Donation

Version 1.9 released on 8/3/21 Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY Date Received:	Trackin		W-2007	CITY CLERK USE ONLY	
Committee Date:	Commit		□ Scanned	Date: 08,20,202	
1 st Agenda Date:	Hearing Date: 2 nd Agenda Date:		☐ Posted	Item #: 2508 021	
All departme	nt Items requiring Council app	roval must be submitted thr	ough the Ma	yor's Office.	
Primary Details					
Board Approval		Other Board Name		City Council Approval	
Zz Not Listed				♥ Yes ○ No	
Department	Contact Name	Email		Phone	
Police	Kathryn Casper	kcasper@cityoftulsa.c	org	9185969202	
Bid/Project Number	Project Title	Donator IDEMIA Public Securi	ty	Type of Donation Travel	
Travel Event Title	Traveler's Name	Event Date		Donation Amount/Value	
IDEMIA Public Security Users Conference	Kathryn Casper	_ September 8-12	.2025	\$2,758.05 City Council requires a dollar value	
Budget					
Funding Source(s)					
Department: Legal: Board: Mayor: Other:	-11	· · · · · · · · · · · · · · · · · · ·		Date:	
Policy Statement	/				
Background Information Speaker and attendee at the 202	5 IDEMIA Public Security Users (Conference			
Provide background information on the re		2011010100			
Summation of the Requested Action		20			
	MA covering costs associated with	registration, airfare and lodg	ing.		
Summarize the pertinent details of the red	quested action				
fingerprint databases (AFIS & NO the city municipal jail. The IDEMI	entity & security technologies. Tuls GI), the handheld Mobile Ident 2.0 A Public Security Users Conferen	fingerprint device, and livesc ce shares advances in justice	an fingerprint	capturing at	
which empowers organizations to	integrate cutting-edge solutions	into their workflow.			
	nould be considered when considering app	proval of this contract document		Olich and the state of the stat	
Processing Information fo	or City Clerk's Office				
Post Execution Processing ☐ Mail vendor copy (addt'l signat ☐ Must be filed with other govern		Additional Routing and P	rocessing Detai	Is	
☐ Addt'l governmental entity app					



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Join us for the 46th Annual IDEMIA Users Conference at the InterContinental Miami Hotel in Miami, FL.

REGISTER NOW (HTTPS://UNI.SWOOGO.COM/IDEMIA2025/BEGIN)

41 Days 20 Hours 46 Minutes

48 Seconds



INTEROFFICE CORRESPONDENCE TRAVEL REQUEST

DATE SUBMITTED: 07/22	/2025			
MSS CLAIM NUMBER (ENTER	AFTER TRAVEL	APPROVE	D):	
TO: CHIEF LARSEN				
FROM:				
PRINT EMPLOYEE NAME/PA	YROLL ID #: Kat	hryn Caspe	r/CU131278	
EMPLOYEE SIGNATURE	tu osen			
DIVISION: Laboratory				
DESTINATION: Miami, Florida	Ĺ			
DATES OF TRAVEL: START:	09/08/2025	END:	09/12/2025	
EVENT: IDEMIA Public Securi	ty Users Confere	ence		
IS IT MANDATORY IN ORDER	TO MAINTAIN A	CERTIFICA	TION? NO	
IF SO, WHAT CERTIFICATION?	?			
IS THIS TRAVEL RELATED TO	O LAW ENFORCE	EMENT TRA	AINING FUNCTION	S?

TRIP JUSTIFICATION:

I have been invited to share a presentation as well as judge a panel discussion at the 2025 IDEMIA Users Conference. IDEMIA is the global leader in identity & security technologies. Tulsa Police Department utilizes their technology for our fingerprint databases (AFIS & NGI), the Detective Division's handheld Mobile IDent 2.0 fingerprint device, and livescan fingerprint capturing at the city municipal jail. The IDEMIA Public Security Users Conference shares advances in justice & public safety excellence which empowers organizations to integrate cutting-edge solutions into their workflow.

As a speaker at this event, IDEMIA covers costs associated with travel, lodging and conference registration. I am requesting per diem, checked baggage fees, and to attend this conference while on city time.

