



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Maple Ridge Memorial Day Run Date(s) of Event: May 27, 2019

Location Address: 2520 S OWASSO AVE E Council District(s): 4

Event Description: Annual 5K and one mile running event and block party

Event Category: Athletic/Recreation

Event Includes: Generator/Electricity, Public Right of Way, Food Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 450 Per Day: 450

Anticipated Participants: Total: 400 Per Day: 400

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RunnersWorld Racing Website: www.mapleridge.run

Chief Officer of Host Organization: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Applicant Name: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Professional Event Organizer: Kathy Bratton

Email and Phone: Same

On-site Contact: Kathy Bratton Mobile: 918-805-6905

Billing Contact: RunnersWorld Racing Phone: 918-749-7557

Billing Address: 3920 South Peoria Street
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/27/2019 Time: 5AM
Street Closure for Event Setup: Date: 05/27/2019 Time: 6AM
Street(s) to be Closed for Event Setup: Start/Finish Line - Owasso Ave between Woodward Blvd and Norfolk Ave

Event Start: Date: 05/27/2019 Time: 7AM
Street Closure for Event Start: Date: 05/27/2019 Time: 7:30AM
Street(s) to be Closed for Event Start: See Map
Run, Walk, Parade Start Time: 8AM 1 Mile Fun Run
8:30AM 5K Run

Daily Event Hours: 7AM-11AM

Event End: Date: 05/27/2019 Time: 11AM
Street Reopens after Event End: Date: 05/27/2019 Time: 9:45AM

Event Teardown: Date: 05/27/2019 Time: 10:30AM
Street Reopens after Event Teardown: Date: 05/27/2019 Time: 11AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer
Number of Food Vendors: 0
Number of Food Trucks: 3
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 1 Provider and Phone: TBD
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Racing

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/25/2019 Time: 10AM

Equipment Pickup: Date: 05/28/2019 Time: 10AM

Other information: The Finish Line Festival and Block Party will take place on Owasso Island. The Block Party will include music, food trucks (purchase required), local-brew beer, along with bounce houses and games for kids.

Food vendors include Coffee House on your Street and Frios Gourmet Pops. DJ Toby Leddy will be playing your favorite tunes and taking requests.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ Toby Leddy

Sound Amplification: Yes

Start Time: 7AM

Finish Time: 11AM

Please describe the sound equipment that will be used for your event:

Small portable sound system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All trash will be hauled away

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/05/2019 Date routed: 05/09/2019 Date for review: 05/15/2019

Special Events Committee Recommendation: 05/01/2019 ☒ Yes ☐ No

Date routed to Mayor: 05/09/2019 Mayor's Recommendation: 05/13/2019 ☒ Yes ☐ No

Date routed to Council: 05/09/2019 City Council Approval: 05/15/2019 ☒ Yes ☐ No

Date Permit Issued: _____ Comments: Form and map revised 05/09/2019.



USATF Certification

Maple Ridge 5k #3 Tulsa, OK – 5,000 meters

Effective Dates

May 27, 2019



Start/Finish: On Owasso Ave, 2.9 m west of the front door of 2523 Owasso S Ave. Also right as the road starts to widen for the split in Owasso Ave. (GPS Coordinates 36.1279 -95.9798)

1k: On Cincinnati, 12 m north of the only stop sign at the 29th and Cincinnati intersection.

2k: On E Woodward Blvd, 3 m west of the sidewalk leading to the front door of 222 E Woodard (GPS 36.1315 -95.9828)

3k: On S Woodward Blvd, at the center of the driveway of 2740 S Woodward Blvd (GPS 36.1240 -95.9787)

4k: On Cincinnati, 24.8 m S of the stop sign on the SE corner of Cincinnati & 25th St (GPS 32.1286 -95.9826)

Course Description:

THIS IS A TWO LAP COURSE

The course goes out to Woodward Blvd and turns right to start lap one. Runners do not come back to S/F on Owasso Ave after first lap, but continue straight on Woodward. After lap 2 runners turn right on to Owasso to the finish line.

Race Contact:

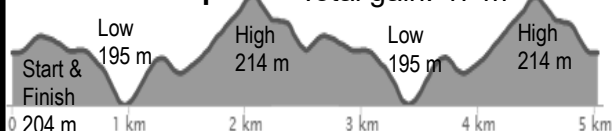
Kathy Bratton, Runners World
918-749-7557,
runnersworldtulsa@yahoo.com

Measured by:

Martin Updike, I:40 Race Service
Measured on 3/1/2018
918-577-1956,
martin@i40raceservice.com

Elevation Map

Total gain: 47 m



Start/Finish Detail Map

