

City Contract

Version 4.6 released on 8/3/21

This form should be used for all types of contracts including Agreements (excluding Grant Agreements), Contracts, CBAs, MOAs, and MOUs. In addition to requests for New Contracts, Amendments and Renewals, this form should be used for Statutory Change Orders, Quantity Adjustments, Final Payments and Permission to Continue requests.



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>08.03.2022</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: <u>2208.01670</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Contract Phase

☒ **New Contract** ☐ Renewal
☐ Adjustment ☐ Final Payment

☐ Amendment ☐ Statutory Change Order ☐ Supplemental Documentation ☐ Quantity
☐ Permission to Continue ☐ Terminate/Cancel

Board Approval

Other Board Name

City Council Approval

Contract Number

☐ Yes ☒ No

137367

Department

Gilcrease Museum

Contact Name

Alicia Perkins

Email

Alicia_Perkins@utulds.edu

Phone

918-596-2732

Vendor Name(s)

Gilcrease Museum
Management Trust

Vendor Number

5107

Description (Subject)

Deaccession and Return Wupatki National Monument

This should match the Munis description field but should be different from Contract Type or Subtype

Contract Type

Misc. Agreements

Contract Subtype

Other Misc. Agmts

Bid/Project Number

Contract Amount

Budget

Contract Funding Type

☐ No Payment Involved
☐ Revenue Contract
☐ Expense Contract

Affidavit of Claimant should be attached to the contract for Expense Contracts

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

[Signature]

See attached

[Signature]

Cassia Carr

Mayor Pro Tem

[Signature]

Date: 08/01/2022

Date: _____

Date: _____

Date: _____

Date: AUG 03 2022

Policy Statement

Background Information

The Gilcrease Museum must deaccession and return to their rightful owner, objects that were illegally removed from federal land, the Wupatki National Monument, in 1939. Our Curatorial Council and Board of Trustees have approved this deaccession.

Provide background information on the requested action.

Summation of the Requested Action

We respectfully request Mayoral and Council approval of the attached deaccession request. Please retain two fully executed copies of the deaccession record for my records and notify me, Alicia Perkins, when they are ready for pickup.

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details

Miscellaneous

Version 1.6 released on 8/3/21

This form is to be used solely for non-routine items not covered by other Request for Action forms. Does not include appointments and removals, reports and studies or MOUs and agreements.



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: _____
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item #: _____
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval

Other Board Name

City Council Approval

☐ Yes ☐ No

Department
Gilcrease Museum

Contact Name
Alicia Perkins

Email
Alicia-Perkins@utulsa.edu

Phone
918-596-2732

Description (Subject) Line 1

Deaccession and return to their rightful owner, Objects that were illegally removed from federal

Description (Subject) Line 2

land, the Wupatki National Monument, in 1939

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____

Legal: _____

Board: _____

Mayor: _____

Other: _____

Date: 08/01/2022

Date: 8-1-22

Date: _____

Date: _____

Date: _____

Policy Statement

Background Information

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Additional Routing and Processing Details

REQUEST FOR ACTION: CONTRACT

Version: 05/01/2002

AGENDA FOR: ☒ MAYOR ☒ COUNCIL AUTHORITY: DATE: June 30, 2022
Tulsa City Clerk's Office: 596-7513 or 596-7514

FOR INFORMATION CONTACT:

DEPARTMENT: Gilcrease Museum

CONTACT NAME: Alicia Perkins

ADDRESS: 1400 N. Gilcrease Museum Road

TELEPHONE: 918-596-2732

CONTRACT TYPE: Other

CONTRACT #:

CONT. DOC. TYPE: Contract

AMOUNT:

PROJECT TITLE: Approval of deaccession for Gilcrease Museum

CONTRACTOR:

BID/TAC/PROJECT #:

EXTENSION DAYS:

COMMODITY CODE:

RENEWAL, AMENDMT, CHNG # of x PERCENT: TOTAL PERCENT: COUNCIL DIST:

SUMMARY:

The Gilcrease Museum must deaccession and return to their rightful owner, objects that were illegally removed from federal land, the Wupatki National Monument, in 1939. Our Curatorial Council and Board of Trustees have approved this deaccession.

