



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Juneteenth Inc. Date(s) of Event: June 13-16, 2019
Location Address: 700 N GREENWOOD AVE E Council District(s): 1, 4
Event Description: In celebration and honor of Juneteenth, Tulsa Juneteenth is implementing a weekend of entertainment that includes a celebration of music with nationally-acclaimed artists, Open Mic, Visual Art, educational workshops, performances by local artists and an exclusive VIP Sponsor Party.
This celebration is a community event that celebrates culture and art in the Greenwood District.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 25000 Per Day: 7000

Anticipated Participants: Total: 300 Per Day: 300

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Juneteenth Inc Website: www.tulsajuneteenth.org

Chief Officer of Host Organization: Darlene Hall

Email and Phone: info@tulsajuneteenth.org 918-764-8833

Applicant Name: Sherry Gamble Smith

Email and Phone: sherry@bwschamber.com 918-764-8833

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Sherry Gamble Smith Mobile: 918-269-4223

Billing Contact: Tulsa Juneteenth Inc Phone: 918-764-8833

Billing Address: 700 North Greenwood Avenue
Tulsa OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/13/2019 Time: 8:00am
Street Closure for Event Setup: Date: 06/13/2019 Time: 8:00am
Street(s) to be Closed for Event Setup: See Phase I TCP Map

Event Start: Date: 06/13/2019 Time: 6pm
Street Closure for Event Start: Date: 06/14/2019 Time: 8am
Street(s) to be Closed for Event Start: See Phase II TCP Map

Run, Walk, Parade Start Time: NA
Daily Event Hours: 4 to 11:30 pm Thursday, June 13
4 to 11:30 pm Friday, June 14
Noon to 11:30 pm Saturday, June 15
5 to 9 pm Sunday, June 16

Event End: Date: 06/16/2019 Time: 9pm
Street Reopens after Event End: Date: 06/16/2019 Time: 11:59pm
Event Teardown: Date: 06/17/2019 Time: 8am
Street Reopens after Event Teardown: Date: 06/16/2019 Time: 11:59pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Margarita Sales, beer sales
Number of Food Vendors: 14
Number of Food Trucks: 14
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 15 Number of Service Vendors: 20
Number of Tents/Canopies: 27 Provider and Phone: 2 20X20 tents/25 10X10 tents (non-food vendors).
Number of Inflatables: 3 Provider and Phone: Bouncer Kingdom 918-813-7498
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: ASAP Security, Tempest Thorp, OSU Police, TCSO
918-310-7706

Medical and/or First Aid Services: Contact, Email and Phone: Red Cross 918-831-1100

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic System 918-425-4550

Equipment Setup: Date: 06/13/2019 Time: 8am Equipment Pickup: Date: 06/18/2019 Time: 5pm

Crowd Management Fencing Company: Contact, Email and Phone: COT 918-576-5636

Equipment Setup: Date: 06/13/2019 Time: 8am Equipment Pickup: Date: 06/16/2019 Time: 7pm

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle, No service

Transportation Service: Contact, Email and Phone: Holiday Inn Tulsa City Center
Kiel.Miller@ohospitalitymanagement.com (918) 585-5898 Ext.
7108

Sponsor and Other Event Information

Event Sponsor(s): Community Sponsors

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service 918-272-0568

Total Number of Portable Toilets: 20 Number of ADA Accessible Portable Toilets: 6

Equipment Setup: Date: 06/13/2019 Time: 8am

Equipment Pickup: Date: 06/17/2019 Time: 10am

Other information: This celebration takes place in the heart of the historic Greenwood District and IDL on June 13-16, 2019. Planning public road closure, beer/wine sales.

Thursday, June 13, 2019: The intersection of Archer St. and North Greenwood Ave. to the Interstate 244 bridge (south) beginning at 8:00 am.

Friday, Saturday and Sunday June 14-June 16, 2019: The Intersection of North Greenwood Ave and Archer St. to the intersection of John Hope Franklin Blvd and N Greenwood Ave. beginning at 8:00 am on June 14, 2019 and ending at 11:59 pm on June 16, 2019.

Entertainment and Related Activities

Number of Stages: 2

Number of Performers/Bands: 10

Performer/Band name and music type: Morris Day and the Times / Sheila E.

