

Donation

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WS0121 629

CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>10.29.2025</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2510.02748</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval	Other Board Name	City Council Approval <input checked="" type="radio"/> Yes <input type="radio"/> No
_____	_____	
Department Water and Sewer	Contact Name Adilene Rios	Email arios@cityoftulsa.org
Bid/Project Number	Project Title	Donator SHI International Corp
Travel Event Title AI & Cyber Labs and Data Center Factory Executive Experience	Traveler's Name Brett Wallgren	Event Date 11/13/25
		Type of Donation Travel
		Donation Amount/Value \$1,410.00

Budget

Funding Source(s)

TOTAL:

Approvals

Department: _____	Date: <u>10-21-2025</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor: _____	Date: _____
Other: _____	Date: _____

Policy Statement

Background Information

Donation from SHI International Corp. to attend the AI & Cyber Labs and Data Center Factory Executive Experience.

Summation of the Requested Action

Accept donation from SHI International Corp for Brett Wallgren to attend the AI & Cyber Labs and Data Center Factory Executive Experience in Somerset, NJ.

Other Pertinent Details

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

Additional Routing and Processing Details

James Heisterberg
Account Executive
SHI International Corp.
300 Davidson Avenue
Somerset, NJ 08873
918-629-3703
James_heisterberg@shi.com

Brett Wallgren
Industrial Control Systems Manager
City of Tulsa, OK

October 14, 2025

To Whom It May Concern:

SHI International Corp. would like to formally invite Brett Wallgren to attend the upcoming AI & Cyber Labs and Data Center Factory Executive Experience on Thursday, November 13th, 2025, at the SHI Executive Briefing Center in Somerset, NJ.

This exclusive, full-day engagement brings together Public Sector and Education leaders to explore how AI, advanced cyber solutions, and integrated infrastructure can transform government services, citizen safety, education, and infrastructure modernization. In partnership with NVIDIA and HPE, SHI has curated an immersive agenda designed to accelerate AI readiness and foster actionable innovation strategies for Smart Cities, Smart Campuses, and Digital Human applications.

Attendees will begin with an Executive Welcome and Partner Panel, featuring SHI, HPE, and NVIDIA leadership. The day will include guided tours of SHI's AI & Cyber Lab and Data Center Factory, where participants will see live demonstrations of AI-powered solutions, including Vision AI for public safety and transportation, Digital Human Ambassadors for citizen and student services, and infrastructure planning for AI at scale.

The program also offers curated workshops and dedicated networking opportunities with SHI executives, partner sponsors, and peer leaders from across the public sector. Attendance is by invitation only and is extended to senior decision-makers positioned to drive technology transformation within their organizations.

There is no obligation for Brett Wallgren or the City of Tulsa to engage in business with SHI or its partners during or after the event. SHI will provide on-site meeting facilities, guided tours, and hosted meals during the scheduled sessions.

Should you have any questions or require further information, please do not hesitate to contact us.

Sincerely,

James Heisterberg
Account Executive
SHI International Corp

Rios, Adilene

From: James Heisterberg <James_Heisterberg@SHI.com>
Sent: Tuesday, October 7, 2025 11:09 AM
To: Wallgren, Brett; Colburn, Jennifer
Cc: Rios, Adilene
Subject: [External Mail] RE: AI Executive Briefing and Workshop
Attachments: RFA for COT - Jon Galchik.pdf

Hey Brett,

This was the previous breakdown when I was working with Jon. Im asking for an updated breakdown to make sure there haven't been any changes.

Hotel stay- \$175/night 2 nights- \$350
Air - \$750 (may be less)
Airport transfers- \$200
9/9 Breakfast & Lunch - \$75
9/9 Networking Snacks - \$35
Estimated Total= \$1410

I have also attached an RFA form that Jon provided as a reference to use. I can update the forms to reference you and Jennifer and resend it if you like?

Regards,

 **James Heisterberg**
Account Executive
Mobile: +19186293703

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From: Wallgren, Brett <bwallgren@cityoftulsa.org>
Sent: Monday, October 6, 2025 4:47 PM
To: James Heisterberg <James_Heisterberg@SHI.com>; Colburn, Jennifer <jcolburn@cityoftulsa.org>
Cc: Rios, Adilene <arios@cityoftulsa.org>
Subject: AI Executive Briefing and Workshop

External Sender: Use caution with links/attachments.

James,

To get the travel for New Jersey approved by the mayor, we need the event, date, and donated cost. We have the first two. Do you have an idea of cost that we can submit for approval?

Brett Wallgren | Industrial Control Systems Manager
City of Tulsa Water and Sewer Department
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O: 918-596-7272
E: bwallgren@cityoftulsa.org

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