

Miscellaneous

Version 1.8 released on 8/29/23

This form is to be used solely for non-routine items not covered by other Request for Action forms. Does not include appointments and removals, reports and studies or MOUs and agreements.



CITY COUNCIL USE ONLY

Date Received: _____
Committee Date: _____
1st Agenda Date: _____

Tracking #: _____
Committee: _____
Hearing Date: _____
2nd Agenda Date: _____

CITY CLERK USE ONLY

☐ Scanned
☐ Posted

Date: 12.11.2024
Item #: 2412.03324

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☒ Yes ☐ No

Department
Mayors Office

Contact Name
Dana Walton

Email
dwalton@cityoftulsa.org

Phone
918-596-2100

Description (Subject) Line 1
Designation of Temporary Mayor

Description (Subject) Line 2

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____
Legal: _____
Board: _____
Mayor: _____
Other: _____

Date: 12/9/24
Date: 12.9.24
Date: _____
Date: DEC 11 2024
Date: _____

Policy Statement

Background Information

As set forth in Article III, Section 1.3 of the City Charter, the Mayor shall, from time to time, designate one or more officers or employees of the city, other than members of Council, who shall in the order specified act as Temporary Mayor and perform the duties and exercise the powers of the Mayor during the absence or temporary disability of the Mayor or in the event of a vacancy in the office of the Mayor. Attached is the Designation of Temporary Mayor by Mayor Nichols of certain specified officers of the City of Tulsa who shall, in the order specified, act as temporary Mayor.

Provide background information on the requested action.

Summation of the Requested Action

From Art. III, Section 1.3: "The designation by the Mayor shall be subject to confirmation by a majority vote of the entire membership of the Council."

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
☐ Must be filed with other governmental entity
☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details

DESIGNATION OF TEMPORARY MAYOR

WHEREAS, pursuant to the provisions of Article III, Section 1.3 of the Charter of the City of Tulsa, the mayor shall file with the City Clerk, from time to time a designation of one or more officers or employees of the city who shall, in the order specified, act as Temporary Mayor and perform the duties and exercise the powers of the Mayor during the absence or temporary disability of the Mayor or in the event of a vacancy in the office of the Mayor.

NOW, THEREFORE, DESIGNATES THE MAYOR OF THE CITY OF TULSA, OKLAHOMA:

Section 1. Pursuant to the provisions of Article III, Section 1.3 of the Charter of the City of Tulsa, the following individuals, in descending order, to serve as Temporary Mayor in his absence, temporary disability, or in the event of a vacancy in the Office of the Mayor.

Laurel Roberts

Dana Walton

Mayor

City Clerk

City Attorney

CONFIRMED by the City Council this ____ day of _____, 2024.

City Council Chair