

City Contract

Version 5.3 released on 4/9/24

This form should be used for all types of contracts including Agreements (excluding Grant Agreements), Contracts, CBAs, MOAs, and MOUs. In addition to requests for New Contracts, Amendments and Renewals, this form should be used for Statutory Change Orders, Quantity Adjustments, Final Payments and Permission to Continue requests.



CITY COUNCIL USE ONLY

Date Received: _____
Committee Date: _____
1st Agenda Date: _____

Tracking #: _____
Committee: _____
Hearing Date: _____
2nd Agenda Date: _____

CITY CLERK USE ONLY

☐ Scanned

Date: 04.16.2025

☐ Posted

Item #: 2504.00944

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Contract Phase

☒ **New Contract** ☐ Renewal ☐ Amendment ☐ Statutory Change Order ☐ Supplemental Documentation ☐ Quantity Adjustment ☐ Final Payment ☐ Permission to Continue ☐ IDP
Formal Acceptance ☐ Terminate/Cancel

Data Sharing

☐ Yes ☐ No

This contract will involve data sharing or data transfers.

Board Approval

Other Board Name

Gilcrease Board of Trustees

City Council Approval

☒ Yes ☐ No

Contract Number

139668

Department

Gilcrease Museum

Contact Name

Alicia Perkins

Email

Alicia-perkins@utulsa.edu

Phone

918-596-2732

Vendor Name(s)

Gilcrease Museum Management Trust

Vendor Number

5107

Description (Subject)

Deaccession items removed from Coconino Forest

This should match the Munis description field but should be different from Contract Type or Subtype

Contract Type

Misc. Agreements

Contract Subtype

Other Misc. Agmts

Bid/Project Number

Contract Amount

Site Address

Site Parcel No.

IDP, Real Property, or other property related contract address

Budget

Contract Funding Type

☒ **No Payment Involved**
☐ Revenue Contract

☐ Expense Contract

Affidavit of Claimant should be attached to the contract for Expense Contracts

Funding Source(s)

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

TOTAL:

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

[Signature]
[Signature]
[Signature]
Krystal S. Reyes
Mayor Pro Tem

Date: 04/08/2025

Date: 4/10/2025

Date: _____

Date: APR 16 2025

Date: _____

Policy Statement

Background Information

The Gilcrease Museum must deaccession items illegally removed from the Coconino National Forest and return to Coconino National Forest in compliance with NAGPRA federal regulations. Our Curatorial Council and Board of Trustees have approved this deaccession.

Provide background information on the requested action.

Summation of the Requested Action

We respectfully request Mayoral and Council approval of the attached deaccession request.

Summarize the pertinent details of the requested action

Other Pertinent Details

Please return one (1) copy of the completed agreement in inter-office mail to Gilcrease Museum, attention Alicia Perkins.

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (addt'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Addt'l governmental entity approval(s) required

Additional Routing and Processing Details



GILCREASE MUSEUM

Thomas Gilcrease Institute of American History and Art

139668

Thomas Gilcrease Institute of American History and Art DEACCESSION RECORD

Date February 2, 2025

Name of donor(s) Lloyd Bolles

Purchase Yes If yes, date 1950

Action approved by the NAGPRA Committee on March 12, 2025

Description of Materials for Deaccession

225 ceramic vessels, lithic tools, and beads for return to the Coconino National Forest, who will fulfill their NAGPRA responsibilities.

Reason for Deaccession: These were illegally removed from the Coconino National Forest.

How will these materials be disposed of: Transferred to the Coconino National Forest

Signature of terms as listed on this and all preceding pages of this document:

Executed by:

The Honorable Monroe Nichols IV
Mayor of the City of Tulsa, Oklahoma

Date


Attested by:

Deputy City Clerk, City of Tulsa

Please print name

Date

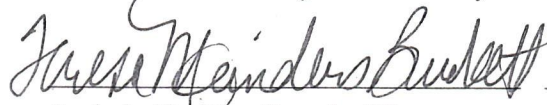
Approved by: CITY OF TULSA, D/B/A GILCREASE MUSEUM

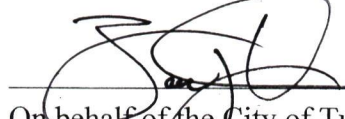
 BRIAN LEE WHISENHUNT 4.1.25
Brian Lee Whisenhunt, Executive Director Please print name Date

On behalf of the City of Tulsa City Council

Please print name

Date

 Teres Henderson Burkett 4-1-2025
On behalf of the Board of Trustees Please print name Date

 Zach Herl
On behalf of the City of Tulsa legal department Please print name

4/10/2025
Date