



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Jim Glover Auto Family Toy Cruise Date(s) of Event: Dec. 9, 2023
Location Address: Start: 707 West 51st St, Tulsa OK Council District(s): 1, 2, 3, 4
End: 106th St North and Hwy 169, Owasso OK
Event Description: Car cruise from Jim Glover Chevrolet in Tulsa to Jim Glover Dodge in Owasso
Event Category: Police Escort
Event Includes: Public Right of Way, Lane Closure, Police Escort
Anticipated Attendance: Total: 200 Per Day: 200
Anticipated Participants: Total: 200 Per Day: 200
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Jim Glover Chevrolet Website: http://www.jimglover.com/
Chief Officer of Host Organization: Steve Harrison
Email and Phone: 918-625-4200
Applicant Name: Holly Allen
Email and Phone: holly@all-enmedia.com 918-520-8017
Professional Event Organizer:
Email and Phone:
On-site Contact: Holly Allen Mobile: 918-520-8017
Billing Contact: Holly Allen Phone: 918-520-8017
Billing Address: 707 West 51st
Tulsa, OK 74107

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>12/09/2023</u>	Time: <u>8am</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>NA - Staging in Jim Glover Chevrolet Tulsa Parking Lot</u>	
Event Start:	Date: <u>12/09/2023</u>	Time: <u>9am</u>
Street Closure for Event Start:	Date: <u>12/09/2023</u>	Time: <u>9am</u>
Street(s) to be Closed for Event Start:	<u>See Route Map. Landing in Jim Glover Dodge Owasso Parking Lot</u>	
Run, Walk, Parade Start Time:	<u>Police Escort - 9am</u>	
Daily Event Hours:	<u>NA</u>	
Event End:	Date: <u>12/09/2023</u>	Time: <u>10am</u>
Street Reopens after Event End:	Date:	Time:
Event Teardown:	Date: <u>12/09/2023</u>	Time: <u>10am</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone: <u>NA</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Jim Glover Auto Family
Tulsa Vette Set
Jeepers Anonymous

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Route Map. Police will escort vehicles from street to highway. Vehicles to follow the "Rules of the Road" on the highways.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Clean up on property

Number of Trash Receptacles: 5

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Website

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/08/2023 Date routed: 11/20/2023 Date for review: 11/29/2023
Special Events Committee Recommendation: Meeting Review Yes ☒ No ☐ 11/15/2023
Date routed to Mayor: 11/21/2023 Mayor's Recommendation: Yes ☐ No ☐ _____
Date routed to Council: 11/21/2023 City Council Approval: Yes ☐ No ☐ _____
Date Permit Issued: _____ Comments: SEC meeting 11/15/2023. Mayor agenda
11/29/2023. City Council agenda 11/29/2023. Google map link received 11/13/2023. Map created 11/20/2023.
Fees paid 11/10/2023.

Escort Route Map

