



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: BOK Center February 2022 EventsDate(s) of Event: February 5-27, 2022Location Address: 200 S DENVER AVE WCouncil District(s): 4Event Description: Concerts, Hockey Games, Load-Ins, Load-Outs, etc.**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Public Right of Way, Lane Closure, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 28000Per Day: 0Anticipated Participants: Total: 28000Per Day: 0Number of Events for Monthly Event: 8

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: ASM TulsaWebsite: www.bokcenter.comChief Officer of Host Organization: Bryan CroweEmail and Phone: bcrowe@asmtulsa.com 915-613-1002Applicant Name: ASM Tulsa - Sarah Kate RogersEmail and Phone: srogers@asmtulsa.com 918-894-4272Professional Event Organizer: Same

Email and Phone:

On-site Contact: Sarah Kate RogersMobile: 918-406-5395Billing Contact: ASM TulsaPhone: 918-894-4272Billing Address: 200 S DENVER AVE S  
TULSA OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 02/04/2022 Time: 5:00pm  
Street Closure for Event Setup: Date: 02/04/2022 Time: 5:00pm  
Street(s) to be Closed for Event Setup: See schedule and maps

**Event Start:** Date: 02/05/2022 Time: 7:00pm  
Street Closure for Event Start: Date: 02/04/2022 Time: 5:00pm  
Street(s) to be Closed for Event Start: During events with more than 5000 ticket sales, 3rd St between Denver Ave and Frisco Ave, starting at 5:30 PM on the date proceeding the event until 1 ½ hours past the end of the event. BOK owns required equipment to close the street.

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: N/A

**Event End:** Date: 02/27/2022 Time: 10:30pm  
Street Reopens after Event End: Date: 02/28/2022 Time: 7:00am

**Event Teardown:** Date: 02/28/2022 Time: 7:00am  
Street Reopens after Event Teardown: Date: 02/28/2022 Time: 7:00am

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: Various media outlets will set up small tents on the Grand Plaza for different events (corner of 3rd St and Denver Ave)

Number of Inflatables: 0 Provider and Phone: N/A  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: ASM Tulsa Chief of Security, Michael Tremblay,  
mtremblay@asmtulsa.com, 918.894.4395

Medical and/or First Aid Services: Contact, Email and Phone: EMSA will be inside BOK Center for events

Traffic Control Barricade Company: Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricade  
and signage

Equipment Setup: Date: 02/04/2022 Time: 5:00pm Equipment Pickup: Date: 02/28/2022 Time: 7:00am

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St from  
Cheyenne Ave to Denver Ave

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: TPD may close adjacent streets and intersections as needed for traffic control and pedestrian  
safety during events with more than 5000 ticket sales. See map.  
Parking spaces/1st St lane closures starting Feb. 4.  
3rd Street closures starting Feb 12.

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities It is listed on the BOK Center website

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/25/2022      Date routed: 01/25/2022      Date for review: 02/09/2022