BUDGET:

FINANCE DIRECTOR APPROVAL:

CHECKLIST

FUNDING SOURCE(S):

- ☒ No Payments Involved
- ☐ Purchase Order
- ☐ Contract Encumbrance
- ☐ Affidavit Needed?

REQUEST FOR ACTION: All department items requiring Council approval must be submitted through Mayor's Office.

We respectfully request Mayoral and Council approval of the attached deaccession request. Please retain two fully executed copies of the deaccession record for my records and notify me, Alicia Perkins, when they are ready for pickup.

DEPARTMENT HEAD APPROVAL:

CITY ATTORNEY APPROVAL:

BOARD APPROVAL:

MAYORAL APPROVAL:

OTHER:

DATE: 6-30-22

FOR CITY COUNCIL OFFICE USE ONLY:

DATE RECEIVED:

COMMITTEE: COMMITTEE DATE(S):

FIRST AGENDA DATE:

HEARING DATE: SECOND AGENDA DATE:

APPROVED:

For City Clerk's Office Use Only (Agenda Date: MMDDYYYY; Sec #; Dept ##, Item ##, Sub-Item ##, Status: S=Synopsis):

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GILCREASE MUSEUM

Thomas Gilcrease Institute of American History and Art

Thomas Gilcrease Institute of American History and Art DEACCESSION RECORD

Date April 22, 2022

Name of donor(s) Lloyd Bolles

Purchase Yes If yes, date 1948

Action approved by the Curatorial Council on _____

Description of Materials for Deaccession

Six items from a burial at the Crack-in-Rock site in the Wupatki National Monument.

- 84.19 – Necklace
- 54.3286 – Seed bowl
- 54.3351 – Bowl
- 54.3168 – Pitcher
- 54. 3215 – Bowl
- 54.3211 – Bird effigy bottle

Reason for Deaccession:

These items were illegally removed from federal land, the Wupatki National Monument, in 1939 by Lloyd Bolles. Bolles sold this stolen property to Thomas Gilcrease, but since he did not have the legal right to do so, these items are not legally Gilcrease Museum's. Therefore, they do not belong in the permanent collection.

How will these materials be disposed of:

These items will be returned to their legal owner, the Wupatki National Monument.

Signature of terms as listed on this and all preceding pages of this document:

Executed by:

The Honorable G.T. Bynum
Mayor of the City of Tulsa, Oklahoma

Date

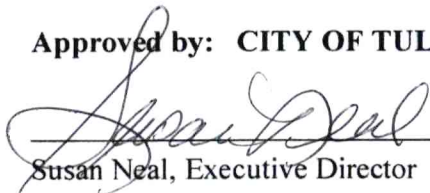
Attested by:

Deputy City Clerk, City of Tulsa

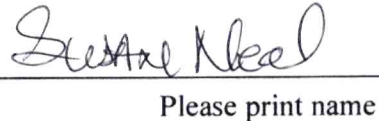
Please print name

Date

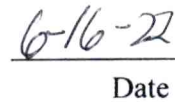
Approved by: CITY OF TULSA, D/B/A GILCREASE MUSEUM



Susan Neal, Executive Director



Please print name



Date

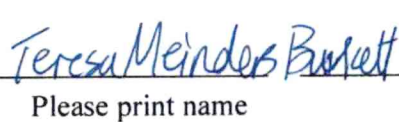
On behalf of the City of Tulsa City Council

Please print name

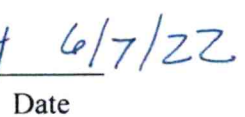
Date



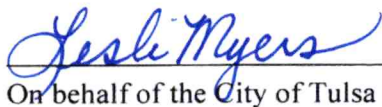
On behalf of the Board of Trustees




Please print name



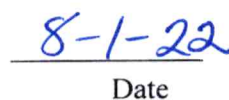
Date



On behalf of the City of Tulsa legal department



Please print name



Date