ESTIMATED EXPENSES:

FUNDING SOURCE:

ORGANIZATION: 1002115

OBJECT: 532101

PROJECT:_

IS AN OUTSIDE ENTITY PAYING FOR ANY PORTION OF THIS TRIP? YES

IF YES, NAME OF ORGANIZATION: IDEMIA Public Security

IS THIS A GOVERNMENT AGENCY? NO

IF NOT, COMPLETE RFA DONATION FORM HERE

<u>EXPENSES</u>	ESTIMATED COST	PAYMENT SOURCE
PER DIEM (DAYS + RATE):	\$14 /5days \$ 370.00	OTHER
EVENT REGISTRATION:	\$ 1,115.00	OTHER
AIRFARE:	\$ 585.37	OTHER
HOTEL/LODGING:	\$ 1,057.68	OTHER
TRANSPORTATION:	\$ 56.91	PERSONAL CARD
OTHER: Baggage both way	\$ 80.00	PERSONAL CARD
OTHER:	200.9	SELECT
OTHER:		SELECT
TOTAL TRIP COST:	\$ 3,264.96	
OUTSIDE ENTITY COST:	\$ 2,758.05	
TOTAL CITY COST:	\$ 506.91	

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LIEUTENANT:	n/a		
JILO I LIVATIVI.	70		

Approved: Katte Casper will have full access to all
Pregentations and classes offered of this conference. Zos

MAJOR:

DEPUTY CHIE

EMPLOYEE MUST FILL OUT ALL FIELDS, PRINT THIS DOCUMENT, OBTAIN ALL DIVISIONAL SIGNATURES, ATTACH TRAVEL FLYER AND PROOF OF ESTIMATED EXPENSES BEFORE SCANNING AND EMAILING THIS DOCUMENT TO TPDCHIEF@CITYOFTULSA.ORG.

⊕ _↑T

Conference Registration Cost Covered by IDEMIA PRICING INFORMATION

Early bird registration pricing expires on June 15, 2025. Take advantage of lower pricing and register before the date.

Registration Types	Registration Includes:	Early Bird June 1 - June 15	Full Price June 16 - July 17	Late July 18 - Aug 1
General Attendee Registration	 Registration fee for attendee includes all food and beverage, welcome bag, social events, all fectures and workshops, and in-conference transportation 	\$1,115	\$1.620	\$1,790
Guest at ALL Networking/Social Events	 Includes all food, drink and activities in the event including the Users Conference (Welcome Pevept) in Experience Center Opening, Wednesday Night Event and Treated i, Closing Banquet Driner). 	\$127	5 226	\$246
Guest at Banquet Dinner ONLY	Dinner and activities at Closing Banquer is food fit no and activities included for this event only.	5.75	şaş	\$102

Smith, Byron

From: Casper, Katie

Sent: Monday, July 28, 2025 11:38 AM

To: Smith, Byron

Subject: Re: IDEMIA Conference

Yes I get access to attend all of the lectures and classes! I'm currently signed up for 2 certificate classes (basically the equivalent of a workshop). The other days I am speaking or on panels. I speak at 1pm Wednesday so unless they have something organized for speakers before my lecture then I should be able to attend the Columbia AI talk!

Katie Casper, PhD | Forensic Technical Manager - Latent Prints

City of Tulsa Police Department – Forensic Laboratory 1111 W. 17th Street Building E, 2nd Floor Tulsa, OK 74107

Phone: (918)596-9202 Fax: (918)596-1875

Email: kcasper@cityoftulsa.org

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From: Smith, Byron

bcsmith@cityoftulsa.org>

Sent: Monday, July 28, 2025 11:20 AM
To: Casper, Katie <KCasper@cityoftulsa.org>

Subject: IDEMIA Conference

Katie:

Will you be able to attend the presentations and workshops on latent prints offered at the IDEMIA conference? One that I especially hope you can attend and share with your staff covers the 2024 Columbia University article (Wednesday at 11 a.m.).

Thanks,

Byron C. Smith | Forensic Operations Manager City of Tulsa Police Department Forensic Laboratory Division 1111 W. 17th Street, Building E, 2nd Floor, Tulsa, OK 74107 T: 918-596-9144 F: 918-596-1875

E: bcsmith@cityoftulsa.org

http://www.cityoftulsa.org Visit/Like/Follow/Watch/Subscribe:

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Airfare · covered by IDEMIA



Phone: 925-838-4445 Toll Free: 800-235-9386

Passenger(s):

Casper/Kathryn Dusenberg

Booking Ref:

CGFN4O

Invoice No.:

- Find the latest travel requirements for your trip Click Here (powered by sherpa)
- Download the UNIGLOBE App at www.uniglobe.com/app
- REAL ID-Effective May 7, 2025. In order to travel by air you must have a Real ID drivers license, a current passport, or military ID. REAL ID-compliant cards will have markings of a star on the upper right portion of the card. For more information, go to Chick Hard
- UNIGLOBE BUSINESS HOURS ARE FROM 830AM-800PM EST, MONDAY-FRIDAY.