Special Events Committee Recommendation: 02/02/2022\*    ☒ Yes    ☐ No

☐ Yes    ☐ No

Date routed to Mayor: 02/02/2022

Mayor's Recommendation: \_\_\_\_\_

Date routed to Council: 02/02/2022

City Council Approval: \_\_\_\_\_

☐ Yes    ☐ No

Date Permit Issued: \_\_\_\_\_

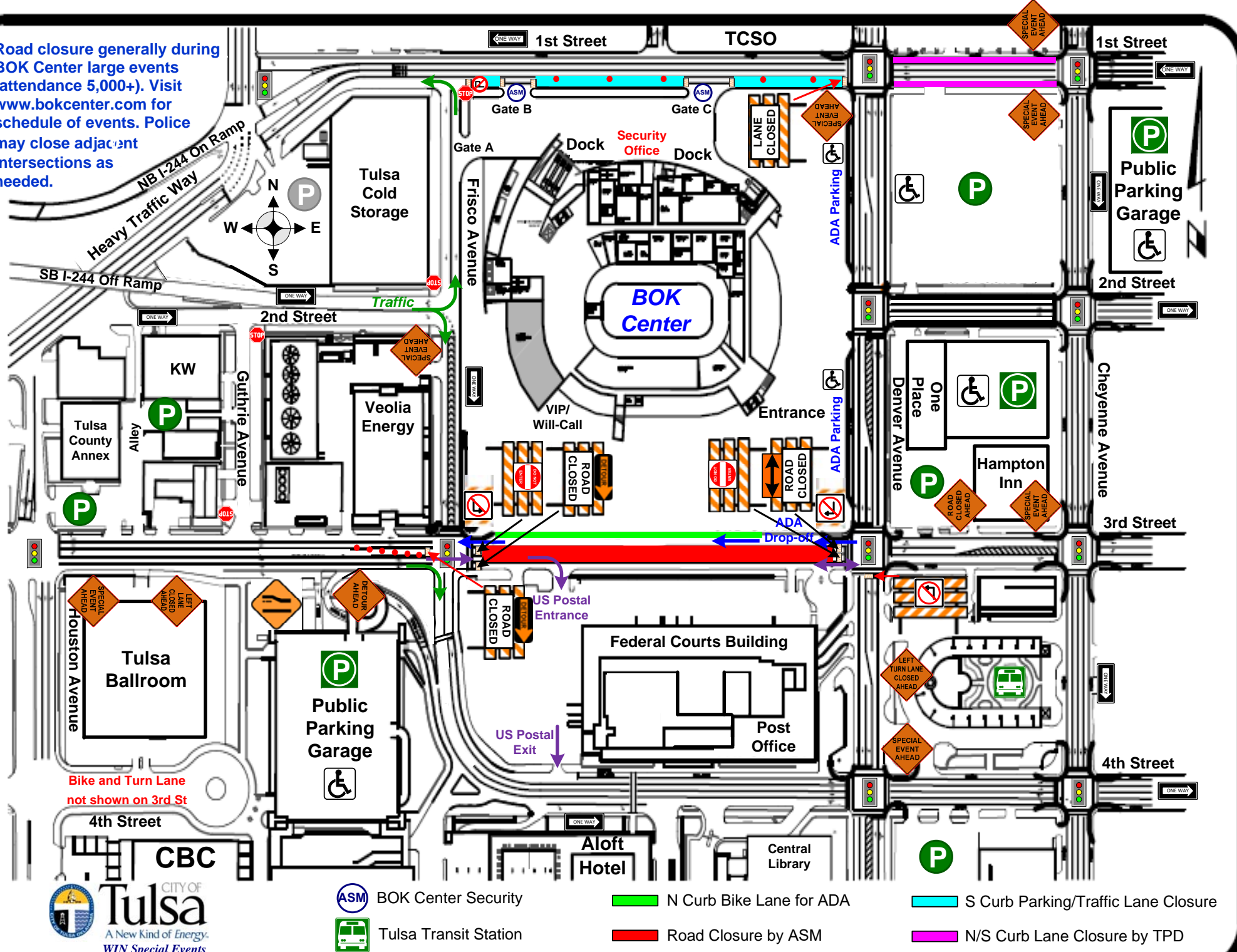
Comments: TCP maps uploaded via back office. \*Email  
review...Next scheduled SE meeting 02/16/2022.

## BOK CENTER STREET CLOSINGS FOR FEBRUARY 2022

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
5-Feb	7:00pm	6:00pm	Oilers Game	2,000	5pm	7am	1st Street
6-Feb	4:00pm	3:00pm	Oilers Game	2,000	5pm	7am	1st Street
12-Feb	6:00pm	5:00pm	WinterJam	10,000	5pm	7am	1st Street & 3rd Street
18-Feb	N/A	N/A	Eric Church Load-In	0	5pm	7am	1st Street
19-Feb	7:00pm	6:00pm	Eric Church	10,000	5pm	7am	1st Street & 3rd Street
25-Feb	7:00pm	6:00pm	Oilers Game	2,000	5pm	7am	1st Street
26-Feb	7:00pm	6:00pm	Oilers Game	2,000	5pm	7am	1st Street
27-Feb	4:00pm	3:00pm	Oilers Game	2,000	5pm	7am	1st Street

These are estimated event times only.

Road closure generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent intersections as needed.



Traffic Control generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.

