



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: 10th Annual Lift Every Baby Event Date(s) of Event: Saturday, August 30, 2025

Location Address: Start: 100 N Greenwood Avenue (Archer St) Council District(s): 1  
End: 100 S Greenwood Ave (Railroad Tracks)

Event Description: The Lift Every Baby event is held every year to create community between women and families across all of Tulsa and from all different socioeconomic, racial and cultural backgrounds. Many different local perinatal providers, including midwives, doulas, chiropractors, herbalists, doulas, birth centers, etc., are invited to represent themselves at a booth so Tulsa families can see the variety of choices offered in their own community. The event always includes family entertainment, like face painting, balloons, food, etc. Giveaway swag bags include free items and various raffle items are donated as a fundraiser for the organization.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Public Right of Way, Live Entertainment, Merchandise Sales, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 150 Per Day: 150

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Innovations Family Wellness Website: https://www.ifwinc.org/

Chief Officer of Host Organization: Montika Collins

Email and Phone: hello@ifwinc.org 918-398-3586

Applicant Name: Montika Collins

Email and Phone: hello@ifwinc.org 918-398-3586

Professional Event Organizer:

Email and Phone:

On-site Contact: Amaya Johnson Mobile: 405-446-6280

Billing Contact: Innovations Family Wellness Phone: 918-398-3586

Billing Address: 7503 W 60TH PL N  
Tulsa, OK 74126

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/30/2025 Time: 1pm  
Street Closure for Event Setup: Date: 08/30/2025 Time: 1pm  
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and 1st St (Railroad Tracks)

**Event Start:** Date: 08/30/2025 Time: 5pm  
Street Closure for Event Start: Date: 08/30/2025 Time: 1pm  
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and 1st St (Railroad Tracks)  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 5 - 7pm

**Event End:** Date: 08/30/2025 Time: 7pm  
Street Reopens after Event End: Date: 08/30/2025 Time: 9pm

**Event Teardown:** Date: 08/30/2025 Time: 7pm  
Street Reopens after Event Teardown: Date: 08/30/2025 Time: 9pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: N/A  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 08/30/2025 Time: 1pm Equipment Pickup: Date: 08/30/2025 Time: 9pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

**Sponsor and Other Event Information**

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Event Sponsor(s): Innovations Family Wellness  
Lumos Chiropractic

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: DJ

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 5:00pm

Finish Time: 9:00pm

Please describe the sound equipment that will be used for your event:

DJ speakers

Sound checks conducted prior to the event: Yes

Start Time: 4:30pm

Finish Time: 5:00pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All vendors will be responsible for clean up of stations. Any additional clean up will be done by Innovations Family Wellness staff members.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Businesses

