

# Donation

Version 2.6 released on 7/1/25

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



<b>CITY COUNCIL USE ONLY</b>		<b>CITY CLERK USE ONLY</b>	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>02.18.2026</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2602.00435</u>
1 <sup>st</sup> Agenda Date: _____	Hearing Date: _____		
	2 <sup>nd</sup> Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

<b>Board Approval</b>		<b>Other Board Name</b>	<b>City Council Approval</b>
_____		_____	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Department</b>	<b>Contact Name</b>	<b>Email</b>	<b>Phone</b>
Fire	Masako Mercado	mmercado@cityoftulsa.org	918-596-1889
<b>Bid/Project Number</b>	<b>Project Title</b>	<b>Donator</b>	<b>Type of Donation</b>
_____	_____	Gore-Tex	Travel
<i>Enter a Bid or Project Number (not a Title or Description)</i>		<b>Event Date</b>	<b>Donation Amount/Value</b>
_____		3/10/26 - 03/12/2026	\$1,500.00
<b>Travel Event Title</b>	<b>Traveler's Name</b>		<i>City Council requires a dollar value</i>
Gore-Tex Brand Academy	Bill Fullingham Nicholas Jedd Lancaster Elkton, Maryland		

## Budget

Funding Source(s)

**TOTAL:**

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.Abst>Title5413102.6001-4043122-541102-\$30,000.01)

## Approvals

<b>Department:</b>	<u>MDR</u>	<b>Date:</b>	<u>2/11/26</u>
<b>Legal:</b>	_____	<b>Date:</b>	_____
<b>Board:</b>	_____	<b>Date:</b>	_____
<b>Mayor:</b>	<u>[Signature]</u>	<b>Date:</b>	<u>FEB 18 2026</u>
<b>Other:</b>	_____	<b>Date:</b>	_____

## Policy Statement

### Background Information

Gore-Tex manufactures moisture barrier liner for bunker gears. The company is hosting a training class for the latest NFPA updates and has invited 2 members to attend. Gore-Tex is paying for Travel, lodging, and meals.

### Members Attending:

- Bill Fullingim - PPE Supervisor
- Nicholas Jedd Lancaster

Provide background information on the requested action.

### Summation of the Requested Action

Requesting approval to accept donation

Summarize the pertinent details of the requested action

### Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

## Processing Information for City Clerk's Office

### Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

### Additional Routing and Processing Details

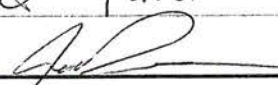

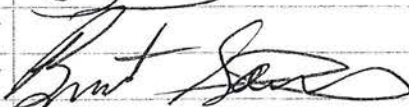


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# Tulsa Fire Department – Special Training/Travel Request

<b>Section 1: To be completed by applicant</b>	Name	BELL FULLING-IM		
	Today's Date	2-4-2026		
	Rank	FD02		
	Assignment	PPE SUPERVISOR		
	Course Description	NFPA STANDARD SESSIONS OF GORE'S MANUFACTURING		
	Course Location	GORE'S ELK MILLS 5 FACILITY, ELKTON, MD		
	Course Dates:	MARCH 10-12-2026		
	Goals & Objectives to be achieved by attendance	KNOWLEDGE + NFPA UPDATES PER BUNKER GEAR LEVELS.		
	Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	X Paid		
Applicant's Signature	<i>[Signature]</i>			
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position	BETTER TRAINING TO FIND FAULTS, BETTER UNDERSTAND OUR CURRENT GARMENTS		
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD			
	Staffing Level Impact			
	Check development type	<input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal ___ Time Off    ___ Funded Type or write Yes or No on the appropriate line.		
	Funding Source: Indicate which section or branch budget will be charged for this training			
	Grant Funded: Indicate which grant			
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief	<i>[Signature]</i>	✓	2-4-26
	Assistant/Branch Chief	<i>[Signature]</i>	✓	2-9-26
	Deputy Chief	<i>[Signature]</i>	✓	2-9-26
	Finance Chief	<i>[Signature]</i>	✓	2-9-26
	Fire Chief	<i>[Signature]</i>	✓	2/10/26
TFD Finance for Request for Action and travel arrangements.				
Comments:				

**PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES.** Revised 4-15-2010

# Tulsa Fire Department – Special Training/Travel Request

<b>Section 1: To be completed by applicant</b>	Name	NICHOLAS S. LANCASTER		
	Today's Date	2-4-2026		
	Rank	FD01		
	Assignment	PPE HQ		
	Course Description	NFPA STANDARD SESSIONS OF GORE'S MANUFACTURING		
	Course Location	GORE'S ELK MILLS 5 FACILITY, ELKTON, MD		
	Course Dates:	MARCH 10-12-2026		
	Goals & Objectives to be achieved by attendance	KNOWLEDGE + NFPA UPDATES FOR BUNKER GEAR LEVELS		
	Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	☑ Paid		
Applicant's Signature				
<b>Section II: To be completed by immediate supervisor</b>	Course relation to applicant's current position	BRING JOOD UP TO SPEED ON OUR LINES WE USE FOR BUNKER GEAR		
<b>Section III: To be completed by Assistant Chief/Branch Chief</b>	Measurable benefit to TFD			
	Staffing Level Impact			
	Check development type	<input type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal ___ Time Off    ___ Funded <small>Type or write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training			
	Grant Funded: Indicate which grant			
<b>Section IV: Routing and approval process:</b>		Signature	Approve	Date
	District Chief		✓	2-4-26
	Assistant/Branch Chief			
	Deputy Chief		✓	2-9-26
	Finance Chief			
	Fire Chief		✓	2/10/26
TFD Finance for Request for Action and travel arrangements.				
Comments:				

**PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES. Revised 4-15-2010**

## Mercado, Masako

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**From:** Fullingim, Bill  
**Sent:** Monday, February 9, 2026 3:04 PM  
**To:** Mercado, Masako  
**Subject:** Fw: [External Mail] Fw: You're Invited: GORE-TEX® Brand Academy

Thank you,

Bill Fullingim  
PPE Inventory Supervisor  
Tulsa Fire Department  
918.232.6355  
billfullingim@cityoftulsa.org

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**From:** Newbury, Dan <DanNewbury@cityoftulsa.org>  
**Sent:** Monday, February 2, 2026 2:46 PM  
**To:** Fullingim, Bill  
**Subject:** FW: [External Mail] Fw: You're Invited: GORE-TEX® Brand Academy

Updated link

Dan Newbury | Chief of Health and Safety Tulsa Fire Department  
1760 Newblock Park Dr.  
Tulsa, OK 74127  
C: 918-282-6950  
E: DanNewbury@cityoftulsa.org<mailto:DanNewbury@cityoftulsa.org>  
"Safety is no accident..."

**From:** Matt Wood <mdwood@wlgore.com>  
**Sent:** Monday, February 2, 2026 12:47 PM  
**To:** Newbury, Dan <DanNewbury@cityoftulsa.org>  
**Subject:** [External Mail] Fw: You're Invited: GORE-TEX® Brand Academy

Here you go Chief. I've also included the link below. Let me know if you need anything else!

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.goretexprofessional.com%2Fbrand-academy-registration&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286596455%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=A%2BcD25oeW1dyTNIOUT8dfOIN2Nu27H4mNStEvLtbSfw%3D&reserved=0>  
<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.goretexprofessional.com%2Fbrand-academy-registration&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286619560%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Rlpy6I991FOSzWuAYcefnKaG3sZV%2FRSDvNsvWGNyKCA%3D&reserved=0>

Matt Wood  
Public Safety Associate  
mdwood@wlgore.com<mailto:mdwood@wlgore.com>  
M +1 (682) 540-6061

W. L. Gore & Associates, Inc.  
Together, improving life  
gore.com

To learn more about our technical fabrics and solutions for fire-related applications, visit:  
GORE-TEX CROSSTECH® Garments for  
Firefighters<<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.goretexprofessional.com%2Ftechnologies%2Fcrosstech%2Fgarments-for-firefighters&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286636910%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIslIAiOiJXaW4zMilslkFOljoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=uWL8GiKmDz20R7MuaOSaJsDSKg9MqSU%2FMZhC8g8ajKg%3D&reserved=0>>

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From: Gore-Tex® Professional <goretexprofessional@email.goretex.com<mailto:goretexprofessional@email.gore-tex.com>>  
Sent: Tuesday, January 27, 2026 8:21 AM  
To: Matt Wood <mdwood@wlgore.com<mailto:mdwood@wlgore.com>>  
Subject: You're Invited: GORE-TEX® Brand Academy

Warning: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

We're looking forward to seeing you!

[https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Foutlook.office.com%2Fmail%2Fsentitems%2Fid%2FAAkALgAAAAAAHYQDEapmEc2byACqAC%252FEWg0A5FlwWjgbB0e%252BqI5cPIFVPgAFSnHxcgAA%3FnativeVersion%3D1.2026.120.300&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286657002%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoiTWFpbCIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=yWVMgtwuEoKZ19C5TccHrazkkATgn8ss9Ssf902zT9Y%3D&reserved=0]

Dear Potential Participant,

You're Invited: GORE-TEX® Brand Academy

Join us for an exclusive, fully sponsored educational experience designed for fire service professionals involved in specifying and procuring protective gear.

What to expect

- \* Engage in interactive sessions on NFPA standards, material performance and future technologies
- \* Tours of Gore's state-of-the-art manufacturing, testing and inspection labs
- \* Networking opportunities with fire department leaders from across North America

With over 45 years of supporting firefighter safety, Gore understands your challenges—and we're here to help you meet them with knowledge and innovation. Your training and expertise are key to facing complex problems, along with selecting the best protection for your department.

Location: Gore's Elk Mills 5 Facility, Elkton, MD

Two available sessions:

- \* March 10 - 12
- \* March 24 - 26

Travel, lodging, and meals provided (or reimbursed per department policy)

Space is limited! RSVP by February 4.

