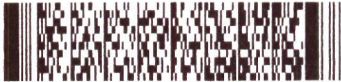


# Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



<b>CITY COUNCIL USE ONLY</b>	Tracking #: _____	<b>CITY CLERK USE ONLY</b>	
Date Received: _____	Committee: _____	<input type="checkbox"/> Scanned	Date: 04.16.2025
Committee Date: _____	Hearing Date: _____	<input type="checkbox"/> Posted	Item #: 2504.00941
1 <sup>st</sup> Agenda Date: _____	2 <sup>nd</sup> Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

<b>Board Approval</b>		<b>Other Board Name</b>	<b>City Council Approval</b>
_____		_____	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Department</b>	<b>Contact Name</b>	<b>Email</b>	<b>Phone</b>
Fire	Masako Mercado	MMercado@Cityoftulsa.org	918-596-1889
<b>Bid/Project Number</b>	<b>Project Title</b>	<b>Donator</b>	<b>Type of Donation</b>
_____	_____	Oklahoma Homeland Security	Travel
<b>Travel Event Title</b>	<b>Traveler's Name</b>	<b>Event Date</b>	<b>Donation Amount/Value</b>
SAREX HSART Drill	_____	5/20/25	\$2,400.00
City Council requires a dollar value			

## Budget

Funding Source(s)

### TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.Abst>Title5413102.6001-4043122-541102-\$30,000.01)

## Approvals

<b>Department:</b>	MDR	<b>Date:</b>	4/14/25
<b>Legal:</b>	_____	<b>Date:</b>	_____
<b>Board:</b>	_____	<b>Date:</b>	_____
<b>Mayor:</b>	Krystal S. Reyes	<b>Date:</b>	APR 16 2025
<b>Other:</b>	Mayor Pro Tem	<b>Date:</b>	_____

## Policy Statement

**Background Information**  
Rescue Coordinator and 2 rescue members are attending 2025 SAREX drill at Houston, TX and Oklahoma Homeland Security will be paying for lodging and registration.

Provide background information on the requested action.

**Summation of the Requested Action**  
Requesting approval to accept donation

Summarize the pertinent details of the requested action




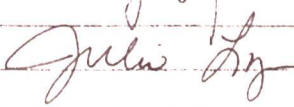

### Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

## Processing Information for City Clerk's Office

<b>Post Execution Processing</b>	<b>Additional Routing and Processing Details</b>
<input type="checkbox"/> Mail vendor copy (add'l signature copies attached)	_____
<input type="checkbox"/> Must be filed with other governmental entity	
<input type="checkbox"/> Add'l governmental entity approval(s) required	

## Tulsa Fire Department – Special Training/Travel Request

<b>Section I: To be completed by applicant</b>	Name	Matthew Bell		
	Today's Date	3/12/2025		
	Rank	FD-04		
	Assignment	Rescue Coordinator		
	Course Description	SAREX HSART Drill		
	Course Location	Houston Tx		
	Course Dates:	5/20/25 -5/22/25		
	Goals & Objectives to be achieved by attendance	Participate and deploy Hsart on Multiple mission training drill working out of the JAGCT.		
Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	0.00			
Applicant's Signature				
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position	will assist member in expanding his expertise in the search/rescue disciplines		
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD	Professional development		
	Staffing Level Impact	0		
	Check development type	<input checked="" type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal (Time Off) <input type="checkbox"/> Funded <small>Type or write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training	 Rescue		
	Grant Funded: Indicate which grant	OK <i>Homeland security</i>		
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief		✓	3-24-25
	Assistant/Branch Chief			
	Deputy Chief		✓	8-24-25
	Finance Chief			
	Fire Chief		✓	8-24-25
	TFD Finance for Request for Action and travel arrangements.			
Comments:				
<p style="text-align: center;"><b>PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.</b></p> <p style="text-align: right;">Revised 4-15-2010</p>				


