

Donation

Version 1.9 released on 8/3/21
Updated RFA for donations including travel donations (use
employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned <input type="checkbox"/> Posted	Date: <u>05.18.2022</u>
Committee Date: _____	Committee: _____		Item #: <u>2205.00970</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval	Other Board Name	City Council Approval <input checked="" type="radio"/> Yes <input type="radio"/> No
_____	_____	
Department Police	Contact Name Jack Henley	Email jhenley@cityoftulsa.org
Bid/Project Number	Project Title	Donator Joy in the Cause, Walmart
Travel Event Title	Traveler's Name	Event Date
		Type of Donation Other
		Donation Amount/Value \$1,999.00
		<i>City Council requires a dollar value</i>

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.Abst>Title5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____	Date: <u>5/3/2022</u>
Legal: _____	Date: _____
Board: _____	Date: _____
Mayor: _____	Date: <u>MAY 18 2022</u>
Other: _____	Date: _____

Policy Statement

Background Information

Donations made to the Police Department's Community Engagement Unit (CEU) for the month of April 2022.

Provide background information on the requested action.

Summation of the Requested Action

Request approval to accept and use donations while involved in community engagement.

Summarize the pertinent details of the requested action

Other Pertinent Details

Donations were either distributed to community members or retained by CEU for facilitation of engagement activities. Refer to attached spreadsheet for additional information concerning donations.

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

Additional Routing and Processing Details

TPD Community Engagement Unit - Donation Log

DATE	DONATION	BUSINESS/REPRESENTATIVE	CONTACT	RECEIVED BY	VALUE
4/11/2022	Donation (6,000 Easter Eggs and Candy)	Walmart	Jason Robinson	Donnie Johnson	\$500.00
4/28/2022	Donation, Backpacks-Joy in the Cause 70 Backpacks. Delivered to MVD	Joy in the Cause	April Dillahunty	John West	\$1,400.00
				TOTAL	\$1,900.00