FOR EMERGENCY AFTERHOURS SUPPORT CALL 800-787-5527 OR 817-484-4327. FEES WILL APPLY.

PLEASE QUOTE VIT CODE E2117 FOR AFTERHOURS SUPPORT

AIR - Monday September 8 2025

American Airlines Flight AA3095 Economy Class

check in Confirmation:

Depart:

7:44 AM, Monday, September 8

Arrive:

9:07 AM, Monday, September 8

Tulsa Intl. Airport Tulsa, Oklahoma, USA Dallas/Ft Worth Intl. Arpt.

Terminal 0

Dallas/Fort Worth, Texas, USA

Status:

Confirmed

Booking Code:

S (Economy)

Equipment:

Boeing 737-800

Duration:

1 hours 23 minutes

Stops: Seat:

Non-stop

Phone:

1-800-433-7300

Meal:

23A (Non smoking) Confirmed None

ETicket No.:

0017296667154



forday September 8 2079

American Airlines Flight AA469 Economy Class

Gir in General dalloca

Depart:

10:36 AM, Monday, September 8 Dallas/Ft Worth Intl. Arpt.

Arrive:

2:45 PM, Monday, September 8

Miami Intl. Airport Miami, Florida, USA

Terminal 0

Dallas/Fort Worth, Texas, USA

Status:

Confirmed

Booking Code:

S (Economy)

Equipment:

Airbus Industrie A321

Stops:

Non-stop

Duration: Phone:

3 hours 9 minutes

Seat:

21A (Non smoking) Confirmed

ETicket No.:

1-800-433-7300 0017296667154 Meal:

Food For Purchase

American Airlines Flight AA969 Economy Class

Depart:

8:20 AM, Friday, September 12

Miami Intl. Airport Miami, Florida, USA Arrive:

10:30 AM, Friday, September 12 Charlotte Douglas Intl. Airport

Charlotte, North Carolina, USA

Status:

Confirmed

Booking Code:

S (Economy)

Equipment:

Airbus Industrie A321neo

Duration:

2 hours 10 minutes

Phone:

1-800-433-7300

ETicket No.:

0017296667154

Stops:

Non-stop

Seat: Meal:

29F (Non smoking) Confirmed None

AIR Friday September 12 2025

American Airlines Flight AA2082 Economy Class

Check In Confirmation:

EBCWNR

Depart:

12:32 PM, Friday, September 12 Charlotte Douglas Intl. Airport Charlotte, North Carolina, USA

Arrive:

2:07 PM, Friday, September 12

Tulsa Intl. Airport

Tulsa, Oklahoma, USA

Status:

Confirmed

Booking Code: Equipment:

S (Economy)

Boeing 737-800

Stops:

Non-stop

Duration:

2 hours 35 minutes

Seat:

22F (Non smoking) Confirmed

Phone:

Agency Fee

1-800-433-7300

Meal:

None

ETicket No.:

0017296667154

Linoice Details

Transaction / Document

Base

Tax

American Airlines / 001 7296667154

465.46

84.91

Total 550.37

Form of Payment: Check 35.00

35.00

Form of Payment: Check

84.91

USD 585.37

Balance Due:

USD 585.37

Totals:

500.46



hotel - covered by IDEMIA

Your Updated Reservation Confirmation # 20684633 at InterContinental Hotels & Resorts.

From InterContinental Hotels & Resorts <InterContinental@tx.ihg.com> Date Tue 7/22/2025 12:15 PM

To Casper, Katie < KCasper@cityoftulsa.org>

Web Version

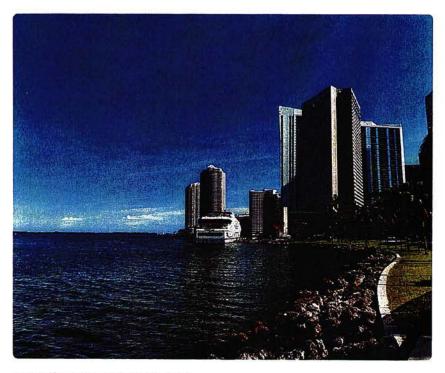


Join IHG One Rewards for free today.