Sound Amplification: Yes

Start Time: 12pm

Finish Time: 11:30pm

Please describe the sound equipment that will be used for your event:

Concert event stage, sound and light

Sound checks conducted prior to the event: Yes

Start Time: 12pm

Finish Time: 6pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Portable light towers, event signage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and paid staff to manage cleanup

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date: 6-14-19

Equipment Pickup: Date: 6-17-19

Time:

Time: Presented Event Concept to:

Schools, Businesses, Business Association, Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: SGS

For City of Tulsa Special Events Committee Use Only

Date received: 02/14/2019 Date routed: 05/29/2019 Date for review: 06/05/2019

Special Events Committee Recommendation: *Email Review ☒ Yes ☐ No

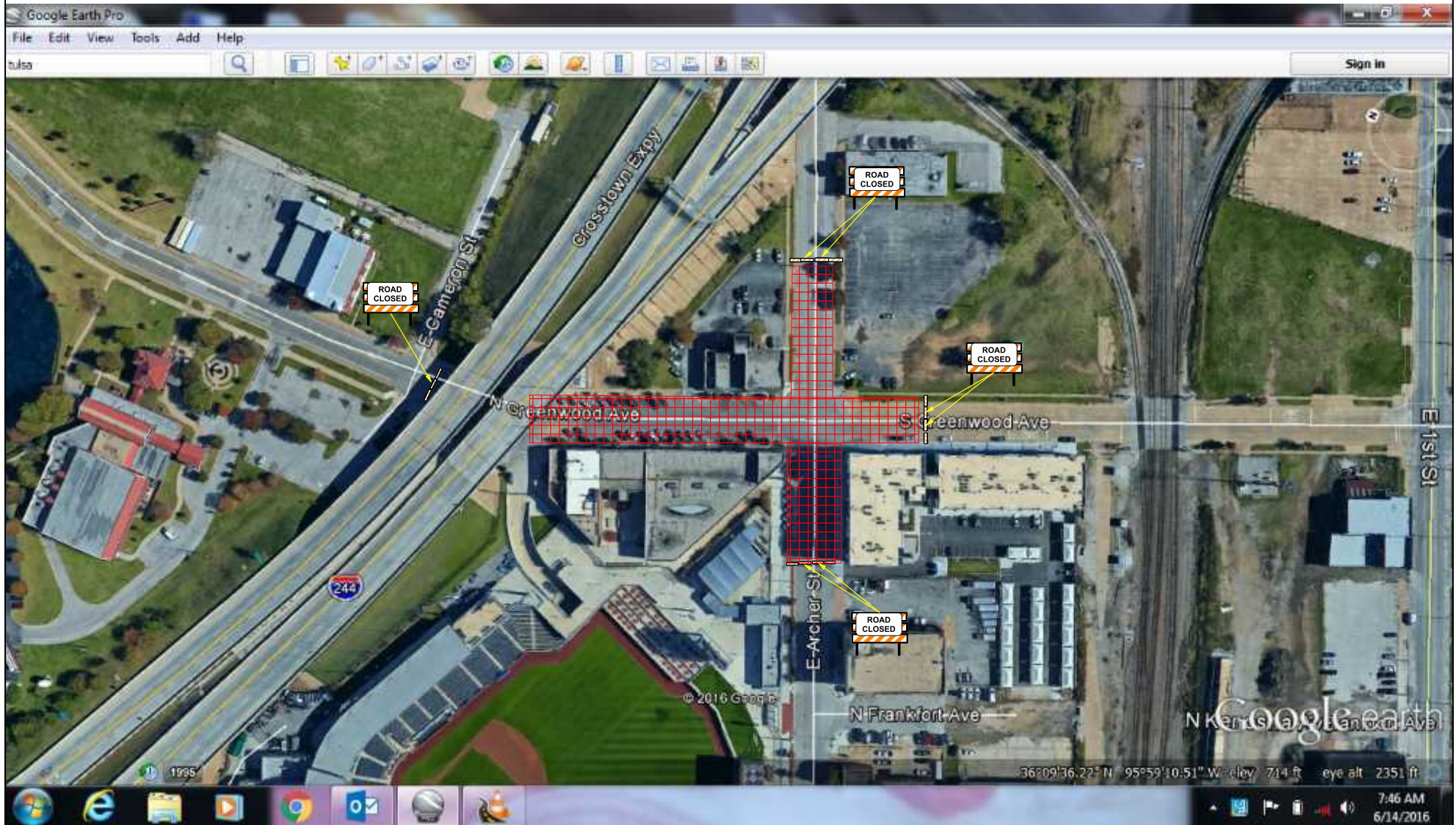
Date routed to Mayor: 05/31/2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 05/31/2019 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 05/29/2019. Road closure changed
and TCP Map 05/30/2019. Form revised 05/31/2019.
*Meeting 06/05/2019. Phase 1 TCP 06/03/2019.