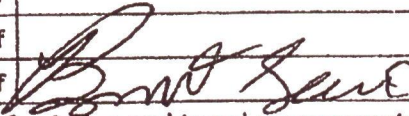


# Tulsa Fire Department – Special Training/Travel Request

<b>Section I: To be completed by applicant</b>	Name	Burl Nicholson		
	Today's Date	03/13/2025		
	Rank	FD 01		
	Assignment	E4B		
	Course Description	SARX Search and Rescue exercise		
	Course Location	Houston		
	Course Dates:	May 19 <sup>th</sup> -May 22 <sup>nd</sup>		
	Goals & Objectives to be achieved by attendance	This is our annual SARX for HSART helicopter search and rescue training.		
Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	0			
	Applicant's Signature	Burl Nicholson		
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position	Burl is a member of the USAR HSART team.		
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD	Yes		
	Staffing Level Impact	Minimal		
	Check development type	<input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal Time Off <input type="checkbox"/> Funded Type or write Yes or No on the appropriate line.		
	Funding Source: Indicate which section or branch budget will be charged for this training	Field Operations or Support/USAR		
	Grant Funded: Indicate which grant			
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief	<i>Jason Gilkison</i>	X	3/13/25
	Assistant/Branch Chief	<i>Doug Woods</i> by Jason Gilkison	X	3/16/25
	Deputy Chief			
	Finance Chief			
	Fire Chief	<i>NOB</i>	✓	3/13/25
	TFD Finance for Request for Action and travel arrangements.			
	Comments:			
<b>PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.</b>				

Revised 4-15-2010

## Tulsa Fire Department – Special Training/Travel Request

<b>Section I: To be completed by applicant</b>	Name	Ryan Stephens		
	Today's Date	3/24/2025		
	Rank	FD-02		
	Assignment	L4/A		
	Course Description	Sarex Hsart Drill		
	Course Location	Houston TX		
	Course Dates:	5/19-5/22-2025		
	Goals & Objectives to be achieved by attendance	Attend the Annual Hsart Drill. Participate as a rescue swimmer.		
	Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	0.00		
	Applicant's Signature			
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position			
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD			
	Staffing Level Impact			
	Check development type	<input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal Time Off <input type="checkbox"/> Funded <small>Type or write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training			
	Grant Funded: Indicate which grant			
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief			
	Assistant/Branch Chief			
	Deputy Chief			
	Finance Chief			
	Fire Chief		✓	4-6-25
	TFD Finance for Request for Action and travel arrangements.			
	Comments:			
<b>PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.</b>				
Revised 4-15-2010				



# 2025 SAREX



## TEXAS PUBLIC SAFETY AVIATION SEARCH & RESCUE EXERCISE

ELLINGTON FIELD, TX  
HOUSTON, TX

May 20-22, 2025

Scan for More Information:



### CONTACT:

Civ:

Brett Dixon

TX-TF1

979-676-1629

[brett.dixon@teex.tamu.edu](mailto:brett.dixon@teex.tamu.edu)

Law Enforcement:

Brent Biggs

TPWD Game Wardens

361-557-0668

[Brent.Biggs@tpwd.texas.gov](mailto:Brent.Biggs@tpwd.texas.gov)

Mil:

CW5 Rick Dillenbeck

TX Army Natl. Guard

210-884-1302

[rick.e.dillenbeck.mil@army.mil](mailto:rick.e.dillenbeck.mil@army.mil)



# 2025 SAREX SCHEDULE\*

## **Tuesday 5/20/2025**

**1200-1300** Lunch  
**1300-1330** Welcome & Introductions  
**1330-1500** Exercise Overview  
- Safety Briefing  
- Comm Plan  
- Mission Coordination  
- PIO/PAO Discussion  
- Vendor Technical Support  
**1800-2000** Social Event (off site)

## **Wednesday 5/21/2025**

**0800-1000** JAGCT set-up, role-player check-in & staging  
**1000-1800** SAR Exercise Flight Ops  
**1800** ENDEX

## **Thursday 5/22/2025**

**0900 - 1200** Exercise Review & AAR

\*Schedule may change due to weather or other circumstances

### Agencies Invited:

AR Army Natl. Guard & AR-TF1 · Austin Police Dept. & Austin Fire Dept. - FAA · Harris County Fire Marshal 's Office - Harris County Sheriff's Office - Oklahoma Army Natl. Guard & OK-TF1 · San Antonio Fire Dept · San Antonio Police Dept · STAR Flight · TEEK · Texas Army Natl. Guard & TX-TF1 · Texas DPS- AOD · Texas Military Dept · Texas Parks and Wildlife Dept.- Game Wardens · Texas Air Natl. Guard · Texas State Guard · US Coast Guard - US Customs and Border Protection AMO & Others

