

City Contract

Version 5.5 released on 7/1/25

This form should be used for all types of contracts including Agreements (excluding Grant Agreements), Contracts, CBAs, MOAs, and MOUs. In addition to requests for New Contracts, Amendments and Renewals, this form should be used for Statutory Change Orders, Quantity Adjustments, Final Payments and Permission to Continue requests.



CITY COUNCIL USE ONLY

Date Received: _____
Committee Date: _____
1st Agenda Date: _____

Tracking #: _____
Committee: _____
Hearing Date: _____
2nd Agenda Date: _____

CITY CLERK USE ONLY

Scanned Date: _____
 Posted Item #: _____

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Contract Phase

New Contract Renewal Amendment Statutory Change Order Supplemental Documentation Quantity Adjustment Final Payment Permission to Continue IDP.
Formal Acceptance Terminate/Cancel

Data Sharing

Yes No

This contract will involve data sharing or data transfers.

Board Approval

Tulsa Metropolitan Utility Authority

Other Board Name

City Council Approval

Yes **No**

Contract Number

140587

Department

Development Services

Contact Name

Michael Ling MPZ 4-28-26

Email

MLing@cityoftulsa.org

Phone

918 596 7285

Vendor Name(s)

Transitional Living Centers of Oklahoma, Inc

Vendor Number

5986

Description (Subject)

IDP 244183 - 2026 \ Queen Street Cottages
This should match the Munis description field but should be different from Contract Type or Subtype

Contract Type

IDP

Contract Subtype

IDP Developer

Bid/Project Number

244183 - 2026

Contract Amount

Site Address

763 E Queen St N, Tulsa, OK 74106
IDP, Real Property, or other property related contract address

Site Parcel No.

Budget

Contract Funding Type

No Payment Involved
 Revenue Contract
 Expense Contract

Funding Source(s)

Affidavit of Claimant should be attached to the contract for Expense Contracts

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: _____
Legal: _____
Board: _____
Mayor: _____
Other: _____

Date: 4-29-2026
Date: 4/27/26
Date: _____
Date: _____
Date: _____

2026-CRP-0943

Policy Statement

Background Information

Attached is the Developers Contract between the City of Tulsa and Transitional Living Centers of Oklahoma, Inc, to serve IDP-244183-2026 / Queen Street Cottages located at 763 E Queen St N, Tulsa, OK 74106.

Provide background information on the requested action.

Summation of the Requested Action

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (add'l signature copies attached)
- Must be filed with other governmental entity
- Add'l governmental entity approval(s) required

Additional Routing and Processing Details

APPLICATION FOR DEVELOPER'S CONTRACT FOR INFRASTRUCTURE DEVELOPMENT PROCESS (IDP)



Please print or type. **Incomplete applications will be rejected.**

IDP Name: Queen Street Cottages IDP/Permit Number: 244183-2021e

IDP Location: 763 E. Queen Street North, Tulsa, OK 74106 Subdivision: _____

Developer: Transitional Living Centers of Oklahoma, Inc Type of Legal Entity: Corporation Partnership LLC Other

Address: 1607 N. Hartford Ave City: Tulsa State: OK Zip: 74106

Phone: 918-933-5222 Fax: _____ Email: Maggie@lindseyhouse.org

Developer's Construction Coordinator: Maggie Hoey

Phone: 918-933-5222 Fax: _____ Email: Maggie@lindseyhouse.org

DEVELOPMENT SERVICES

175 E. 2nd St., Ste.450, Tulsa, OK 74103 | (918) 596-2514 | IDPcoordinator@cityoftulsa.org

Contract # 140587

DEVELOPER'S CONTRACT

WHEREAS, Transitional Living Centers of Oklahoma, Inc., herein called "DEVELOPER",
(Name of Developer)

Indicate type of legal entity:

- Corporation Partnership
 LLC Other _____

is undertaking the construction of an infrastructure development hereafter referred to as "Project" described as:

Development Name: Queen Street Cottages Development No. 244183-2026
(Internal Use Only)

Location of Development 763 E Queen Street North, Tulsa, OK 74106; and

WITNESSETH:

WHEREAS, the DEVELOPER desires to design, construct, and transfer to the CITY OF TULSA, OKLAHOMA, a Municipal Corporation, herein called "CITY", the above infrastructure development within CITY in compliance with all CITY requirements which include the types of construction listed below:

Check each block that applies:

- Sanitary Sewer System Water System
 Stormwater Drainage System Traffic & Transportation
 Other, Specify _____

; and

WHEREAS, the DEVELOPER understands he/she must obtain the required zoning, platting, Right-of-Way, and easements as required for the above development; and

WHEREAS, the DEVELOPER has expressed the desire to obtain CITY approval of design, inspection, and other services for the above development; and

WHEREAS, the DEVELOPER understands he/she must have record drawings submitted for the above development to CITY; and

