

# Miscellaneous

Version 1.8 released on 6/29/23

This form is to be used solely for non-routine items not covered by other Request for Action forms. Does not include appointments and removals, reports and studies or MOUs and agreements.



<b>CITY COUNCIL USE ONLY</b>		<b>CITY CLERK USE ONLY</b>	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>01.15.2025</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2501.00228</u>
1 <sup>st</sup> Agenda Date: _____	Hearing Date: _____		
	2 <sup>nd</sup> Agenda Date: _____		

**All department items requiring Council approval must be submitted through the Mayor's Office.**

## Primary Details

<b>Board Approval</b>	<b>Other Board Name</b>	<b>City Council Approval</b> <input checked="" type="radio"/> Yes <input type="radio"/> No	
_____	_____		
<b>Department</b>	<b>Contact Name</b>	<b>Email</b>	<b>Phone</b>
Mayors Office	Mike Miller	mikemiller@cityoftulsa.org	(918) 405-9891

**Description (Subject) Line 1**  
Designation of Temporary Mayor

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**Description (Subject) Line 2**

## Budget

**Funding Source(s)**

\_\_\_\_\_

**TOTAL:**

*Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)*

## Approvals

<b>Department:</b>	_____	<b>Date:</b>	<u>JAN 15 2025</u>
<b>Legal:</b>	_____	<b>Date:</b>	<u>1-15-25</u>
<b>Board:</b>	_____	<b>Date:</b>	_____
<b>Mayor:</b>	_____	<b>Date:</b>	<u>JAN 15 2025</u>
<b>Other:</b>	_____	<b>Date:</b>	_____

## Policy Statement

**Background Information**  
As set forth in Article III, Section 1.3 of the City Charter, the Mayor shall, from time to time, designate one or more officers or employees of the city, other than members of Council, who shall in the order specified act as Temporary Mayor and perform the duties and exercise the powers of the Mayor during the absence or temporary disability of the Mayor or in the event of a vacancy in the office of the Mayor. Attached is the Designation of Temporary Mayor by Mayor Nichols of certain specified officers of the City of Tulsa who shall, in the order specified, act as temporary Mayor.

*Provide background information on the requested action.*

**Summation of the Requested Action**  
From Article III, Section 1.3: The designation by the Mayor shall be subject to confirmation by a majority vote of the entire membership of the Council.

*Summarize the pertinent details of the requested action*

**Other Pertinent Details**

\_\_\_\_\_

*Provide any additional information that should be considered when considering approval of this contract document*

## Processing Information for City Clerk's Office

<b>Post Execution Processing</b>	<b>Additional Routing and Processing Details</b>
<input type="checkbox"/> Mail vendor copy (add'l signature copies attached)	_____
<input type="checkbox"/> Must be filed with other governmental entity	
<input type="checkbox"/> Add'l governmental entity approval(s) required	

**DESIGNATION OF TEMPORARY MAYOR**

WHEREAS, pursuant to the provisions of Article III, Section 1.3 of the Charter of the City of Tulsa, the mayor shall file with the City Clerk, from time to time a designation of one or more officers or employees of the city who shall, in the order specified, act as Temporary Mayor and perform the duties and exercise the powers of the Mayor during the absence or temporary disability of the Mayor or in the event of a vacancy in the office of the Mayor.

NOW, THEREFORE, DESIGNATES THE MAYOR OF THE CITY OF TULSA, OKLAHOMA:

Section 1. Pursuant to the provisions of Article III, Section 1.3 of the Charter of the City of Tulsa, the following individuals, in descending order, to serve as Temporary Mayor in his absence, temporary disability, or in the event of a vacancy in the Office of the Mayor.

**Krystal Reyes**

**Mike Miller**

**Laurel Roberts**

Mayor

JAN 15 2025

City Clerk



City Attorney

CONFIRMED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

City Council Chair