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

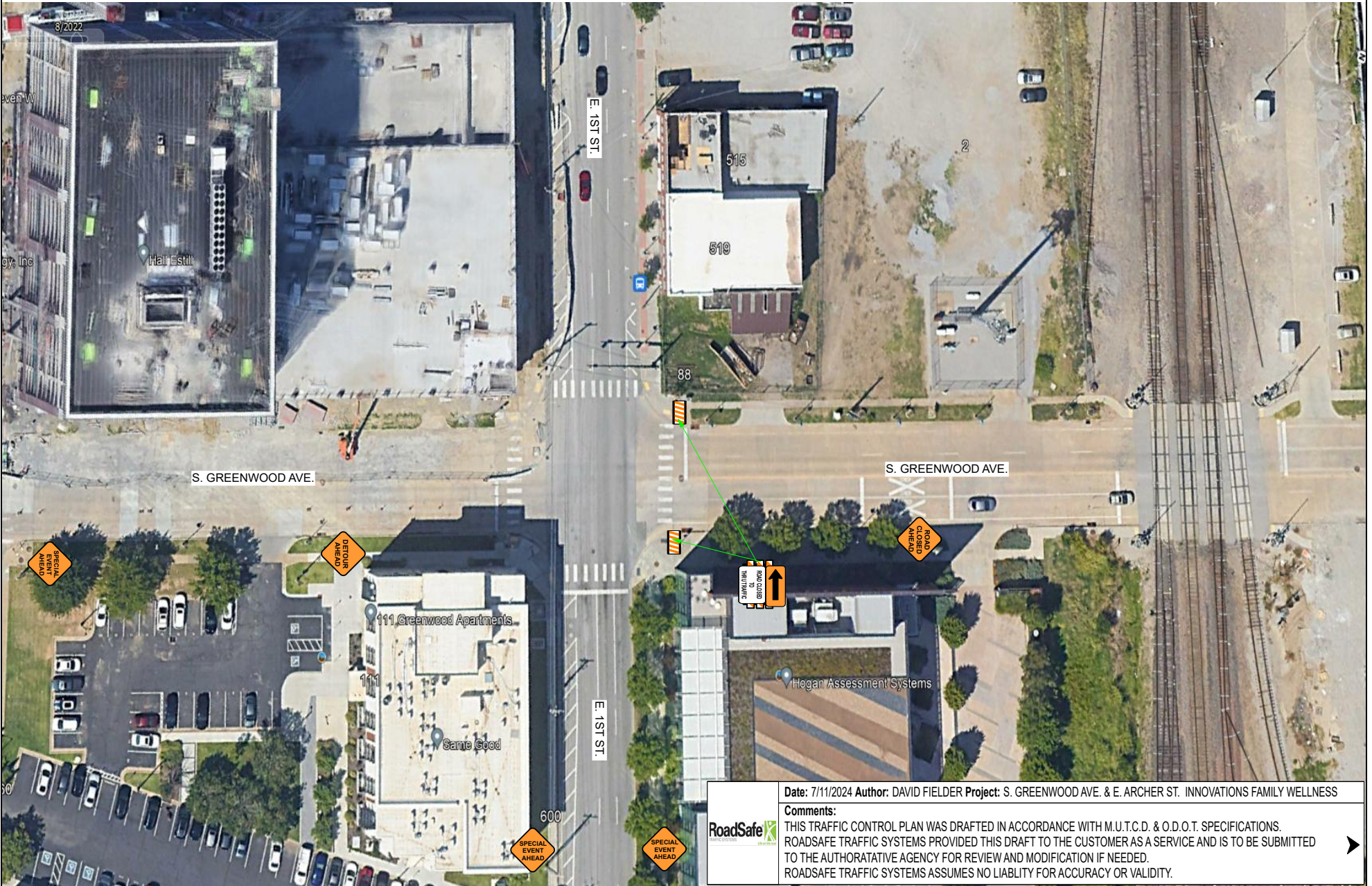
Initials:                      On File

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**For City of Tulsa Special Events Committee Use Only**

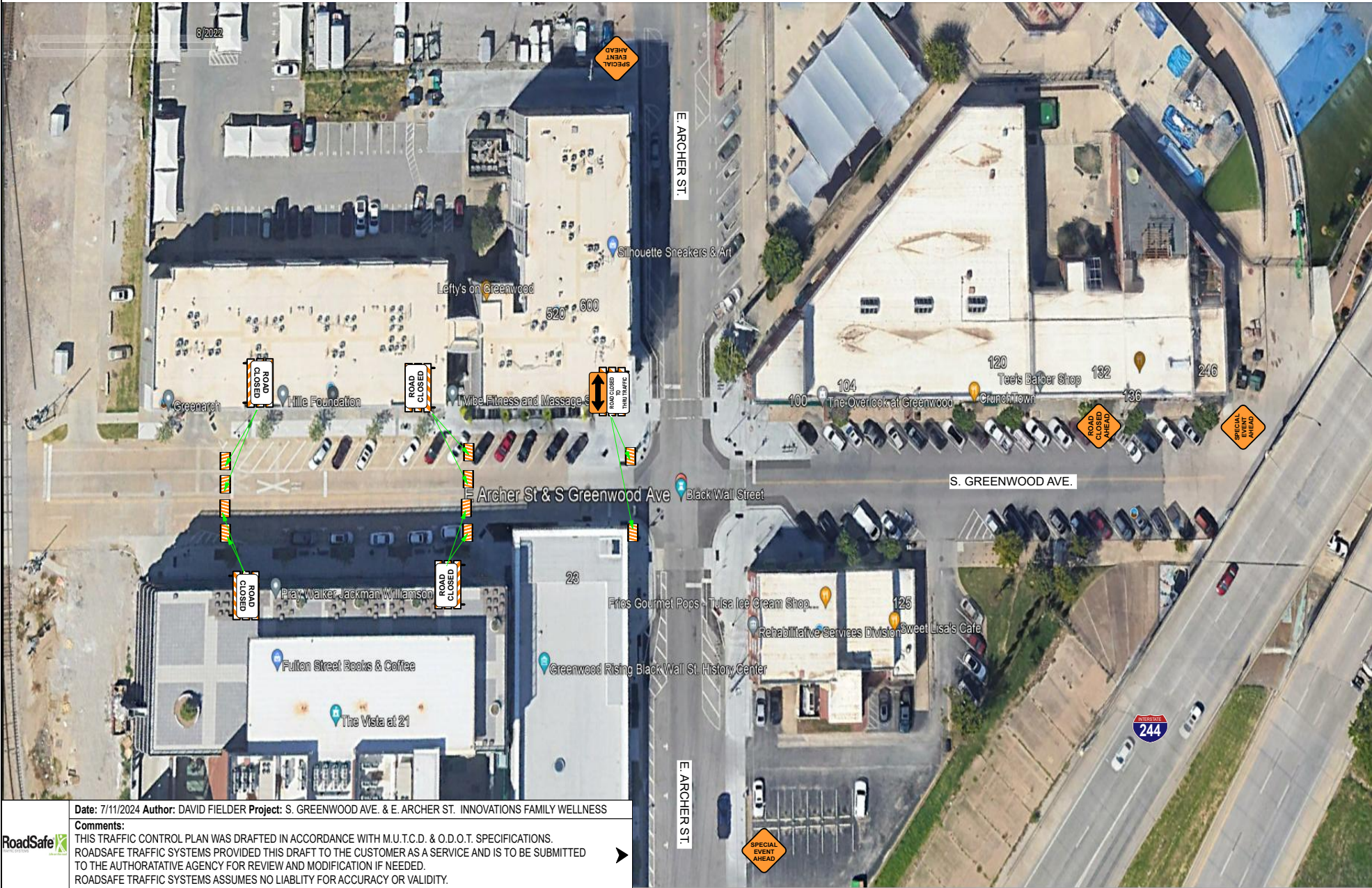
Date received: 07/31/2025    Date routed: 08/19/2025    Date for review: 08/27/2025  
Special Events Committee Recommendation: \*Email Review    Yes  No  08/21/2025  
Date routed to Mayor: 08/21/2025    Mayor's Recommendation: Yes  No  \_\_\_\_\_  
Date routed to Council: 08/21/2025    City Council Approval: Yes  No  \_\_\_\_\_  
Date Permit Issued: \_\_\_\_\_    Comments: \*SEC meeting 08/27/2025. Mayor agenda  
08/27/2025. City Council agenda 08/27/2025. TCP maps uploaded 08/18/2025.

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**Date:** 7/11/2024 **Author:** DAVID FIELDER **Project:** S. GREENWOOD AVE. & E. ARCHER ST. INNOVATIONS FAMILY WELLNESS

**Comments:**  
 THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORATATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



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