WHEREAS, the DEVELOPER understands that he/she must allow and pay for inspections, laboratory testing, and other fees as required by CITY; and

WHEREAS, all costs of the subject development shall be borne by DEVELOPER, holding CITY harmless from same; and

WHEREAS, CITY is willing to provide design review for the above development, approve acceptable plans, provide inspection services, provide or arrange for laboratory testing, and receive record drawings.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, the parties agree as follows:

1. The DEVELOPER shall hire an Engineer currently under annual contract with CITY to design and oversee construction through completion of the development and its formal acceptance by CITY; and
2. The DEVELOPER shall construct the water system, sanitary sewer, storm drains, streets, and all other infrastructure development as required by and in accordance with the Engineer's design and in compliance with CITY standards utilizing a construction Contractor(s) currently under annual contract with CITY; and
3. The DEVELOPER shall maintain an escrow account with CITY to pay for lab testing, inspecting, ODEQ fees, connection costs, and other fees; and
4. The DEVELOPER shall ensure that all Conditional Letters of Map Revision (CLOMR) and Letters of Map Revision (LOMR) (if required for the development) are properly completed and submitted in a timely manner through the CITY to the Federal Emergency Management Agency for approval.
5. The DEVELOPER shall remain responsible and accountable for all requirements until formal acceptance of the development by CITY. Formal acceptance by CITY shall not occur until all infrastructure construction is complete, final inspection, delivery to CITY of all the record drawings, receipt from DEVELOPER of certification that there are no liens against the development, and the issuance by the Director of Public Works of written acceptance of the development.
6. The DEVELOPER, if appropriate, shall enter into an additional Contract provision to construct oversized water mains as directed by the CITY to accommodate future development outside the area covered by this development for which the DEVELOPER will be reimbursed according to the provisions of the Contract.
7. The DEVELOPER, if appropriate, shall enter into additional Contract provisions to construct oversized sanitary sewer mains as directed by the CITY to accommodate future development outside the area covered by this development for which the DEVELOPER will be reimbursed according to the provisions of the Contract.
8. The DEVELOPER shall cause to be delivered record drawings to CITY to show the work as actually constructed before the development will be formally accepted by the CITY.
9. The DEVELOPER shall identify for CITY a construction coordinator who will serve for the duration of the development.
10. **EXCLUSIVE RIGHT OF CITY:** It is agreed that CITY is granted exclusive access to the infrastructure for operation and maintenance following substantial completion through formal acceptance of the development.

IN TESTIMONY WHEREOF, the parties have caused this Contract to be executed by their duly authorized officers or representatives on the dates set forth below.

The following addendums are part of this Contract (If required):
Addendum A. Water Main Excess Capacity w/ repayment
Addendum B. Sanitary Sewer Excess Capacity w/ repayment

DEVELOPER

Name of Firm: Transitional Living Centers of Oklahoma, Inc. Type of Firm Corporation

By Maggie Hoey Executed on this 6 day of April, 2026.

Signature: Maggie Hoey Digitally signed by Maggie Hoey
Date: 2026.04.06 09:23:08 -05'00'

President Vice President Manager Owner Other _____

TULSA METROPOLITAN UTILITY AUTHORITY

By _____ Executed on this _____ day of _____, 20____.
Chairman

By _____ Executed on this _____ day of _____, 20____.
Secretary

APPROVED:

By _____ Executed on this _____ day of _____, 20____.
Attorney for Tulsa Metropolitan
Utility Authority

CITY OF TULSA, OKLAHOMA, a Municipal Corporation

By _____ Executed on this _____ day of _____, 20____.
Mayor

ATTEST:

By _____
City Clerk

APPROVED:

By [Signature] Executed on this 27 day of April, 2026.
Asst. City Attorney

Home : Business Services : Corp Search : Corp Information

Entity Summary Information

Select the buttons below to file or place an order.


To view Entity Details there will be a \$5.00 charge and you will need to click on **VIEW ENTITY DETAILS** button at the bottom of the page.

If you are ordering documents such as a "Certificate of Good Standing" or "copies" you will need to click on the **ORDER DOCUMENTS** button at the bottom of the page.

If you are filing a legal document such as a trade name, amendment, annual certificate, etc., you will need to click on **FILE A DOCUMENT** button at the bottom of the page.

TRANSITIONAL LIVING CENTERS OF OKLAHOMA, INC.

Details

Filing Number: 2112224258
Name Type: Legal Name
Status: In Existence 
Corp type: Domestic Not For Profit Corporation
Jurisdiction: Oklahoma
Formation Date: 24 Feb 2009

Registered Agent Information

Name: Jay Ward Seibert
Effective: 1 Mar 2009
Address: 1833 E 43rd Street
City, State , ZipCode: Tulsa OK 74105

[View Entity Detail](#)

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