PHASE I MAP

www.invarion.com



Road Closure Thursday, June 13, 8 a.m. to Midnight.

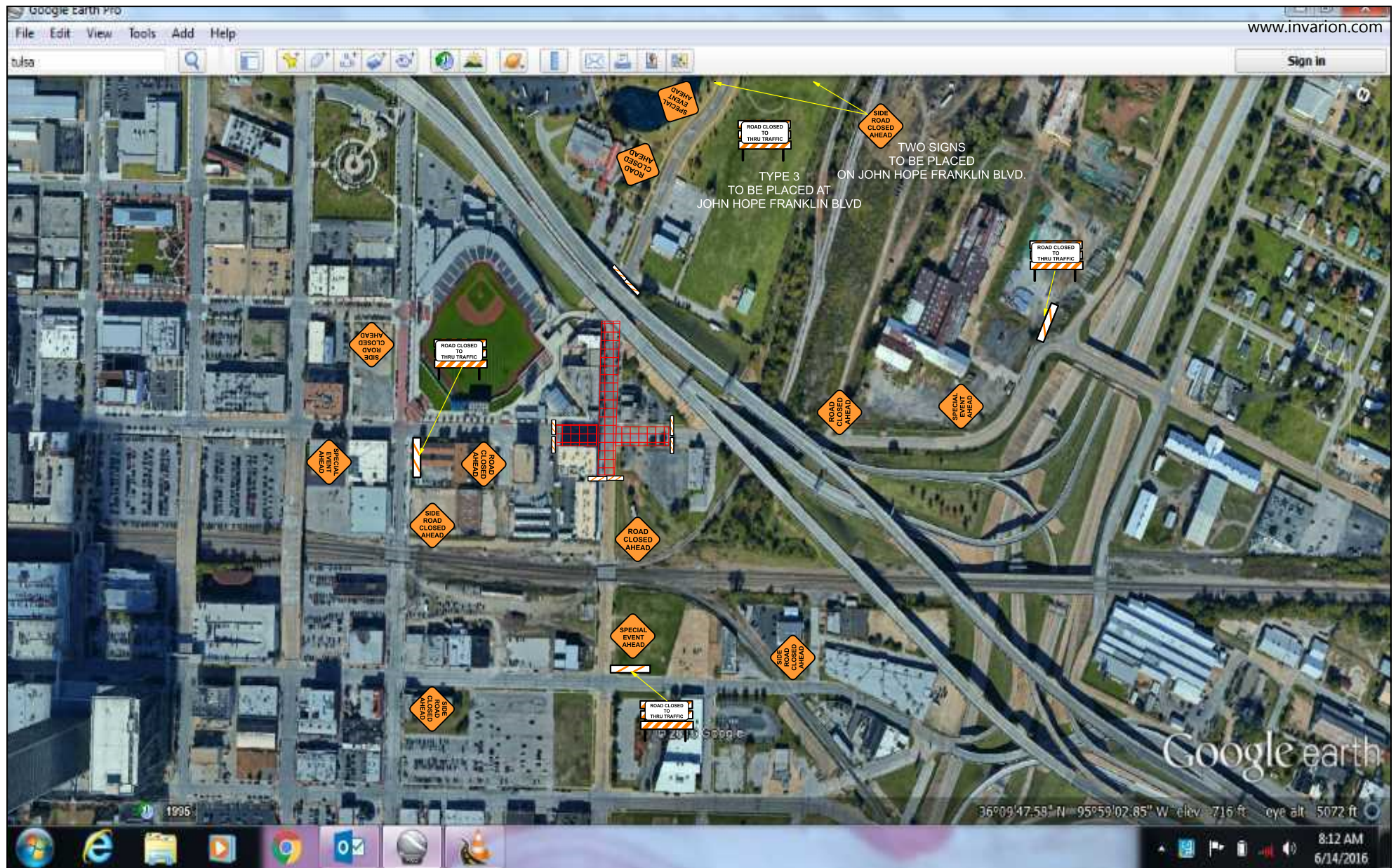


Date: 6-13-16 Author: B. HOLDER Project: JUNETEENTH

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

PHASE I MAP



SIDE ROAD CLOSED AHEAD Signs replaced with SPECIAL EVENT AHEAD Signs.



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PHASE II MAP

www.invarion.com