SIGN UP >

Kathryn, your reservation has been modified.

Confirmation #20684633



InterContinental Miami

Address:

100 Chopin Plaza,

Miami, FL 33131 United States

Front Desk:

13055771000

Email:

icmiami@ihg.com

Dates

8 Sep 2025 - 12 Sep 2025

Check in 4:00 pm / Check out 12:00 pm

Reservation

1 Room, 2 Adults Kathryn Casper, Primary Morgan Casper, Additional Guest

Room details

2 Queen Classic City View

Rate

Idemia 2025 User Con

Summary of charges

Additional charges	158.20 USD
Taxes	103.48 USD

*Total charges

1,057.68 USD



IHG will not charge you for making this reservation. Any associated payments will be processed by the hotel as per the terms and conditions of your selected room rate.

Modify or cancel reservation



Estimated points to be earned

7,960

Not a member? Sign Up

Complete your trip



Manage stay preferences

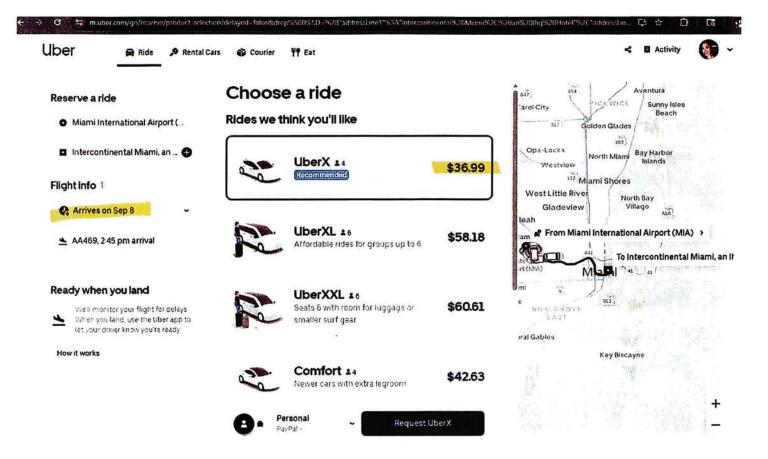
Room on higher floor, extra pillows...

Set preferences



Pet policy

1 dog per room. A 100USD deep cleaning fee will be applied to your stay. Dogs must be kept on leash when in hotel public spaces, not be left unattended in room or throughout the hotel. Service Dogs permitted in restaurants. Weekly dog event Paws Patio



Transportation to & from airport covered by TPD

Reserve a ride

- Intercontinental Miami
- Miami International Airpor... ⊕
- Pickup: Sep 12, 6:50 AM -
- ♣ For me 🕶

Airline 4

≥ American Airlines - Concours...

Benefits of reserving a ride

- chaese your pickup time up to 90 days in advance
- Extra wart time included to meet your -de
- Caricel at his charge up to 60 minutes if advance

See terms

Choose a ride

Rides we think you'll like





\$26.24 Newer cars with extra legroom



UberXL 16 Affordable rides for ground and to 6.

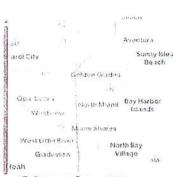
\$32.81

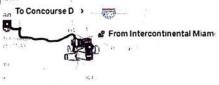


UberXXL ±6

Seats 6 with room for Juggaçe to smaller surf gear

\$36.03





or Garles

Kny Biocayne

Economy



Personal

Request UberX





Travel information

AAdvantage®



⊕ Home > At the airport > Bags > Checked tag pc | III

Checked bag policy checked bag - both ways

(i) Checked bag allowances

Changes to bag allowances and fees have been updated as of November 13, 2024

Travel within / between the U.S. Puerto Rico, and U.S. Virgin Islands – 1st checked bag fee is: \$40 (555 if you pay online) and the 2nd checked bag fee is: \$45

Travel to / from Canada Caribbean, Mexico, Central America, and Guyana – 1st checked day fee is \$35 and the 2nd checked day fee is \$45

All bag fees are non-refundable and apply per person, at each check-in location, each way, even if you purchase or get an upgrade that includes free checked bags. If you believe you've been incorrectly charged for bag fees, contact an Anterioan representative for help or frie a refund draim within 45 days.

Bag limitations -

American 🔪 🍑

Bag and optional fees »