



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bob Dylan Ribbon Cutting Ceremony Date(s) of Event: May 10, 2022

Location Address: 116 E RECONCILIATION WAY N Council District(s): 4

Event Description: Ribbon-cutting ceremony for Bob Dylan Center official Grand Opening Ceremony.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Public Right of Way, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 400 Per Day: 400

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: TPC Studios Website: NA

Chief Officer of Host Organization: Todd Pyland

Email and Phone: 918-607-1625

Applicant Name: TPC Studios - Brandon Green

Email and Phone: bgreen@tpcstudios.com 918-808-5872

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Brandon Green Mobile: 918-808-5872

Billing Contact: TPC Studios Phone: 918-607-1625

Billing Address: 32 S Lewis AVE
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/09/2022 Time: 5 PM
Street Closure for Event Setup: Date: 05/09/2022 Time: 5 PM
Street(s) to be Closed for Event Setup: Reconciliation Way between Boston Ave and Main St

Event Start: Date: 05/10/2022 Time: 8 AM
Street Closure for Event Start: Date: 05/09/2022 Time: 5 PM
Street(s) to be Closed for Event Start: Reconciliation Way between Boston Ave and Main St
Run, Walk, Parade Start Time: NA
Daily Event Hours: 8 AM to 6 PM

Event End: Date: 05/10/2022 Time: 6 PM
Street Reopens after Event End: Date: 05/10/2022 Time: 6 PM
Event Teardown: Date: 05/10/2022 Time: 6 PM
Street Reopens after Event Teardown: Date: 05/10/2022 Time: 6 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Night (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems (918) 425-4550

Equipment Setup: Date: 05/09/2022 Time: 5 PM Equipment Pickup: Date: 05/10/2022 Time: 6 PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: Valet Service

Transportation Service: Contact, Email and Phone: Royal Valet (918) 935-6070

Sponsor and Other Event Information

Event Sponsor(s): Bob Dylan Center

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8 am

Finish Time: 11 pm

Please describe the sound equipment that will be used for your event:

2 basic amplifiers for a public speaker

Sound checks conducted prior to the event: Yes

Start Time: 7 am

Finish Time: 8 am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Possibly flags and floral

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Bob Dylan Center and associates will be responsible for clean-up. We do not expect a large mess.

Number of Trash Receptacles: 5

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: We are already working hand-in-hand with owners of neighboring establishments.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

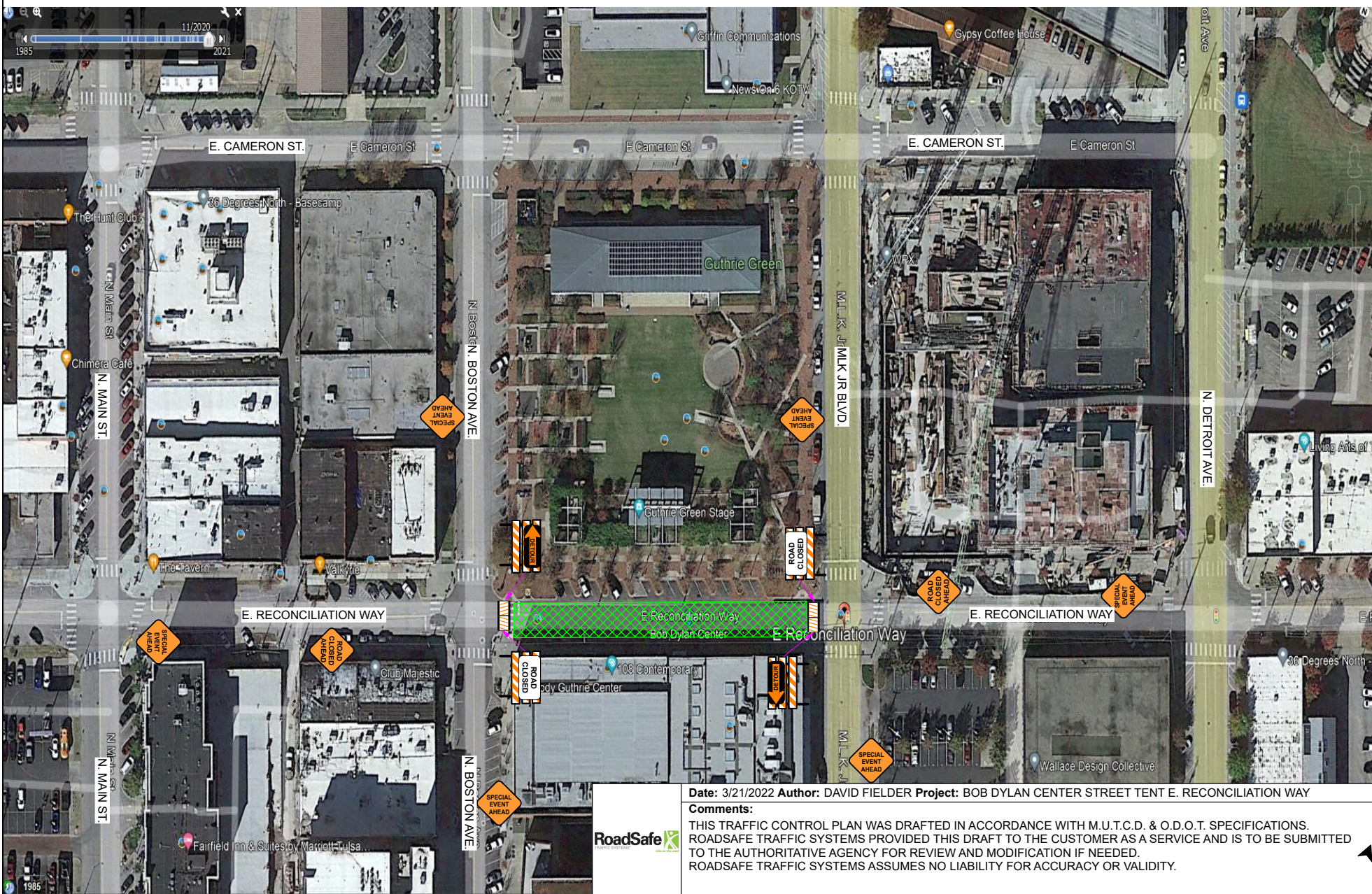
Date received: 03/22/2022 Date routed: 04/20/2022 Date for review: 04/27/2022

Special Events Committee Recommendation: *Email Review Yes No

Date routed to Mayor: 04/21/2022 Mayor's Recommendation: _____ Yes No

Date routed to Council: 04/21/2022 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: All information verified 04/19/2022. Form and map revised 04/20/2022. Replace the 2 Detour signs with Double Arrow signs. Next SEC meeting 04/27/2022.



Date: 3/21/2022 Author: DAVID FIELDER Project: BOB DYLAN CENTER STREET TENT E. RECONCILIATION WAY

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

