Discover the latest HazMat response technologies.
- Engage in hands-on demonstrations and sessions with new equipment.

# HMIC Sponsors



# HMIC Vendors

**blacklinesafety**



## *Not Your Average HazMat Conference*

The HMIC conference is designed to provide attendees with information they can take back and improve their HazMat program.

## HMIC VENUE / HOTEL

The HMIC conference will be held at the Hilton Bahia Mar hotel in Fort Lauderdale Florida.



Venue

**Bahia Mar Hilton Double Tree Hotel**  
**Fort Lauderdale, Florida**





## More Information About HMIC?

Click the button below to learn more about Hazard3 & Safeware Inc Hazardous Materials Instructors and Commanders Conference.

HMIC 2024!

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