

Donation

Version 2.4 released on 7/24/23

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned <input type="checkbox"/> Posted	Date: <u>11.20.2024</u>
Committee Date: _____	Committee: _____		Item #: <u>2411.03136</u>
1 st Agenda Date: _____	Hearing Date: _____		
2 nd Agenda Date: _____			

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval		Other Board Name	City Council Approval
			<input checked="" type="radio"/> Yes <input type="radio"/> No
Department	Contact Name	Email	Phone
Department of City Experience	Alisia Myers	amyers@cityoftulsa.org	918-596-9336
Bid/Project Number	Project Title	Donator	Type of Donation
		George Kaiser Family Foundation	Travel
Enter a Bid or Project Number (not a Title or Description)			
Travel Event Title	Traveler's Name	Event Date	Donation Amount/Value
Westside Future Fund One-day Site Visit	See Background Information	11/4/24	\$3,200.85
City Council requires a dollar value			

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: <u>[Signature]</u>	Date: <u>11/13/24</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor: <u>[Signature]</u>	Date: <u>NOV 20 2024</u>
Other: _____	Date: _____

Policy Statement

Background Information
Donation for James Wagner, Alisia Myers and Caleb Perkins to attend a one-day site visit to the Westside Future Fund in Atlanta, GA. Estimated flight cost is \$3,200.85.

Summation of the Requested Action
Request approval to accept donation for participants to attend event.

Other Pertinent Details

Processing Information for City Clerk's Office

Post Execution Processing <input type="checkbox"/> Mail vendor copy (add'l signature copies attached) <input type="checkbox"/> Must be filed with other governmental entity <input type="checkbox"/> Add'l governmental entity approval(s) required	Additional Routing and Processing Details
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Atlanta Day Trip

We are excited to have you join us on this impactful visit to Atlanta to explore the [Westside Future Fund](#) and other key organizations! Here's a quick guide to prepare you for our day together.

Flights:

Flights have been booked for you. Your individual itinerary, including flight details, will be sent directly to your email.

Flight Summary:

- **Departure:** 6:00AM, Tulsa to Atlanta on Delta #DL1259
- **Return:** 8:45PM, Atlanta to Tulsa on Delta #DL2043

Please check your email for personal flight confirmations and additional details.

Hotel Accommodations:

This is a one-day trip; no hotel accommodations are included.

Agenda for the Day: *subject to change

- **10:15–10:45 AM:** Overview of [Westside Future Fund](#)
- **11:00–11:45 AM:** Presentation by the [Georgia Resilience and Opportunity Fund](#)
- **12:00–1:30 PM:** Lunch and Learn on Impact Measurement with the [Blank Foundation's Effective Philanthropy](#) Team
- **1:45–2:30 PM:** Driving Tour of Atlanta's Westside
- **2:45–3:30 PM:** Insights from the City of Atlanta and [Invest Atlanta](#)
- **3:35–5:00 PM:** Small Group Discussions
 - Housing & Mixed Income Communities ([Westside Future Fund](#), [Invest Atlanta](#), [Atlanta Land Trust](#), [Quest CDC](#))
 - Financial Inclusion & Workforce Development ([Georgia Resilience and Opportunity Fund](#), [City of Atlanta](#), [Westside Works](#), [First Step Staffing](#))
- **5:15 PM:** Adjourn
- **5:30 PM:** Group Debrief over Dinner
- **6:30 PM:** Depart for the Airport

Weather Forecast:

Please prepare for Atlanta's fall weather with a low of 62 and high of 77.