

Donation

Version 2.6 released on 7/1/25

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		Tracking #: _____		CITY CLERK USE ONLY	
Date Received: _____	Committee Date: _____	Committee: _____	Hearing Date: _____	<input type="checkbox"/> Scanned	Date: <u>11.19.2025</u>
1 st Agenda Date: _____	2 nd Agenda Date: _____			<input type="checkbox"/> Posted	Item #: <u>2511.02944</u>

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval		Other Board Name	City Council Approval
_____		_____	<input type="radio"/> Yes <input checked="" type="radio"/> No
Department	Contact Name	Email	Phone
Fire	Masako Mercado	mmercado@cityoftulsa.org	918-596-1889
Bid/Project Number	Project Title	Donator	Type of Donation
_____	_____	International Association of Fire Chiefs	Travel <u>Registration Fee</u>
<i>Enter a Bid or Project Number (not a Title or Description)</i>		Event Date	Donation Amount/Value
_____		12/9/25	\$250.00
Travel Event Title	Traveler's Name		<i>City Council requires a dollar value</i>
Technology Summit International 2025	Gabriel Graveline		

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department:	<u>Julia Lynn</u>	Date:	<u>11/12/25</u>
Legal:	_____	Date:	_____
Board:	_____	Date:	_____
Mayor:	<u>[Signature]</u>	Date:	<u>NOV 19 2025</u>
Other:	_____	Date:	_____

Policy Statement

Background Information

Gabe Graveline will be attending Technology Summit International 2025 Conference in Irving, TX to present Achievement Award for the Tulsa Fire Department along with Fire Chief. Registration fee to attend the conference has been paid by International Association of Fire Chiefs.

Provide background information on the requested action.

Summation of the Requested Action

requesting an approval from the Mayor to accept the donation.

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

Additional Routing and Processing Details

Tulsa Fire Department – Special Training/Travel Request

Section 1: To be completed by applicant	<p style="text-align: right;">Name Gabriel Graveline</p> <p style="text-align: right;">Today's Date 10/29/25</p> <p style="text-align: right;">Rank FF/Paramedic -FD04</p> <p style="text-align: right;">Assignment EMS Officer</p> <p style="text-align: right;">Course Description Technology Summit International 2025</p> <p style="text-align: right;">Course Location Irving, TX</p> <p style="text-align: right;">Course Dates: December 9-10</p> <p style="text-align: right;">Goals & Objectives to be achieved by attendance Present Achievement Award for TFD with Fire Chief</p> <p style="text-align: right;">Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals Approximately \$1,000</p> <p style="text-align: right;">Applicant's Signature </p>																								
Section II: To be completed by immediate supervisor	<p>Course relation to applicant's current position Robotics</p>																								
Section III: To be completed by Assistant Chief/Branch Chief	<p>Measurable benefit to TFD</p> <p>Staffing Level Impact</p> <p>Check development type <input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal (Time Off) <input type="checkbox"/> Funded</p> <p style="text-align: center; font-size: small;">Type or write Yes or No on the appropriate line.</p> <p>Funding Source: Indicate which section or branch budget will be charged for this training</p> <p>Grant Funded: Indicate which grant</p>																								
Section IV: Routing and approval process:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">Signature</th> <th style="width: 10%; text-align: center;">Approve</th> <th style="width: 10%; text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td>District Chief</td> <td style="text-align: center;"></td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Assistant/Branch Chief</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Deputy Chief</td> <td style="text-align: center;"></td> <td style="text-align: center;">✓</td> <td style="text-align: center;">11/10/25</td> </tr> <tr> <td>Finance Chief</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fire Chief</td> <td style="text-align: center;"></td> <td style="text-align: center;">✓</td> <td style="text-align: center;">11/10/25</td> </tr> </tbody> </table> <p>TFD Finance for Request for Action and travel arrangements.</p> <p>Comments:</p>		Signature	Approve	Date	District Chief		✓		Assistant/Branch Chief				Deputy Chief		✓	11/10/25	Finance Chief				Fire Chief		✓	11/10/25
	Signature	Approve	Date																						
District Chief		✓																							
Assistant/Branch Chief																									
Deputy Chief		✓	11/10/25																						
Finance Chief																									
Fire Chief		✓	11/10/25																						

PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES. Revised 4-15-2010



[MENU](#)

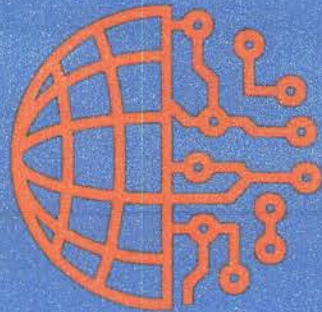
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Technology Summit International 2025

December 9 - 11, 2025
Irving Convention Center, Irving, TX

TECHNOLOGY SUMMIT INTERNATIONAL

International Association of Fire Chiefs



As technology advances, new practical applications are imagined to keep communities safer. Augmented reality that can scan a collapsed building or landslide to see cellphone pings of missing persons. Artificial intelligence that can predict disasters. These are just some technologies currently being developed, and Technology Summit International aims to bring the tech of the future to today's fire and emergency service professionals — helping them reduce risks to their communities and improve their ability to respond to emergencies.

Discover Practical Tech Solutions at #iafcTSI2024!



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Related Events

JUN

International Hazardous Materials Response Teams Conference 2026

18

Jun 18-21, 2026

Hilton Baltimore, Baltimore MD

AUG

Fire-Rescue International 2026

12 Aug 12-14, 2026
City-Wide, Kansas City MO

NOV **Symposium in the Sun 2026**
12 Nov 12-15, 2026
Clearwater FL

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How to Use the 2024 Emergency Response Guidebook

◀ Stay ahead of the curve with our discussion on the 2024 Emergency Response Guidebook (ERG)! We walk you through the latest updates to the ERG and how to use it when responding to hazardous materials



NFPA 1010: Leading t Charge Toward Stand All-Hazards Firefight Training

▶ Resource by IAFC's Training Education Department About Recent large-scale emergency incidents have exposed critical in firefighter readiness and

incidents. Whether you're a seasoned responder ...

interagency coordination. Norfolk Southern train der East Palestine, Ohio, to the shipboard fire aboard the Costa D'Avorio ...

The Wildfire Mitigation Awards Committee is pleased to invite nominations for 2026 Wildfire Mitigation Awards

November 4, 2025

IAFC Releases Recommendations for FEMA Reform

October 31, 2025

IAFC and IAFF urge the Government to Reopen so Fire/EMS Departments can continue to support community needs

October 20, 2025

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International Association of Fire Chiefs



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