RSVP TODAY<[Once you're confirmed, we'll send over the action-packed agenda and your initial travel details—so you're ready to hit the ground running.](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpublic-usa.mkt.dynamics.com%2Fapi%2Forgs%2F710a672a-428a-ef11-8a66-7c1e521c7639%2Fr%2FPVmR8yJReUykl8H_35IDAAMAAAA%3Fmsdynmkt_target%3D%257B%2522TargetUrl%2522%253A%2522https%25253A%25252F%25252Fwww.goretexprofessional.com%25252Fbrand-academy-registration%2522%252C%2522RedirectOptions%2522%253A%257B%25226%2522%253A%2522mktprf2e39d3f055834561a703ad33fc58c895eoprf%2522%252C%25221%2522%253Anull%257D%257D%26msdynmkt_digest%3DO5XOUk9CUkEEnaOImWD04ZVhQU9GCNENP%252BWKxBCMzFQ%253D%26msdynmkt_secretVersion%3Da3955a744d9049f88dd8bdc1907bf2bf&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286674523%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMClslAIoiJXaW4zMilslkFOljoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=EzHWIXrIBFo7b7QBDFGSuHXlZelFfdoV8GdMVXEIOZA%3D&reserved=0></a></p></div><div data-bbox=)

If there are others in your department that would benefit from this first-hand experience, please share this opportunity with them. In the meantime, reach out to me at 443.566.2469 or Lisa Trevisan (Academy Coordinator) at 443.810.0182 or [ltrevisa@wlgore.com](mailto:ltrevisa@wlgore.com)<<mailto:ltrevisa@wlgore.com>> with any questions. We look forward to seeing you soon.

Sincerely,

[<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Foutlook.office.com%2Fmail%2Fsentitems%2Fid%2FAAkALgAAAAAHYQDEapmEc2byACqAC%252FEWg0A5FlwWjgbB0e%252BqI5cPIFVPgAFSnHxcgAA%3FnativeVersion%3D1.2026.120.300&data=05%7C02%7CMMERCADO%40cityoftulsa.org%7C37d69befcd02449e5cf608de681eb77e%7C79d58ae020484d8c9c598b1b7dfb4204%7C0%7C0%7C639062678286691990%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMClslAIoiJXaW4zMilslkFOljoiTWFpbClslldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Hlv2V956xLQ7g4bxQwy%2BhKFU3HDvxX8d%2F7kyqYzd6Jo%3D&reserved=0>]

Jeff Jung

Commercial Leader

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[logo]

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# GORE-TEX BRAND ACADEMY

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## You're Invited to an Exclusive Event

Register via the form below for an exclusive, fully sponsored educational experience designed for fire service professionals involved in specifying and procuring protective gear.

What to expect:

- Interactive sessions on NFPA standards, material performance, and future technologies
- Behind-the-scenes tours of Gore's manufacturing, testing and inspection labs
- Networking opportunities with fire department leaders from across North America

Location: Gore's Elk Mills 5 Facility, Elkton, MD

Choose from two available sessions:

- March 10 – 12
- March 24 – 26

Travel, lodging, and meals provided (or reimbursed per department policy).

RSVP by February 4!

PREFERRED TITLE

Mr. Ms. Mrs.

NAME (MUST MATCH GOVERNMENT ID)\*

FIRST NAME

MIDDLE  
NAME  
(OPTIONAL)

LAST NAME

INTERNATIONAL  
TRAVELER\*

No Yes

INTERNATIONAL  
TRAVELERS ONLY

INTERNATIONAL  
TRAVELERS ONLY

PASSPORT #

EXP. DATE

TRAVELLING BY

Air Auto

PREFERRED AIR  
CARRIER:

PREFERRED  
DEPARTURE AIRPORT:

BIRTH DATE:

NAME FOR BADGE\*

DEPARTMENT/COMPANY

(Mandatory if Traveling by Air)

RANK/TITLE

COMPLETE MAILING ADDRESS

ADDRESS LINE 1

ADDRESS LINE 2

CITY

STATE

ZIP CODE

EMAIL\*

CELL PHONE NO

(FOR TRANSPORTATION  
PURPOSES ONLY)

PREFERRED SESSION\*

March 10-12

March 24-26

First Option

Second Option

Choose in Order of Preference from First to Third

DO YOU HAVE ANY SPECIAL DIETARY REQUIREMENTS? IF YES, PLEASE  
DESCRIBE:

OPT-IN CONSENT

Gore may contact me to inform me of products, programs, services, and promotions. I understand that I can opt  
out at any time.

If you have any concerns regarding our use of personal information you may contact Gore's Data Protection / Privacy Team at [dataprivacyoffice@wlgore.com](mailto:dataprivacyoffice@wlgore.com).

Submit

## A l s o V i s i t

### Gore-tex.com

Upgrade comfort and protection on your adventures with our high-performance product technologies.

### Gore.com

We're committed to innovation in life sciences, aerospace and beyond.

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